

FORT WAYNE SENATE AGENDA
FEBRUARY 10, 1992
NOON, KT G46

1. Call to order
2. Approval of the minutes of January 13, 1992
3. Acceptance of the agenda - W. Unsell
4. Reports of the Speakers of the Faculties
 - a. Purdue University - A. Finco
 - b. Indiana University - M. Downs
5. Report of the Presiding Officer (Senate Reference No. 91-17) - W. Frederick
6. Committee reports requiring action
 - a. Faculty Affairs Committee (Senate Document SD 91-11) - D. Oberstar
 - b. Educational Policy Committee (Senate Document SD 91-12) - S. Sarratore
 - c. Educational Policy Committee (Senate Document SD 91-13) (for discussion) - S. Sarratore
7. New business
8. Committee reports "for information only"
Curriculum Review Subcommittee (Senate Reference No. 91-18) - A. Dirkes
9. The general good and welfare of the University
10. Adjournment*

*The meeting will be recessed or adjourned by 1:15 p.m.

Approving

A. Dirkes
W. Frederick
S. Hollander

Absent

J. Switzer
W. Unsell, Chair

Attachments:

"Report on Senate Documents" (SR No. 91-17)
"Research Misconduct Procedures" (SD 91-11)
"Change in Title of SD 91-6 (Mission Statement)" (SD 91-12)
"Proposed Academic Calendar for 1993-1994" (SD 91-13)
"Approval of minor in geology" (SR No. 91-18)

The Senate

TO: The Senate

FROM: Bill Frederick, Presiding Officer
Senate

DATE: 27 January 1992

SUBJ: Report on Senate Documents

Listed below are the documents passed by the Senate this academic year. When appropriate, I have forwarded documents to the proper administrators/units for implementation. I have listed the current status of each document.

- SD 91-1 "IPFW Code of Student Rights, Responsibilities, and Conduct - withdrawal of endorsement of Code" - approved and sent to the Purdue University Board of Trustees
- SD 91-2 "Approval of replacement member of the Nominations and Elections Committee" - approved and implemented
- SD 91-3 "Amendment to the Bylaws of the Senate (SD 81-10)--Membership on the Academic Appeals Subcommittee" - approved and implemented
- SD 91-4 "Amendment to the Bylaws of the Senate (SD 81-10)--Membership on the University Resources Policy Committee" - approved and implemented
- SD 91-5 "Ethical Guidelines for Student Computer Users at IPFW" - approved and implemented
- SD 91-6 "IPFW Mission Statement" - approved and implemented [sent to Presidents Beering and Ehrlich, the Boards of Trustees, Chancellor Lantz, and the News Bureau] (see attached responses from Presidents Beering and Ehrlich)
- SD 91-7 "Purdue University TIAA-CREF Retirement Plan Task Force Recommendations" - approved and forwarded to President Beering, Professor Liska and Mr. Lyon
- SD 91-8 "Amendment to the Academic Regulations--Degree Requirements" - approved and forwarded to the Registrar for implementation
- SD 91-9 "Accepting Credit Procedures" - approved and forwarded to the Registrar, the Indiana University and Purdue University Speakers, and the IPFW representatives to the University Faculty Council and the Intercampus Faculty Council
- SD 91-10 "Formation of a committee to make recommendations concerning Management Agreement" - approved - election is being conducted

PURDUE UNIVERSITY



STEVEN C. BEERING
PRESIDENT

January 6, 1992

Professor William G. Frederick
Presiding Officer
IPFW Senate
IU-PU at Fort Wayne
Fort Wayne, Indiana 46805-1499

Dear Professor Frederick,

Thank you for sending me a copy of the Fort Wayne Faculty Senate Document 91-6. This document reflects a great deal of careful thought and represents a most useful elaboration of the University mission statement, which is on file with the Higher Education Commission.

In order to avoid confusion, I would recommend you retitl e Senate Document 91-6; you might consider substituting the word "program" for the term "mission".

Sincerely,

cc: J. B. Lantz
Thomas Ehrlich
B. F. Jesse
R. B. Stoner



INDIANA UNIVERSITY

THE PRESIDENT'S OFFICE
Ryan Hall 200
Bloomington, Indiana 47405
(317) 855-4615

January 10, 1992

Professor William G. Frederick
Presiding Officer
IPFW Senate
IU-PU at Fort Wayne
Fort Wayne, Indiana 46805-1499

Dear Professor Frederick:

I read the document that you sent me with interest and admiration.

Like President Beering, I think that confusion will be avoided if you title the document without the term "mission."

