

FORT WAYNE SENATE AGENDA
APRIL 10, 1995
NOON, KT G46

1. Call to order
2. Approval of the minutes of March 13, 1995
3. Acceptance of the agenda - N. Younis
4. Reports of the Speakers of the Faculties
 - a. Indiana University - S. Hollander
 - b. Purdue University - R. Barrett
5. Report of the Presiding Officer (Senate Reference No. 94-26) - M. Downs
6. Committee reports requiring action
 - a. Nominations and Elections Committee (Senate Reference No. 94-27) - D. Legg
 - b. Educational Policy Committee (Senate Document SD 94-22) - S. Sarratore
 - c. Educational Policy Committee (Senate Document SD 94-23) - S. Sarratore
 - d. Faculty Affairs Committee (Senate Document SD 94-24) - J. Clausen
 - e. Faculty Affairs Committee (Senate Document SD 94-25) - J. Clausen
 - f. Faculty Affairs Committee (Senate Document SD 94-26) - J. Clausen
 - g. Faculty Affairs Committee (Senate Document SD 94-27) - J. Clausen
 - h. Rules Committee (Senate Document SD 94-28) - S. Hollander
 - i. Rules Committee (Senate Document SD 94-29) - S. Hollander
 - j. Rules Committee (Senate Document SD 94-30) - S. Hollander
 - k. Agenda Committee (Senate Document SD 94-31) - N. Younis
7. New business
8. Committee reports "for information only"
 - a. Agenda Committee (Senate Reference No. 94-28) - N. Younis
 - b. Educational Policy Committee (Senate Reference No. 94-29) - S. Sarratore
 - c. Agenda Committee (Senate Reference No. 94-30) - N. Younis
 - d. Budgetary Affairs Subcommittee (Senate Reference No. 94-31) - P. Iadicola
 - e. Computer Users Advisory Subcommittee (Senate Reference No. 94-32) - B. Abbott
9. The general good and welfare of the University
10. Memorial resolution: Harold Crowder (Senate Reference No. 94-33)
11. Adjournment*

*The meeting will adjourn or recess by 1:15 p.m.

Approving

M. Downs
S. Hollander
P. Stuhlebline
N. Younis, Chair

Absent

C. Champion

Attachments:

- "Report of the Presiding Officer" (SR No. 94-26)
- "Slate for the election of Senate Committees and Subcommittees" (SR No. 94-27)
- "Advanced Study Criteria" (SD 94-22)
- "Changing the Advanced Study Criteria in SD 93-14" (SD 94-23)
- "Amendment to SD 88-25 (Campus-Wide Criteria for Promotion and Tenure)" (SD 94-24)
- "Amendment to Tenure Stop-Out Policy (SD 91-20, amended and approved, 4/13/1992)" (SD 94-25)
- "Revision of Senate Bylaws, Section 5.3.2.2.1 (Promotion and Tenure Subcommittee Membership)" (SD 94-26)
- "Amendment to SD 88-13 (Procedures for Promotion and Tenure, as amended through 11/14/1994)" (SD 94-27)
- "Amendment to the Bylaws--Establishment of the Library Subcommittee" (SD 94-28)
- "Amendment to the Bylaws--Change in membership of the University Resources Policy Committee" (SD 94-29)
- "Amendment to the Bylaws--Change in membership of the Calendar Subcommittee" (SD 94-30)
- "Dissolution of Ad Hoc Committee on Writing" (SD 94-31)
- "End-of-the-Year Reports of Senate Committees and Subcommittees" (SR No. 94-28)
- "Partnership for Statewide Education Home Institutions" (SR No. 94-29)
- "Senators for 1995-96" (SR No. 94-30)
- "Budgetary Affairs Subcommittee Recommendations to the Chancellor" (SR 94-31)
- "Computer Users Advisory Subcommittee: recommendations regarding computer classrooms and laboratories and campus computing systems" (SR No. 94-32)
- "Memorial resolution: Harold Crowder" (SR No. 94-33)

TO: The Senate
FROM: Downs, Presiding Officer
Fort Wayne Senate
DATE: 25 March 1995
SUBJ: Report on Senate Documents

Listed below are the documents considered by the Senate this academic year. When appropriate, I have forwarded documents to the proper administrators/units for implementation. I have listed the current status of each document.

- SD 94-1 "Revisions to SD 92-25 (The School of Fine and Performing Arts Promotion and Tenure Policies and Procedures)" - approved and implemented (9/12/1994)
- SD 94-2 "Replacement member of the Educational Policy Committee" - approved and implemented (9/12/1994)
- SD 94-3 "Promotion and Tenure Guidelines" - approved and forwarded to Vice Chancellor for Academic Affairs (9/12/1994)
- SD 94-4 "Criteria for approval of general-education-core course proposals" - approved and forwarded to Vice Chancellor for Academic Affairs for implementation (9/19/1994)
- SD 94-5 "Revisions to SD 88-24 (The School of Fine and Performing Arts Election of Senators)" - approved and implemented (9/19/1994)
- SD 94-6 "Approval of changes in membership of the School of Arts and Sciences Promotion and Tenure Committee (amends FWSD SD 89-13)" - approved and implemented (9/12/1994)
- SD 94-7 "Approval of replacement members of the University Resources Policy Committee, the Faculty Affairs Committee, the Professional Development Subcommittee, and the Student Affairs Committee" - approved and implemented (10/10/1994)
- SD 94-8 "Recission of Senate Document SD 82-15, Policy on Handicapped Students" - approved and forwarded to Vice Chancellor for Student Affairs for action (10/10/1994)
- SD 94-9 "School of Engineering and Technology Promotion and Tenure Committee Procedures Document (amended 22 November 1993 and 28 March 1994) [amends Senate Document SD 89-2]" - approved and forwarded to the Dean of the School of Engineering, Technology, and Computer Science for implementation (10/10/1994)
- SD 94-10 "Procedures for Promotion and Tenure: Composition of the Campus Committee (amends SD 88-13)" - approved and forwarded to the Interim Vice Chancellor for Academic Affairs for implementation (11/14/1994)
- SD 94-11 "Amendment of the Academic Regulations (SD 85-18)--Class Attendance" - approved and forwarded to the Registrar for implementation (11/14/1994)
- SD 94-12 "Approval of replacement members of the Rules Committee" - approved and implemented (11/14/1994)

