

FORT WAYNE SENATE AGENDA
MARCH 14, 1994
NOON, KT G46

1. Call to order
2. Approval of the minutes of February 14, 1994
3. Acceptance of the agenda - A. Dirkes
4. Reports of the Speakers of the Faculties
 - a. Purdue University - R. Barrett
 - b. Indiana University - S. Hollander
5. Report of the Presiding Officer - F. Kirchhoff
6. Committee reports requiring action
 - a. Student Affairs Committee (Senate Document SD 93-1) - S. Skekloff
 - b. Educational Policy Committee (Senate Document SD 93-16) - S. Hollander
 - c. Educational Policy Committee (Senate Document SD 93-17) - S. Hollander
7. New business
8. Committee reports "for information only"
 - a. Budgetary Affairs Subcommittee (Senate Reference No. 93-16) - R. Barrett
 - b. Agenda Committee (Senate Reference No. 93-17) - A. Dirkes
 - c. Educational Policy Committee - S. Hollander
9. The general good and welfare of the University
10. Adjournment*

*The meeting will be adjourned or recessed by 1:15 p.m.

Approving

Absent

J. Chandler
A. Dirkes, Chair
S. Hollander
F. Kirchhoff
N. Younis

Attachments:

- "Revision of the *IPFW Code of Student Rights, Responsibilities, and Conduct* to accommodate the Sexual Harassment Policy and Procedures" (SD 93-15)
"Resolution on the English-as-a-Second-Language program, including amendments of the Academic Regulations" (SD 93-16)
"Amendment of the Academic Regulations--Grade-point averages" (SD 93-17)
"Recommendations for the 1994-1995 Budget" (SR No. 93-16)
"Items under Consideration by Senate Committees and Subcommittees" (SR No. 93-17)

TO: Fort Wayne Senate
FROM: Student Affairs Committee
DATE: February 23, 1994
SUBJECT: Revision of the IPFW Code of Students Rights, Responsibilities, and Conduct to accommodate the Sexual Harassment Policy and Procedures.

Resolved, That the following changes be made in the Student Handbook.

Present Text

Part I, D.1. Second Paragraph

In case of grade appeals, the individuals and committees designated in the IPFW grade appeals system shall have final authority. In all other cases the Campus Appeals Board shall submit recommendations to the chief administrative officer of IPFW, provided that all such claims which arise out of, or are connected with, alleged misconduct for which disciplinary proceedings have been instituted shall be presented and determined in such proceedings.

Part II, B.11
Harassment, as defined by the IPFW Harassment Policy.

Approving

Frank Borelli
Jeanette Clausen
Donald Linn
Richard Miers
Lynn Schlager
Susan Skekloff
Linda Wootton

Disapproving

Proposed Amended Text:
Additions **boldened**

Part I, D. . Second Paragraph

In case of grade appeals, the individuals and committees designated in the IPFW grade appeals system shall have final authority. **In the case of sexual harassment, the individuals and panel designated in the IPFW Procedures for Handling Complaints of Sexual Harassment shall have final authority.** In all other cases the Campus Appeals Board shall submit recommendations to the chief administrative officer of IPFW, provided that all such claims which arise out of, or are connected with, alleged misconduct for which disciplinary proceedings have been instituted shall be presented and determined in such proceedings.

Part II, B.11
Harassment, as defined by the IPFW Harassment Policies.

Absent

Chris Douse
Mike Heit
Mark King
Beth Musser

NOTE: Questions concerning this document should be addressed to Sue Skekloff at Ext. 6011.

**Indiana University
Purdue University
Fort Wayne**

Educational Policy Committee

To: Fort Wayne Senate
From: Educational Policy Committee
Date: February 28, 1994
Subject: Resolution on the English-as-a-Second-Language program, including amendments of the Academic Regulations

- Resolved**, That Purdue FWSD 79-12 be rescinded; and
- Resolved**, That the English-as-a-Second-Language program be removed from pilot status; and
- Resolved**, That the Academic Regulations be amended by the addition of the following new section.