Cordially,

Thomas Ehrlich

cc: Steven Beering
Joanne Lantz
B.F. Jesse
Richard Stoner

Senate Reference No. 91-17

MEMORANDUM

TO: Fort Wayne Senate

FROM: Faculty Affairs Committee

DATE: January 22, 1992

SUBJ: Research Misconduct Procedures

DISPOSITION: To the presiding officer for implementation

RESOLVED, that the Fort Wayne Senate approve the following Procedures for Dealing with Research Misconduct for the Fort Wayne campus.

Approving

R. Jeske

D. Oberstar

R. Pacer

J. Scherz

J. Silver

Absent

J. Clausen

D. McCants

NOTE: Questions concerning this document should be addressed to David Oberstar at extension 6836.

PROCEDURES FOR DEALING WITH RESEARCH MISCONDUCT

The following procedure shall be followed in any situation related to research misconduct. The major phases of the procedure are the inquiry, a process of information gathering and initial fact-finding to determine whether an allegation or apparent instance of research misconduct warrants an investigation, and the investigation, which is the formal examination and evaluation of all relevant facts to determine if research misconduct has occurred. The inquiry and investigation are internal administrative and collegial proceedings and not judicial processes. An individual who is the object of an inquiry or investigation may be advised or represented by persons selected by the individual, the number of which shall be determined on a case by case basis by the committee involved. All such assistance shall be obtained and rendered at the expense of the accused.

1. The initial allegation of research misconduct must be reported in writing to the school Dean or Director (hereafter Dean shall refer to Dean or Director). The written allegation must be signed but requests for anonymity will be considered and final decisions with respect to such requests shall be made by the school Dean.
2. Upon receiving such an allegation the school Dean or Director shall inform the individual of the allegation and appoint a committee to conduct an inquiry into the allegation. The advice of the chair of the department involved may be solicited in appointing the inquiry committee. The committee shall be composed of three individuals selected for their expertise in the field of research involved.
3. The committee shall send a written report of the results of the inquiry to the accused and a copy to the school Dean.
4. If a majority of the inquiry committee votes that an investigation is not warranted, the report shall be securely stored in the office of the school Dean for as long as required by federal regulations and then destroyed.
5. If a majority of the inquiry committee votes that an investigation is warranted, the school Dean shall inform the Chancellor, who in turn shall inform the President of Purdue University that an official university investigation shall be made into the alleged research misconduct. Where appropriate, the President of Indiana University shall be kept informed. If required by federal regulations, the President of Purdue University shall notify the appropriate office of the involved agency. The school Dean shall inform the individual that an investigation will be conducted.
6. The school Dean, the Vice Chancellor for Academic Affairs, and the Chair of the Faculty Affairs Committee of the Fort Wayne Senate shall jointly appoint a committee to investigate the allegation. The committee shall consist of not more than seven members unless the persons appointing the committee determine that a larger number is required in order to provide the required expertise on the subject and breadth of representation. The committee shall include at least one member who is a peer of the accused. Members of the inquiry committee may not serve on the investigation committee.

7. The investigation committee shall make available a written report of the results of the investigation to the accused and jointly to the school Dean, the Vice Chancellor for Academic Affairs, and the Chair of the Faculty Affairs Committee of the Fort Wayne Senate. The investigation must be completed within 90 days of its initiation unless circumstances clearly warrant a longer period.
8. The school Dean, Vice Chancellor for Academic Affairs, and the Chair of the Faculty Affairs Committee of the Fort Wayne Senate shall jointly inform the Chancellor, who in turn shall inform the President of Purdue University, of the results of the investigation. Where appropriate, the President of Indiana University shall be kept informed. If required by federal regulations, the President of Purdue University shall provide a report to the appropriate office of the involved agency.
9. The accused and the inquiry and investigation committees shall have the privilege of presenting witnesses. Each such witness may be cross-examined by the accused or the committee involved. Pertinent records, exhibits and written statements may be accepted as evidence for consideration by the committee involved at the discretion of the Chair.
10. The inquiry committee's and the investigation committee's determination shall be made on the basis of whether it is more likely than not that the accused committed research misconduct.
11. There shall be a single verbatim record, such as a tape recording, of all hearings before the investigation committee. The record shall be the property of Indiana University-Purdue University at Fort Wayne.

APPEALS

A decision reached by the investigation committee may be appealed by the accused to an appeals committee within five days of the decision. Such appeals shall be in writing and shall be delivered to the Vice Chancellor for Academic Affairs.

The appeals committee shall consist of not more than three persons selected for their expertise in the field, who shall be appointed by the Vice Chancellor for Academic Affairs.