- SD 94-13 "[Student] Assessment Plan" - approved and forwarded to the Interim Vice Chancellor for Academic Affairs for implementation (12/12/1994)
- SD 94-14 "School and Program Mission, Goals, and Objectives Statements" [amends SD 93-10] - approved and forwarded to the Interim Vice Chancellor for Academic Affairs for implementation (12/12/1994)
- SD 94-15 "Approval of replacement members of the Subcommittee on Athletics and the Professional Development Subcommittee" - approved and implemented (1/9/1995)
- SD 94-16 "Policy on the Appointment, Reappointment, Evaluation, and Professional Development of Part-time Instructional Personnel" - approved and forwarded to the Interim Vice Chancellor for Academic Affairs for implementation (1/9/1995)
- SD 94-17 "Teaching Award for Associate Faculty" - approved and forwarded to the Interim Vice Chancellor for Academic Affairs for implementation (1/9/1995)
- SD 94-18 "Amendment of the Academic Regulations (SD 85-18) - Transfer Credit" - approved and forwarded to the Registrar and Director of Admissions for implementation (2/13/1995)
- SD 94-19 "Revisions to the *IPFW Code of Student Rights, Responsibilities, and Conduct* (SD 89-28) - approved and forwarded to the Chancellor for forwarding to the Purdue University Board of Trustees and the Community Advisory Council (2/13/1995)
- SD 94-20 "IVTC Transfer Credit Policy" - approved and forwarded to the Registrar and Director of Admissions for implementation (3/13/1995)
- SD 94-21 "1997-1998 Academic Calendar" - approved and forwarded to Registrar for implementation (3/13/1995)

The Senate
Phone: (219) 481-6686
Fax: (219) 481-6985

MEMORANDUM

TO: The Senate

FROM: Nominations and Elections Committee
David Legg, Chair
Mark Masters
Paul Terry
Linda Wootton

DATE: March 24, 1995

SUBJ: Slate for the election of Senate Committees and Subcommittees

Here is the slate for the committees and subcommittees of the Senate for which the Nominations and Elections Committee has responsibility. The elections will be held at the Senate meeting in April. At that time Senators may also nominate from the floor.

NOTE: Questions concerning this document should be addressed to Dave Legg at Ext. 6222.

COMMITTEE NOMINEES
April 1995 Senate Election

ACADEMIC APPEALS SUBCOMMITTEE

Vacancies: 2 [no A&S or BMS]

Seung Kim, MFT
Elaine Cowen, NURS
Mohammad Alam, ENGR
Jacqueline Brian, DAE

ACCELERATED HIGH SCHOOL STUDIES ADVISORY SUBCOMMITTEE

Vacancies: 2 (no A&S or BMS)

Jami Beard, DAE
Gail Hickey, EDUC
Susan Frey-Ridgway, LIB
Connie Kracher, DAE

AGENDA COMMITTEE

Vacancies: 0

SUBCOMMITTEE ON ATHLETICS

Vacancies: 3

Carl Drummond, GEOS
William Bruening, PHIL
William Klemme, MFL
Tim Hamilton, CAET
John Cochren, EDUC
Kim McDonald, OLS

BUDGETARY AFFAIRS SUBCOMMITTEE

Vacancies: 0

CALENDAR SUBCOMMITTEE

Vacancies: 4

Patricia Conn, MATH
Mohammad Alam, ENGR
Seung Kim, MFT
Peggy Lane, CS
James Moore, MGMK
Edwin Leonard, MGMK
Timothy Hamilton, CAET
Dan Edwards, ACCT
Marilyn Harp, OLS

CAMPUS APPEALS BOARD

Vacancies: 6 (3 regular; 3 alternates)

Marjorie Souers, EDUC
Dan Edwards, ACCT
Desiderio Vasquez, PHYS
Patricia Conn, MATH
Linda Fox, MFL
Mohammad Alam, ENGR
Dipak Chowdhury, GEOS
Sunday Faseyitan, MFT
David Oberstar, MFL
Mitchell Sherr, OLS

CONTINUING EDUCATION ADVISORY SUBCOMMITTEE

Vacancies: 2

Sarah Beckman, NURS
William Utesch, EDUC
Patricia Conn, MATH
Harold Broberg, EET
Edwin Leonard, MGMK
Michael Miller, OLS
Timothy Hamilton, CAET
Sushil Usman, SOCA
Desiderio Vasquez, PHYS
Marilyn Harp, OLS
Mohammad Alam, ENGR