3.2.4 English-as-a-Second-Language¹. The Admissions Office shall determine which prospective undergraduate students shall be required to submit scores on the Michigan Test to demonstrate competency in the English language. Applicants who will be required to submit scores include those for whom English is not the native language, those whose SAT-Verbal or high-school English grades suggest a need for ESL instruction, and transfer applicants who otherwise would fit this category (even if credit is transferred in English courses).

Achievement of appropriate competency levels shall be a condition of admission.

Students who are found to require ESL instruction shall:

- 3.2.4.1 Enroll in the appropriate ESL course each semester until the requirement is satisfied.
- 3.2.4.2 Complete the prescribed series of ESL courses within their first 36 credits at IPFW.
- 3.2.4.3 Have any transfer credit for previously completed English writing courses recorded only as undistributed credits.

Students who are found to be exempt from ESL course requirement; shall be subject to the regular English placement-testing and course-completion requirements described in these regulations.

<u>Approving</u>	<u>Opposed</u>	<u>Absent</u>	<u>Not voting</u>
B. Bulmahn		F. Kirchhoff	J. Jahl
M.A. Dirkes		S. Sartatore	
S. Hollander			
C. Sternberger			
M. Wartell			

¹ This section applies to undergraduate applicants only. As noted in the *Graduate Programs Bulletin*, graduate applicants must follow university-specific requirements to demonstrate competency in English.

*from the notes made**April 17, 1980*

ATTACHMENT TO SD 93-16

TO: Fort Wayne Senates

FROM: The Joint Educational Policy Committee

SUBJECT: PILOT PROGRAM: Students for Whom English Is a Second Language

DATE: March 3, 1980

DISPOSITION: Upon approval, to the Vice Chancellor for implementation

1. Foreign applicants who wish to be regularly admitted to the Universities and take classes at IPFW must apply to the main campuses at Bloomington or West Lafayette where their applications for regular admission are subject to the requirements of the respective university.
2. Refugee and immigrant applicants (undergraduate or graduate)--for whom English is a second language--who wish to apply to Indiana University-Purdue University at Fort Wayne must meet the requirements of students regularly admitted to this University:
 - a. IU refugee applicants must fulfill admission requirements of regular full-time foreign students.
 - b. Purdue applicants must either fulfill requirements of foreign students being admitted to Purdue University or, if considered as American citizens, must fulfill regular admission requirements and pass the TOEFL examination.
 - c. Refugee and immigrant applicants who do not meet the regular admission requirements (late, records missing, etc.) may be considered for the non-degree category if they meet the requirements specified at IPFW.
 - d. Refugee and immigrant applicants who have graduated from American high schools need meet only the regular admission and placement test requirements. Faculty advisors of these students should check their English and Mathematics placement scores before allowing them to register for any classes. Students should be referred to Transitional Studies if necessary.
 - e. Refugee and immigrant applicants who are transfer or graduate students, if admitted from another American college or university, must be tested by Transitional Studies personnel who will determine their English proficiency.
3. All students in the categories listed above (1 and 2) will be referred to Transitional Studies for English language skill and Mathematics testing as appropriate before being allowed to enroll in a University course.

These students will be given the Davis Test for Students of English as a Second Language, the Brown-Carlson Listening Test and when appropriate the IPFW Math Placement Exam. Students showing proficiency will be certified as eligible for consideration for regular IPFW programs. Students having English deficiencies will be automatically placed in a Transitional Semester program until deficiencies are remedied. Transitional Studies will be the advising unit for these students.

March 3, 1980

Students with English deficiencies must enroll in a Transitional Semester program only. The Transitional Semester program will include English W130 (* in schedule), Education X150, and an additional six hours of course work selected according to student need and interest. The appropriate Mathematics course, as determined by the Math Placement Exam, will be one of the courses required of those students whose programs require Mathematics. Part-time Transitional Semester students will be allowed to take only English W130 and/or Education X150.