Except as required to explain the basis of new evidence, an appeal shall be limited to a review of the verbatim record of the investigation committee and supporting documents for one or more of the following purposes:

- (a) To determine whether the investigation committee's hearing was conducted fairly in light of the charges and evidence presented and in conformity with prescribed procedures giving the accused a reasonable opportunity to prepare and present a rebuttal to all allegations.
- (b) To determine whether each fact necessary to establish that the accused committed research misconduct was based on substantial evidence.

- (c) To consider new evidence sufficient to alter the decision, but only where such evidence was not known to the accused or could not reasonably have been discovered by the accused at the time of the investigation committee's deliberations.
- (d) The appeal must be completed within 25 days of its initiation unless circumstances clearly warrant a longer period.

MISCELLANEOUS

The duties of the investigation committee will be concluded with their report of the findings of fact. After the completion of any appeal or upon the expiration of the time for appeal, the administration of the university shall then determine appropriate sanctions, if any, arising from the committee's report, such sanctions being subject to established university disciplinary procedures, including relevant sections of Purdue University Executive Memorandum B-48 and the section of the current Indiana University Academic Handbook titled Code of Academic Ethics.

Determinations made under this policy as to the culpability of the accused and the findings of fact shall be deemed final, and all proceedings under existing University grievance procedures shall be limited to issues concerning the appropriateness of any sanctions imposed.

The timetable and requirements established by the Department of Health and Human Services for dealing with and reporting possible misconduct in science shall be applied to the fact-finding procedure.

Committees shall be appointed as promptly as reasonably possible under the circumstances. After appointment, each committee shall conduct its inquiry or investigation as promptly as reasonably possible consistent with thoroughness, fairness and impartiality.

All procedural questions not addressed by this policy are subject to the final decision of the Chairperson of the committee involved.

At any stage of the inquiry, investigation or appeal, the Vice Chancellor for Academic Affairs shall be promptly notified if any of the following conditions exist: (1) there is an immediate health hazard involved; (2) there is an immediate need to protect federal funds or equipment; (3) there is an immediate need to protect the interests of any person making the allegation or of any individual who is the subject of any allegation as well as his or her co-investigators and associates; (4) it is probable that the alleged incident is going to be reported publicly; or (5) there is a reasonable indication of possible criminal violation.

MEMORANDUM

TO: Fort Wayne Senate
FROM: Educational Policy Committee
DATE: January 27, 1992
SUBJ: Change in Title of SD 91-6 (Mission Statement)
DISPOSITION: To the presiding officer for implementation

RESOLVED, That the title of Senate Document SD 91-6 be changed to "Indiana University-Purdue University Statement of Purpose: An elaboration of the University mission statement."

Approving
J. Eichenauer
A. Finco
D. Oberstar
S. Sarratore

Disapproving

Abstaining
S. Hollander

Absent
F. Kirchhoff
D. McCants
J. Dahl (nonvoting)

Note: Questions concerning this document should be addressed to Steven Sarratore at Ext. 6551.

MEMORANDUM

TO: Fort Wayne Senate

FROM: Educational Policy Committee

DATE: January 27, 1992

SUBJ: Proposed Academic Calendar for 1993-1994

DISPOSITION: To the presiding officer for implementation

RESOLVED, That the Senate approve the attached academic calendar for 1993-1994 as prepared by the Calendar Subcommittee.

Approving

J. Eichenauer
A. Finco
S. Hollander
D. Oberstar
S. Sarratore

Disapproving

Abstaining

Absent

F. Kirehhoff
D. McCants
J. Dahl (nonvoting)

Note: Questions concerning this document should be addressed to Steven Sarratore at Ext. 6551.

ACADEMIC CALENDAR FOR 1993-1994

Fall Semester, 1993

Monday	23 August	Classes Begin
Friday	3 September	Classes Suspended at 4:30 p.m.
Tuesday	7 September	Classes Resume
Thursday-Friday	7-8 October	Classes Suspended (until 4:30 p.m. Friday)
Wednesday	24 November	Thanksgiving Recess Begins After Last Class
Monday	29 November	Classes Resume
Monday-Sunday	13-19 December	Final Exam Week/Last Week of Classes

Spring Semester, 1994

Monday	10 January	Classes Begin
Monday	7 March	Spring Recess Begins
Monday	14 March	Classes Resume
Friday	1 April	Classes Suspended at 4:30 p.m.
Monday	4 April	Classes Resume
Monday-Sunday	2-8 May	Final Exam Week/Last Week of Classes
Wednesday	11 May	Tentative Date of Commencement