DEVELOPMENTAL STUDIES SUBCOMMITTEE

Vacancy: 1

Marcia Dixson, COMM
Patricia Conn, MATH
Elvis Holt, BIOL
Susan Frey-Ridgway, LIB

EDUCATIONAL POLICY COMMITTEE

Vacancies: 3 [no A&S]

Paul Terry, EDUC
Leslie Motz, FA
John Taylor, MUS
Lynn Schlager, ENGR

FACULTY AFFAIRS COMMITTEE

Vacancies: 3

Mary Helen Thunte, ENGL
Leslie Motz, FA
Lenore DeFonso, PSY
Paul Terry, EDUC
William Utesch, EDUC
Richard Hess, COMM
Hedayeh Samavati, ECFN
Zohar Shipchandler, MGMK
John Taylor, MUS
David Oberstar, MFL

GENERAL EDUCATION SUBCOMMITTEE

Vacancies: 2 [no A&S]

Roberta Tierney, NURS
Steven Sarratore, THTR
Harold Broberg, EET
Sue Chubinski, NURS
Linda Hite, OLS

HONORS PROGRAM COUNCIL

Vacancies: 5 [no LIB]

Arlene Klapes, BIOL
Georgia Wralstad Ulmschneider, POLS
Marjorie Souers, EDUC
Clifford Scott, HIST
Marilyn Harp, OLS
Mohammad Alam, ENGR
Richard Johnson, MFL
Bernd Fischer, HIST
George Mourad, BIOL
Rodney Farnsworth, ENGL
Sue Chubinski, NURS
Julie Scherz, AUS
Bangalore Lingaraj, MGMK
Kim McDonald, OLS

INDIANA UNIVERSITY COMMITTEE ON INSTITUTIONAL AFFAIRS

Vacancy: 1

Michael Downs, POLS

INTERNATIONAL STUDIES PROGRAM ADVISORY SUBCOMMITTEE

Vacancies: 4

Gail Hickey, EDUC
Wen-hui Tsai, SOCA
Bernd Fischer, HIST
Mohammad Alam, ENGR
Desiderio Vasquez, PHYS
Jami Beard, DAE
Jeanne Barone, COMM
Evelyn Waters, CFS
Richard Johnson, MFL
Seung Kim, MFT
Santai Hwang, EET
Lynn Schlager, ENGR
William Klemme, MFL
Zohar Shipchandler, MGMK
Sushil Usman, SOCA
Bangalore Lingaraj, MGMK
Kathleen Murphey, EDUC

LECTURE SERIES SUBCOMMITTEE

Vacancies: 2

Bernd Fischer, HIST
Kathleen Squadrito, PHIL
Linda Fox, MFL
Seung Kim, MFT
Gail Hickey, EDUC

NOMINATIONS AND ELECTIONS COMMITTEE

Vacancies: 2

Nashwan Younis, ENGR
Charles Champion, DAE
Peggy Lane, CS
Chand Chauhan, MATH

PURDUE UNIVERSITY COMMITTEE ON INSTITUTIONAL AFFAIRS

Vacancy: 1

Peter Hamburger, MATH

RULES COMMITTEE

Vacancies: 2

Dan Edwards, ACCT
Kathy O'Connell, NURS

STUDENT AFFAIRS COMMITTEE

Vacancies: 3

Charles Champion, DAE
Peggy Lane, CS
Susan Frey-Ridgway, LIB
George Mourad, BIOL
Dan Edwards, ACCT

UNIVERSITY RESOURCES POLICY COMMITTEE

Vacancies: 4

John Taylor, MUS
Peggy Lane, CS
Susan Frey-Ridgway, LIB
George Mourad, BIOL
Robert Berger, CHM
Dan Edwards, ACCT
Scott Argast, GEOS
David Oberstar, MFL

**Indiana University
Purdue University
Fort Wayne**

Educational Policy Committee

To: Fort Wayne Senate
From: Educational Policy Committee
Subject: Advanced Study Criteria
Disposition: To the presiding officer for implementation
Date: February 27, 1995

Whereas, the Senate previously approved SD 93-14 which requires that criteria for the Advanced Study component of the General Education be developed;

Be it Resolved, that the Senate adopt the attached criteria.

For: Clausen, Hollander, Kirchhoff, Sarratore
Against: Bulmahn, Sternberger
Absent: Schlager
Not voting: Dahl

NOTE: Questions concerning this document should be addressed to Steve Sarratore,
Chair of Educational Policy Committee, at Ext. 6714.

VI. Advanced Study

Building on Areas I-V, the advanced study requirement provides opportunities for synthesizing knowledge, preferably across disciplines. Advanced study courses are problem-oriented and require completion of a project. The requirement is fulfilled by completing courses numbered 300 or above in two areas selected from among Area II, Area III, Area IV, and Area V.

Faculty developing courses for this area are encouraged to think creatively. For example, internships and service learning courses, as well as more traditional upper-level courses and seminars, could be tailored to meet the advanced study requirement. In general, advanced study courses should include a larger than usual amount of interaction between the instructor and individual students, or between the instructor and student small groups.

Criteria for Evaluating Courses Proposed for Inclusion in the Advanced Study Area

Courses for Area VI may be proposed by any IPFW department or program, including those which did not submit course proposals for Areas I - V.