During the Transitional Semester, special orientation, academic advising and idiom sessions will be required. At the end of the Transitional Semester, students who have successfully completed the Transitional Semester program will be certified as eligible for regular University courses and will be referred to the appropriate School, Division or Department for academic counseling. Students not successfully completing the Transitional Semester will be retained in the program until English skills are developed sufficiently for certification.

Student progress will be evaluated on a semester basis. No student will be continued beyond one year without a recommendation for certification or dismissal except under special circumstances (lengthy illness, for example). Students failing to participate in program activities will be subject to dismissal from the University.

Present and approving:

C. Rickley
J. Clausen
A. Finco
H. Gibbons
O. P. Kenworthy
L. Motz
D. Nold
R. Svoboda
G. Washington

**Indiana University
Purdue University
Fort Wayne**

Educational Policy Committee

To: Fort Wayne Senate
 From: Educational Policy Committee
 Date: February 28, 1994
 Subject: Amendment of the Academic Regulations—Grade-point averages

Resolved, That the Academic Regulations be amended as indicated below.

PROPOSED REVISIONS TO ACADEMIC REGULATIONS

CURRENT	PROPOSED
<p>1.11 Grade-point averages: all reports and calculations of grade-point averages described in these regulations will be based on what is known as the "4-point" system, with grades of A equated to 4 points and other grades scaled accordingly. Purdue University transcripts and related records will continue to be based on a "6-point" system, with grades of A equated to 6 points and other grades scaled accordingly (F will be 2 points).</p>	<p>1.11 Grade-point averages: all reports and calculations of grade-point averages described in these regulations will be based on what is known as the "4-point" system, with grades of A equated to 4 points and other grades scaled accordingly. [Note: Prior to Summer 1993, Purdue University transcripts and related records will continue to be were based on a "6-point" system, with grades of A equated to 6 points and other grades scaled accordingly (F will be equated to 2 points). Subsequent Purdue University records use the 4-point system described by these regulations.]</p>
<p>8.0 GRADE-POINT AVERAGES. A grade-point average (GPA) is a weighted average of credits for which a grade of A, B, C, D, F, or IF has been assigned. It is computed (rounded to two decimal places) as follows:</p> <p style="text-align: center;">....</p> <p>Note: Purdue University transcripts and related records are computed on a 6-point scale, rather than the 4-point scale used at IPFW.</p>	<p>8.0 GRADE-POINT AVERAGES. A grade-point average (GPA) is a weighted average of credits for which a grade of A, B, C, D, F, or IF has been assigned. It is computed (rounded to two decimal places) as follows:</p> <p style="text-align: center;">....</p> <p>Note: Purdue University transcripts and related records are computed on a 6-point scale, rather than the 4-point scale used at IPFW.</p> <p>[Note: Prior to Summer 1993, Purdue University transcripts and related records were based on a "6-point" system, with grades of A equated to 6 points and other grades scaled accordingly (F equated to 2 points). Subsequent Purdue University records use the 4-point system described in these regulations.]</p>

CURRENT

PROPOSED

8.2 **Cumulative GPA.** The student's cumulative GPA is the GPA computed for all credits for which the student has been assigned a GPA-related grade.

8.2 **Cumulative GPA.** The student's cumulative GPA is the GPA computed for all credits for which the student has been assigned a GPA-related grade, with the exception of those courses which have been repeated and which are not repeatable or credit (See Section 6.6.3).

8.3 **Graduation GPA.** The student's graduation GPA is computed by the Registrar each semester and is reported to every student enrolled. Included in this GPA are all credits for which the student has been assigned a GPA-related grade in courses which fulfill a graduation requirement for the student. The graduation GPA of a student pursuing more than one degree program shall be computed in the academic unit through which the student registers.