Summer Session I, 1994

Monday	16 May	Classes Begin
Monday	30 May	Memorial Day Recess
Friday	24 June	Classes End

Summer Session II, 1994

Monday	27 June	Classes Begin
Monday	4 July	Independence Day Recess
Friday	5 August	Classes End

ACADEMIC CALENDAR FOR 1994-1995
(for information only)

Fall Semester, 1994

Monday	22 August	Classes Begin
Friday	2 September	Classes Suspended at 4:30 p.m.
Tuesday	6 September	Classes Resume
Thursday-Friday	6-7 October	Classes Suspended (until 4:30 p.m. Friday)
Wednesday	23 November	Thanksgiving Recess Begins After Last Class
Monday	28 November	Classes Resume
Monday-Sunday	12-18 December	Final Exam Week/Last Week of Classes

Spring Semester, 1995

Monday	9 January	Classes Begin
Monday	6 March	Spring Recess Begins
Monday	13 March	Classes Resume
Friday	14 April	Classes Suspended at 4:30 p.m.
Monday	17 April	Classes Resume
Monday-Sunday	1-7 May	Final Exam Week/Last Week of Classes
Wednesday	11 May	Tentative Date of Commencement

Summer Session I, 1995

Monday	15 May	Classes Begin
Monday	22 May (29?)	Memorial Day Recess
Friday	23 June	Classes End

Summer Session II, 1995

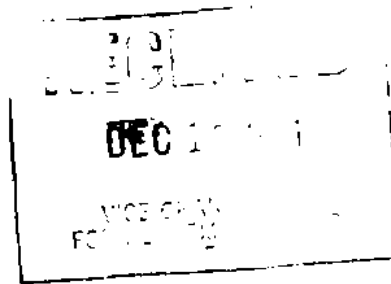
Monday	26 June	Classes Begin
Tuesday	4 July	Independence Day Recess
Friday	4 August	Classes End

The Senate

MEMORANDUM

TO: The Senate (for information only)
FROM: M. Ann Dirkes, Chair
Curriculum Review Subcommittee
DATE: December 17, 1991
SUBJ: Approval of minor in geology

On December 16, 1991, the Curriculum Review Subcommittee approved the enclosed for a minor in geology.



MEMORANDUM

TO: David McCants
Vice Chancellor for Academic Affairs

FROM: Arts & Sciences Council
Lenore DeFonso, Presiding Officer

DATE: December 6, 1991

RE: Geology Minor

At its meeting of December 2, 1991, the Arts & Sciences Council approved the attached proposal for a minor in Geology. This meeting was held primarily for the purpose of approving this proposal in time for inclusion in the next bulletin.

We have been advised by Vice Chancellor and Registrar Jack Dahl that the bulletin deadline is January 20, 1992, and that this proposal needs only to be approved by the Curriculum Review Subcommittee of the Senate prior to that date in order to be included in the next bulletin.

We would appreciate your forwarding the proposal to this committee for their consideration.

cc: David Cox, Dean, School of Arts & Sciences
Ann Dirkes, Chair, Senate Curriculum Review Subcommittee

Minor in Geology

Cr.	Courses
3	GEOL G103 Earth Science: Materials and Processes
3	GEOL G104 Earth Science: Evolution of the Earth
3	GEOL G211 Introduction to Paleobiology
3	GEOL G221 Introductory Mineralogy
3	GEOL G222 Introduction to Petrology
3	One of the following: GEOL G213 Elementary Geophysics GEOL G323 Structural Geology
3	One of the following: GEOL G215 Landscapes of the United States GEOL G300 Environmental and Urban Geology GEOL G334 Principles of Sedimentology and Stratigraphy

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A grade of C or higher is required for all courses in the minor.

Senate Reference No. 91-18

TO: Arts and Sciences Council

FROM: Curriculum Committee

DATE: November 13, 1991

SUBJ: Minor in Geology

DISPOSITION: To the Presiding Officer for forwarding to the
Fort Wayne Senate Curriculum Review
Subcommittee

WHEREAS, The Program Review Subcommittee of the Arts and Sciences Curriculum Committee has reviewed the proposal for a minor in geology, and

WHEREAS, The Arts and Sciences Curriculum Committee approved the proposal on November 11, 1991,

RESOLVED, That the Arts and Sciences Council approve the proposal for a minor in geology.

ApprovingNot ApprovingAbsent

L. Balthaser
J. Brennan
B. Bulmahn
D. Cox
J. Lutz
M. L. Richeson
K. Schlundt
S. Slack
R. Svoboda

J. Wilson