1. The course should meet the general criteria that apply to courses proposed for inclusion in *any* general education area, except that some prior knowledge (such as that gained from completing general education requirements) will be assumed. The proposal should detail the general education criteria for the area (II, III, IV, or V) that the course is designed to meet and the methods by which fulfillment of these criteria is to be achieved and assessed.
2. The proposal should state clearly what prior knowledge or skill is necessary for students to be successful in the course and how the students will use that knowledge or skill. Proposals for courses open to a broad range of majors are encouraged.
3. The proposal should explain how the course will foster the ability to synthesize knowledge and how students will demonstrate that they are capable of that synthesis.
4. Advanced study courses shall require junior or senior class standing.

NOTE: Questions concerning this document should be addressed to Steve Sarratore, Chair of Educational Policy Committee, at Ext. 6714.

**Indiana University
Purdue University
Fort Wayne**

Educational Policy Committee

To: Fort Wayne Senate
From: Educational Policy Committee
Subject: Changing the Advanced Study Criteria in SD 93-14
Disposition: To the presiding officer for implementation
Date: February 27, 1995

Whereas, the approved criteria for the Advanced Study component of the General Education now include Area V (Artistic Expression)

Be it Resolved, that the Senate amend SD 93-14 as follows:

Current:

Proposed:

VI. Advanced Study.....6 credits

VI. Advanced Study.....6 credits

Building on Areas I-V, the advanced study requirement provides opportunities for synthesizing knowledge, preferably across disciplines. Advanced study courses are problem-oriented and require completion of a project. The requirement is fulfilled by completing courses numbered 300 or above in two areas selected from among Area II, Area III, and Area IV.

Building on Areas I-V, the advanced study requirement provides opportunities for synthesizing knowledge, preferably across disciplines. Advanced study courses are problem-oriented and require completion of a project. The requirement is fulfilled by completing courses numbered 300 or above in two areas selected from among Area II, Area III, Area IV, and Area V.

For: Clausen, Hollander, Kirchhoff, Sarratore, Bulmahn, Sternberger
Against: None
Absent: Schlager
Not voting: Dalil

NOTE: Questions concerning this document should be addressed to Steve Sarratore, Chair of Educational Policy Committee, at Ext. 6714.

TO: The Senate
FROM: Faculty Affairs Committee
DATE: March 4, 1995
SUBJ: Amendment to SD 88-25 (Campus-Wide Criteria for Promotion and Tenure)

DISPOSITION: To the Presiding Officer for Implementation

WHEREAS, It is the faculty's responsibility to establish and clearly articulate standards for promotion and tenure; and

WHEREAS, The relationship between tenure and promotion to the rank of associate professor has not been clearly articulated; and

WHEREAS, The tenure decision is the faculty's most important decision in respect to the careers of its members;

BE IT RESOLVED, That the Fort Wayne Senate approve the following amendments to Senate Document SD 88-25:

A. Criteria for Tenure

Tenure is often linked to promotion to associate professor. This connection is appropriate and even natural. In many careers the duration of the probationary period and the time needed to build a record in teaching, research, and service meriting promotion to associate professor are equal, and the university can address the separate decisions simultaneously. Both Indiana and Purdue Universities, however, recognize the possibility that in exceptional circumstances these decisions may not be made at the same time and that, although the criteria are the same, the weight assigned to each criterion differs from tenure to promotion. The university grants tenure and promotion to associate professor in the same year when a candidate meets the criteria established for both. Whenever these decisions are made in different years, however, a recommendation to award tenure is based upon evidence of:

1. a record of satisfactory achievement in teaching, research, and service
2. (for the award of tenure in a rank below that of associate professor) the likelihood of promotion to higher rank in the near future, and
3. the importance and uniqueness of the individual's contribution to the university.

Cases for tenure in these exceptional circumstances must address each of these points explicitly and specifically in separate sections.

Approving
J. Clausen
L. DeFonso
R. Kendall
F. Kirchhoff
M. Masters
W. Utesch

Disapproving

Absent
H. Samavati

NOTE: Questions concerning this document should be addressed to Jeanette Clausen, Chair of the Faculty Affairs Committee, at Ext. 6836.

To: Fort Wayne Senate

From: Faculty Affairs Committee

Date: March 4, 1995

Subj: Amendment to tenure stop-out policy (SD 91-20, amended and approved, 4-13-92)

Disposition: To the Presiding Officer for implementation.

WHEREAS: It is desirable that faculty play some role in decisions concerning the extension of the probationary period for justifiable cause; and

WHEREAS: SD 91-20 does not conform to procedures followed at Purdue University;

RESOLVED: That the Senate approve the following amendment to the document.

Present Language:

Procedures

1. Requests for exclusion shall be made in writing by the faculty member to the Vice Chancellor for Academic Affairs, who, in consultation with the faculty's Department Chair and Dean, will have the authority to approve exclusions for justifiable conditions.

Proposed Language:

Procedures

1. Requests for exclusion shall be made in writing by the faculty member to the Department Chair. The Chair will determine, in consultation with the Departmental Promotion and Tenure Committee, whether the request is justifiable and forward a recommendation through the Dean to the Vice Chancellor for Academic Affairs. The Vice Chancellor for Academic Affairs, in consultation with the faculty's Department Chair and Dean, will have the authority to approve exclusions for justifiable conditions.

Approving:

J. Clausen
L. DeFonso
R. Kendall
F. Kirchhoff
M. Masters
W. Utesch

Disapproving:

Absent:

H. Samavati

NOTE: Questions concerning this document should be addressed to Jeanette Clausen, Chair of Faculty Affairs Committee, at Ext. 6836.