8.3 **Graduation GPA.** The student's graduation GPA is computed by the Registrar each semester and is reported to every student enrolled. Included in this GPA are all credits for which the student has been assigned a GPA-related grade in courses which fulfill a graduation requirement for the student, with the exception of those courses which have been repeated or excluded as specified in Sections 2.3.2, 2.4, and 6.6.3 of these regulations. The graduation GPA of a student pursuing more than one degree program shall be computed in the academic unit through which the student registers.

9.2.2 On the Semester Honors List for (a) having at least 6 credit hours included in the semester GPA, (b) achieving at least a 3.5 semester GPA, and (c) achieving at least a 2.0 graduation index.

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Approving
B. Bulmahn
M.A. Dirkes
S. Hollander
F. Kirchhoff
C. Sternberger

Opposed

Absent
S. Sarratore
M. Wartell

Not Voting
J. Jahl

INDIANA UNIVERSITY - PURDUE UNIVERSITY
Fort Wayne

BUDGETARY AFFAIRS SUBCOMMITTEE

TO: Joanne B. Lantz
Chancellor

FROM: 1993-1994 Committee Members
Robert A. Barrett, CS (Chair)
Peter Iadicola, SOC
Michael Kaufmann, ENGL
David Oberstar, MFL

RA Barrett
C. Jack Quinn, MFT
Karen Wakley, OL/S

Absent: Dyne Pfeffenberger, ACTG
Cheryl Sorge, NURS

SUBJECT: Recommendations for the 1994-1995 Budget

DATE: February 15, 1994

After receipt of your three budget scenarios for the 1994-1995 academic year, the Budgetary Affairs Subcommittee recommends to you the following:

If we are granted the 8% student fee increase then either:

1. The 3% raise planned last year for faculty & staff be done, or,
2. The 2.5% increase be granted and then 5% be put into S&E for academic departments based on correcting inequities of distribution.

We note that if no funds are placed in S&E this upcoming year, then two years will have gone by with no increases in this area.

Further, if a rebate becomes available from the Indiana University Service Charges this amount go totally to S&E for academic departments (again based on a study of S&E use) that run out during the second semester every year, and for the Library for additional books.

In addition, we are once again asking for the study of S&E (including Capital and Travel in the total grouping) to be done by the administration with the clear intent of re-budgeting this total amount for equity amongst the departments. It is our opinion that this study could be completed prior to July 1 of this year, and based on this study some re-budgeting could be done in this total area for the 1994-1995 year.

Thank you for considering our recommendations.

cc: Faculty Senate - For Information Only

TO: The Senate
FROM: The Agenda Committee
DATE: 28 February 1994
SUBJ: Items under Consideration by Senate Committees and Subcommittees

The Agenda Committee has asked Senate committee and subcommittee chairs to report items under discussion in the various committees instead of listing only documents that are apt to come to the Senate for consideration. The following is a compilation of what was submitted.

Academic Appeals Subcommittee

Linda Meyer, Chair

1. Nothing at this time.

Accelerated High School Studies Advisory Subcommittee

John Grote, Chair

1. Two specific recommendations have been made to the AHSS program: 1) to expand marketing by contacting more schools in Fort Wayne and 2) to survey available resources within the IPFW community to determine how large a program can be supported.

Athletics Subcommittee on

David Oberstar, Chair

1. Nothing at this time.

Budgetary Affairs Subcommittee

Robert Barrett, Chair

1. Considering recommendations to Chancellor regarding 1994-95 budget.
2. Resolution on S&E forwarded to the University Resources Policy Committee.
3. Meetings with Vice Chancellors continue.