To: Fort Wayne Senate

From: Faculty Affairs Committee

Date: March 23, 1995

Subj: Revision of Senate Bylaws, Section 5.3.2.2.1 (Promotion and Tenure Subcommittee Membership)

Disposition: To the Presiding Officer for Implementation

Whereas: Section 5.3.2.2.1 of the Senate Bylaws specifies that the members of the Promotion and Tenure Subcommittee must be selected so as to provide balanced representation of the disciplinary areas; and

Whereas: The requirement to recuse oneself from considering cases of candidates from one's own department reduces the disciplinary balance; and

Whereas: Being a member of the candidate's department entails no inherent bias for or against the candidate's case;

Resolved: That the Senate approve the proposed revision of Section 5.3.2.2.1.

Present wording:

Membership: This Subcommittee shall consist of the Chief Academic Officer of IPFW as nonvoting chair and seven tenured members of the Fort Wayne Faculty, a majority of whom hold the rank of Professor or Librarian, selected so as to provide balanced representation of the disciplinary areas. Voting members of this Subcommittee will be elected to three-year terms, staggered in the first instance, by the Chief Administrative Office of IPFW and the two Speakers of the Faculty from a panel of nominees composed of at least two representatives from the faculty of each school/division selected according to procedures adopted by the school/division Faculty and incorporated into the documents which define the protocols of Faculty governance within the school/division. Voting members of this Subcommittee shall recuse themselves from considering cases of candidates from their own department or with whom they share significant credit for research or creative endeavor which is part of the candidate's case. Faculty members shall not serve on this Subcommittee in a year when their own case is pending.

Proposed wording: strike the words "from their own department or" from the penultimate sentence, which will then read as follows:

Voting members of this Subcommittee shall recuse themselves from considering cases of candidates with whom they share significant credit for research or creative endeavor which is part of the candidate's case.

Approving:

J. Clausen
L. DeFonso
R. Kendall
M. Masters

Disapproving:

Absent:

F. Kirchhoff
H. Samavati
W. Utesch

NOTE: The Rules Committee has reviewed this document. Also, questions concerning this document should be addressed to Jeanette Clausen at Ext. 6836.

To: Fort Wayne Senate
From: Faculty Affairs Committee
Date: March 23, 1995
Subj: Amendment to Senate Document SD 88-13, Procedures for Promotion and Tenure (as amended through 11-14-94).
Disposition: To the Presiding Officer for Implementation
Resolved: That the Senate approve the following revision to SD 88-13, section 1.5, The Campus Committee, to correspond to section 5.3.2.2.1 of the Senate Bylaws as amended.

Present wording:

Voting members of this committee shall recuse themselves from considering cases of candidates from their own departments or with whom they share significant credit for research or creative endeavor which is part of the candidate's case.

Proposed wording:

Voting members of this committee shall recuse themselves from considering cases of candidates with whom they share significant credit for research or creative endeavor which is part of the candidate's case.

Approving:

J. Clausen
L. DeFonso
R. Kendall
M. Masters

Disapproving:

Absent:

F. Kirchhoff
H. Samavati
W. Utesch

NOTE: Questions concerning this document should be addressed to Jeanette Clausen, Chair of Faculty Affairs Committee, at Ext. 6836.

**Indiana University
Purdue University
Fort Wayne**

Rules Committee

To: Fort Wayne Senate

From: Rules Committee

Date: March 26, 1995

Subject: Amendment to the Bylaws—Establishment of the Library Subcommittee

Whereas, The Library Committee has requested that its status be changed from an administratively appointed body to a Senate subcommittee; and

Whereas, The Vice Chancellor for Academic Affairs who appointed that committee has approved this change in status;

Resolved, That the Bylaws be amended to establish the Library Subcommittee, as indicated below by the deletion of the overstruck text and the addition of the boldface insertions.

5.3.5 The University Resources Policy Committee . . . shall be concerned with, but not limited to, consideration of such matters as planning and optimal utilization of the physical facilities of the University, including buildings, the library, scientific and other equipment, and educational aids; staff needs, utilization and planning; interdepartmental and interinstitutional cooperation for improved facilities and staff utilization; and nonacademic planning, including architecture, landscaping, parking, and traffic. The Committee shall establish a Budgetary Affairs Subcommittee, ~~and~~ a Computer Users Advisory Subcommittee, **and a Library Subcommittee**, as described below.

...

5.3.5.3 Library Subcommittee

5.3.5.3.1 Membership. Subcommittee membership shall comprise the chief administrator in charge of the library and eight members of the Voting Faculty, with no more than three from any one School. They shall be elected to staggered three-year terms by the Senate and shall annually elect one of their elective members as chair.

5.3.5.3.2 Duties. The Subcommittee shall advise the Senate, through the University Resources Policy Committee, concerning policies and procedures for library collections, facilities, and operations.

Approving
C. Champion
S. Hollander
T. Laverghetta

Disapproving

Absent
P. Terry

NOTE: Questions concerning this document should be addressed to Steve Hollander at Ext. 6770.

**Indiana University
Purdue University
Fort Wayne**

Rules Committee

To: Fort Wayne Senate
From: Rules Committee
Date: March 26, 1995
Subject: Amendment to the Bylaws—Change in membership of the University Resources Policy Committee

Whereas, The duties of space allocation and planning have been divided among two administrators.

Resolved, That the Bylaws be amended to change the membership of the University Resources Policy Committee, as indicated below by the deletion of the overstruck text and the addition of the boldface insertions.

5.3.5 The University Resources Policy Committee shall consist of the Chief Financial Officer or that officer's designee, the Chief Academic Officer or that officer's designee, the chief officer in charge of space allocation ~~and planning~~, **the chief officer in charge of campus planning**, six Senators elected by the Senate in such manner that at least four of the major academic units shall be represented, a clerical or service staff member, an administrative/professional staff member, and two students. The Presiding Officer of the Senate shall request the Clerical and Service Staff Advisory Committee to select the clerical or service staff representative, the Administrative Council to select the administrative/professional staff representative, and the student body president to select the student representatives. The clerical or service staff representative, the administrative/professional staff representative, and the student representatives shall serve for one year, with their terms to commence at the beginning of the academic year.

Approving
C. Champion
S. Hollander
T. Laverghetta

Disapproving

Absent
P. Terry

NOTE: Questions concerning this document should be addressed to Steve Hollander at Ext. 6770.

**Indiana University
Purdue University
Fort Wayne**

Rules Committee

To: Fort Wayne Senate

From: Rules Committee

Date: March 26, 1995

Subject: Amendment to the Bylaws—Change in membership of the Calendar Subcommittee

Whereas, There no longer exists a Director of the Weekend College,

Resolved, That the Bylaws be amended to change the membership of the Calendar Subcommittee, as indicated below by the deletion of the overstruck text.

5.3.3.1 The Calendar Subcommittee shall consist of six Faculty members elected by the Senate to two-year terms in such manner that at least four of the major academic units shall be represented; two students, selected by the Students' Government for one-year terms; a member of the administrative staff, selected by the Administrative Council for a two-year term; a member of the clerical and service staff, selected by the Clerical and Service Staff Advisory Committee for a two-year term; and the IPFW registration administrator ~~and the director of the Weekend College, both~~ nonvoting. The Subcommittee shall develop policies and procedures for establishing a three-year academic calendar for IPFW. . . .

Approving
C. Champion
S. Hollander
T. Laverghetta

Disapproving

Absent
P. Terry

NOTE: Questions concerning this document should be addressed to Steve Hollander at Ext. 6770.

TO: Senate Agenda Committee

FROM: Ad Hoc Committee on Writing, Carol Aikman, ~~Chair~~

SUBJ: Dissolution of Committee

DATE: March 22, 1995

WHEREAS, The Committee on Writing was created by the Senate (SD 92-20) as a temporary entity to evaluate the status of writing across the curricula of Indiana University-Purdue University Fort Wayne; and

WHEREAS, the Committee surveyed the campus faculty and reported the findings to the Senate; and

WHEREAS, the Committee sent its recommendations to the General Education Subcommittee; and

WHEREAS, the Ad Hoc Committee on Writing recommends that said committee be dissolved; therefore,

RESOLVED, The Ad Hoc Committee on Writing is dissolved.

The Senate
Phone: (219) 481-6666
Fax: (219) 481-6985

Date: March 20, 1995

To: Barbara Blauvelt, Secretary of the Senate

From: Nancy Cothem, ^(Chair) Academic Appeals Subcommittee

Re: End of the Year Report

During the 1994-95 academic year, the AAS decided against hearing one grade appeal (Philosophy). At this time, AAS members are reviewing materials concerning a request to hear a grade appeal from Consumer and Family Sciences. The matter will be discussed by AAS on March 23, 1995.

MEMORANDUM

TO: The Faculty
FROM: Nash Younis, Chair
Senate Agenda Committee
DATE: 25 March 1995
SUBJ: End-of-the-Year Committee Reports

Attached are brief reports from Senate committees and subcommittees of their activities and actions for the past year. Also attached is the annual report from the NCAA Faculty Representative and the Compliance Coordinator.

- (A) Academic Appeals Subcommittee (N. Cothem)
- (B) Accelerated High School Studies Subcommittee (J. Vollmer)
- (C) Subcommittee on Athletics (D. Oberstar)
- (D) Budgetary Affairs Subcommittee (P. Iadicola)
- (E) Calendar Subcommittee (D. Cannon)
- (F) Computer Users Advisory Subcommittee (B. Abbott)
- (G) Continuing Education Advisory Subcommittee (E. Waters)
- (H) Curriculum Review Subcommittee (D. Bialik)
- (I) Developmental Studies Subcommittee (C. Aikman)
- (J) Educational Policy Committee (S. Sarratore)
- (K) Faculty Affairs Committee (J. Clausen)
- (L) General Education Subcommittee (S. Hockemeyer)
- (M) Graduate Subcommittee (R. Hariton)
- (N) Honors Program Council (S. Chubinski)
- (O) Indiana University Committee on Institutional Affairs (S. Hollander)
- (P) International Studies Program Advisory Subcommittee (C. Seiler)
- (Q) Lecture Series Subcommittee (R. Hess)
- (R) Nominations and Elections Committee (D. Legg)
- (S) Professional Development Subcommittee (H. Broberg)
- (T) Purdue University Committee on Institutional Affairs (R. Barrett)
- (U) Rules Committee (S. Hollander)
- (V) Student Affairs Committee (L. Woolton)
- (W) University Resources Policy Committee (S. Argast)
- (X) NCAA Faculty Representative (R. Barrett)
- (Y) NCAA Compliance Coordinator (D. Fairchild)

Contact Senate secretary for rest of document pages.