Calendar Subcommittee

Dennis Cannon, Chair

1. Nothing at this time.

Computer Users Advisory Subcommittee

Bruce Abbott, Chair

1. Reviewing "IPFW Campus-Wide Resource Projected Demand FY 1994 through 1999" document at the request of the ITSC. The document was prepared by C&DP but projects spending on computing infrastructure across administrative units.
2. Developing a policy for software/hardware acquisition requests. In some cases it is currently unclear what unit or units (if any) should fund the acquisition and maintain it. The policy will provide guidelines to administrators who must deal with such requests.

Continuing Education Advisory Subcommittee

Kim McDonald, Chair

1. Continuing to pursue 20% discount for adjunct faculty (which may be covered by Executive Memorandum NC-12).
2. Memo sent to all departments and schools that have advisory committees requesting input from those committees regarding how Continuing Education can better meet the community's continuing education needs.

Curriculum Review Subcommittee

Donna Bialik, Chair

1. Nothing at this time.

Developmental Studies Subcommittee

Carol Aikman, Chair

1. Nothing at this time.

Educational Policy Committee

Steve Hollander, Chair

1. Implementation of new general-education requirements.
2. Awarding of special credit.
3. Academic-regulations amendments on grade-point averages, to reflect Purdue's shift to a four-point system.
4. IPFW interface with the international diploma planned for South Side and other high schools.
5. Changes in the English-as-a-Second-Language program.

Faculty Affairs Committee

Dick Pacer, Chair

1. Documents under deliberation:
 - a. Review of Academic Units.
 - b. School of Education Promotion and Tenure Document.
2. Other items under consideration:
 - a. "Upward Feedback" (an annual system for evaluating administrators).
 - b. Resolution to ensure that the Chancellor and Vice Chancellors be included in administrative evaluations.

Graduate Subcommittee

Rosalie Hariton, Chair

1. New program proposal for Master of Science in Nursing Administration.

Honors Program Council

Judith Violette, Chair

1. Nothing at this time.

Indiana University Committee on Institutional Affairs

Steve Hollander, Chair

1. Nothing at this time.

International Studies Program Advisory Subcommittee

Christiane Seiler, Chair

1. Deliberating the nature of projected Accent Discrimination Workshop - provisional date Fall Semester 1994.

Lecture Series Subcommittee

Michael Kaufmann, Chair

1. Planning spring lecture series:
 - March 29 - Richard Underwood, *Walk on the Moon*
 - April 5 - Michael Weiner, *The Rain Forest*
 - April 12 - Mary Helen Thuente, *Northern Ireland Today: Politics, Poetry, and "Irish" Identity*

Nominations and Elections Committee

David Legg, Chair

1. Soliciting committee nominations for a variety of elections to be held during the months of March and April.

Professional Development Subcommittee

Ray Pippert, Chair

1. Augmented to serve as the evaluation committee for the PRF Summer Grant proposals. An information sheet for writers of summer grant proposals is in preparation. The next business of the committee will be travel grants; the deadline for submission is March 15.

Purdue University Committee on Institutional Affairs

Robert Barrett, Chair

1. Nothing at this time.

Rules Committee

Steven Hollander, Chair

1. Reviewing the Senate committee/subcommittee structure to determine the extent to which university affiliation with IU or PU should be a consideration in determining eligibility for committee/subcommittee service.
2. Bylaws amendment to change the procedure for electing a member of the Purdue University Intercampus Faculty Council.
3. Bylaws amendment to clarify the standing status of the General Education Subcommittee.

Student Affairs Committee

Sue Skekloff, Chair

1. Monitoring the child-care situation.
2. Revising *IPFW Code of Student Rights, Responsibilities, and Conduct* to accommodate the Sexual Harassment Policy and Procedure document.

University Resources Policy Committee

Linda Wootton, Chair

1. Completed consideration of proposed changes to the university parking fees and regulations and made recommendations to Financial Vice Chancellor.
2. Agreed to be involved--in a limited role--with plans for creating a new 25-year Master Plan for the campus.
3. Received recommendations from the Budgetary Affairs Subcommittee regarding S&E funds.