Indiana University
Purdue University
Fort Wayne

Educational Policy Committee

To: Fort Wayne Senate
From: Educational Policy Committee
Subject: Partnership for Statewide Education Home Institutions
Disposition: **For Information Only**

According to Partnership for Statewide Education guidelines, students taking PSE courses may choose to identify IPFW as their "home institution." These students will receive resident credit for these courses no matter where the courses are taken.

INDIANA UNIVERSITY
PURDUE UNIVERSITY
FORT WAYNE

The Senate
Phone: (219) 481-6686
Fax: (219) 481-6985

TO: The Faculty
FROM: Barbara Blauvelt
Secretary of the Faculty
DATE: 4 March 1995
SUBJ: Senate Membership for 1995-96

Officers

Presiding Officer: Michael C. Downs
Parliamentarian: TBA
Sergeant-at-Arms: TBA

Senators

Ex-Officio Members

Steven C. Beering
Frank L. Borelli
Myles Brand
Walter J. Branson
Michael A. Wartell
Academic Vice Chancellor

Speakers

Jim Hersberger, Speaker of the Purdue University Faculty, 1995-97
Steven Hollander, Speaker of the Indiana University Faculty, 1994-96

Departmental and School Members

Scott Argast, GEOS, 1995-98
Robert Berger, CHM, 1994-97
Norman Bradley, FINA, 1993-96
Charles Champion, DAE, 1993-96
Chand Chauhan, MATH, 1995-97
Jeanette Clausen, MFL, 1994-97
Nancy Cothorn, EDUC, 1993-96
David Cox, A&S
Lenore DeFonso, PSY, 1995-98
Michael Downs, POLS, 1995-97
Dan Edwards, ACCT, 1994-96

David Fairchild, PHIL/AUS, 1994-96
Lynette Felber, ENGL, 1995-98
Susan Frey-Ridgway, LIB, 1994-97
Robert Gillespie, BIOL, 1993-96
Jane Grant, PEA, 1995-98
Peter Hamburger, MATH, 1995-98
James Haw, HIST, 1994-97
Richard Hess, COM, 1994-97
Craig Hill, PSY, 1993-96
Craig Humphrey, THTR, 1995-98
Robert Jeske, SOCA, 1995-98
George Kartsounes, ET
Robert Kendall, CAET, 1993-96
John Knight, CFS, 1995-98
Michael Lane, BMS
Peggy Lane, CS, 1994-96
Thomas Laverghetta, EET, 1994-97
David Legg, MATH, 1995-98
Mark Masters, PHYS, 1994-97
Leslie Motz, FINA, 1994-97
George Mourad, BIOL, 1994-97
Kathleen O'Connell, NURS, 1995-98
Hedayeh Samavati, ECFN, 1994-97
Lynn Schlager, ENGR, 1993-96
Donald Schmidt, MFT, 1994-97
Mary Scudder, HSRV, 1995-98
Zohar Shipchandler, MGMK, 1994-96
Patrick Stubblebine, OLS, 1994-97
John Taylor, MUS, 1994-1997
Paul Terry, EDUC, 1994-97
Chad Thompson, ENGL, 1994-97
Mary Helen Thuente, ENGL, 1994-97
Kathy Trier, SOCA, 1994-97
William Utesch, EDUC, 1993-96

At-Large

Arts and Sciences

Barbara Bulmahn, 1994-97
David Oberstar, 1995-98
1 vacancy, 1995-96

Health Sciences

Opal Freiburger, 1994-97

Engineering and Technology

Nashwan Younis, 1993-96

FOR INFORMATION ONLY

INDIANA UNIVERSITY - PURDUE UNIVERSITY
AT FORT WAYNE
INTERDEPARTMENTAL COMMUNICATION

TO: Presiding Officer

FROM: Peter Iadicola, Ph.D.

DEPT.: The Senate

DEPT.: Budgetary Affairs Subcommittee

SUBJ.: BAS Recommendations to the Chancellor DATE: Mon, Mar 13, 1995

**Budgetary Affairs Subcommittee's Recommendations for 1995 - 1997 Budgetary
Year**

- 1. Faculty/staff salary increases remain the highest priority and the amount of increase should be at least the amount allocated by the state for that purpose. Furthermore funds for faculty salaries should not be used for any other purpose other than to increase current faculty and staff salaries.**
- 2. Full [4% or whatever the maximum allocated by the state legislature] S&E, capital, and travel funding to be allocated with some consideration given to how money is to be distributed across schools and department to correct past documented shortfalls in academic units. This allocation guarantees that the Library gets new funding for books/journals this year.**
- 3. Complete the review of S&E spending called for in Senate Document SD 93-25. This is particularly crucial given the new "Year-End Carry Forward Procedures" that will be implemented this year. This budget policy change allows for the carrying forward of surpluses and deficits in department budgets from one year to the next. Inequities in the distribution of funds across departments will only get worse with the implementation of this procedure.**
- 4. No changes should be made in the current summer school salary structure until a study of the implications of such changes has been completed. This study must include consultation with both the BAS and the FAC.**
- 5. Deans in the classroom -In keeping with the overall theme of increasing productivity, concern for increasing cost of associate faculty, and to improve faculty morale, it is our recommendation that all Deans be -- encouraged to teach one class per year and required a minimum of one class every two years**
- 6. Implementation of Option 1 and Option 2 Administrative Staff Proposal should**

be considered. For Staff Development (including administrative staff), the staff will have the option of working 10, 11, 12 months, or 12 months with 50% reduced time during summer months. Option 1 staff would be the regular full time 12 month administrative staff appointment. Option 2 staff would be 10, 11, or 12 months with 50% reduced time during summer months. This reduction of time will take place during the summer months when there is a reduction in support staff activity. In Option 2 benefits would continue on the full twelve month basis.

7. Any new administrators above chairpersons hired that will hold academic rank will have a salary based on the following:

- a. Base salary at 10 month for the appropriate rank they will hold in the given department commensurate with similar faculty in that department.
- b. Add on to this base for the 12 month period.
- c. Add on to this for the administrative duties.
- d. Any increases will be apportioned to these three distinctions.
- e. Should the administrator in a later year revert to academic position, salary will revert to the Base for 10 months, plus the appropriate increases that have been applied.
- f. This recommendation will take effect for any new administrators hired to start with the next academic year.
- g. In exceptional circumstances, the Chancellor will have the option to amend the above in contract negotiations.

8. Change in university policies in hiring outside consultants. In all considerations for the hiring of outside consultants for the development and/or implementation of needed programs, the administration will send out a request for proposal that include the faculty to solicit their participation in this activity. This provides for the possibility that funding that would have gone to pay for outside consultants could go to faculty in either additional salary stipend and/or course release time.

9. Continuation of a policy of not increasing the level of funding for new administrative positions. This includes the prohibition of use of new funds to roll soft into hard money for current positions in administration areas. If a new position is needed this must come from existing personnel or the existing staffing pattern.

10. Continuation of a review of all administrative areas for productivity gains and budget reductions that can take place over the next 2-4 years.

11. Continuation of evaluation procedures for initiating and continuing student recruitment/retention activity. This evaluation component should be developed as part of the proposed activity and the results of the evaluation should be the basis for determining the continuation of these activities.

**Indiana University
Purdue University
Fort Wayne**

Computer Users Advisory Subcommittee

To: University Resources Policy Committee

From: Computer Users Advisory Subcommittee
B. Abbott, chair

Date: December 1, 1994

Subject: Subcommittee report "for information only"

The Computer Users Advisory Subcommittee has voted to make the following four recommendations. Our chair will bring them to the attention of the Instructional Technology Steering Committee; we would appreciate your bringing them to the attention of the Fort Wayne Senate.

- **Campus computer classrooms and laboratories need to be better coordinated.** At present, various units autonomously control these facilities—for example, C&DP is in charge of some; the School of Engineering, Technology, and Computer Science of others; and Transitional Studies of yet others. Because communication and cooperation among lab administrators are lacking, the scheduling of facilities is unnecessarily complicated and some facilities are underutilized. As a first step, knowledgeable representatives of each unit controlling a computer classroom or laboratory should meet on a regular basis to discuss and resolve issues of mutual concern.
- **Additional improvements are needed in computer classroom and laboratory set-ups.** Increasing numbers of students use several of these facilities, and are faced with radical differences in logon procedures, menuing systems, and other system defaults. Where consistent with the facilities' purposes, reasonable attempts should be made to ensure that students who have become familiar with any one facility can easily adapt to the others they might use. Where possible, students should also be afforded access to program and data files from any of the increasing number of computer-equipped classrooms and laboratories available to them.
- **Critical knowledge about campus computing systems needs to be better documented.** At present, detailed knowledge of the "as-built" condition of campus computing systems—hardware and software—appears to be stored solely in the heads of a very few experts. The importance of campus computing resources makes it essential that written records exist, so that services can continue even if these experts' services become unavailable.
- **Faculty need to have better communication with those in charge of campus computing systems.** This two-way communication needs to ensure that system personnel are aware of the needs of the faculty and that the faculty are aware of system capabilities. Toward this end, new faculty users especially must be afforded enhanced opportunities to become oriented to IPFW's computing environment and to the capabilities it offers to them and to their students.

MEMORIAL RESOLUTION

Harold Crowder

Professor Emeritus Harold Crowder passed away last week in Bloomington, Indiana at the age of 87. He was born in Oklahoma and was proud of the fact that he was part American Indian (well before it was politically correct to acknowledge that designation) and is survived by his wife Coline and two daughters.

He joined the Purdue University faculty in 1950 at the downtown campus and was the original Biology Department of Purdue University, Fort Wayne campus. He was trained as an entomologist and received his bachelor's and master's degrees from Oklahoma State University and his Ph.D. from the University of Kansas. He taught numerous courses in our introductory curriculum and was remembered as a dedicated and meticulous teacher. He was very unassuming and polite, and retired in 1972. He helped forge the union of the Indiana and Purdue Universities' biology programs in 1964 when he was joined by Indiana University Fort Wayne biologists during the transition to the joint IPFW campus off Coliseum Boulevard. He was very active in the Indiana Academy of Science even after his retirement and attended a number of reunions here in Fort Wayne.

The IPFW biology faculty remember and appreciate all the ground-breaking work he did to develop our programs from the ground up and his stewardship of the Purdue life science programs from the inception of this campus. We can see the results of his efforts in the IPFW biology programs that we now have at Fort Wayne and can point to Dr. Crowder as a founding father of the Purdue side of the Biology Department in Fort Wayne.