

FORT WAYNE SENATE AGENDA
MONDAY
April 11, 2016
12:00 P.M., KT G46

1. Call to order
2. Approval of the minutes of March 14, 2016
3. Acceptance of the agenda – K. Pollock
4. Reports of the Speakers of the Faculties
 - a. Purdue University – M. Masters
 - b. Indiana University – J. Badia
5. Report of the Presiding Officer – A. Downs
6. Special business of the day
 - a. Memorial Resolution (Senate Reference No. 15-25) – S. Beckman
 - b. Memorial Resolution (Senate Reference No. 15-26) – C. Pomalaza-Raez
7. Committee reports requiring action
 - a. Nominations and Elections Committee (Senate Reference No. 15-27) – L. Vartanian
 - b. Educational Policy Committee (Senate Document SD 15-24) – J. Leatherman
 - c. Educational Policy Committee (Senate Document SD 15-25) – J. Leatherman
 - d. Executive Committee (Senate Document SD 15-26) – K. Pollock
8. New business
9. Committee reports “for information only”
 - a. Executive Committee (Senate Reference No. 15-28) – K. Pollock
 - b. Executive Committee (Senate Reference No. 15-29) – K. Pollock
10. The general good and welfare of the University
11. Adjournment*

*The meeting will recess or adjourn by 1:15 p.m.

Approving
J. Badia
A. Downs
K. Pollock, Chair
A. Schwab

Non Voting
J. Malanson

Absent
J. Casazza
M. Masters

ATTACHMENTS ON BACK

Attachments:

“Memorial Resolution – Sanna Harges” (SR No. 15-25)

“Memorial Resolution –Gerard Voland” (SR No. 15-26)

“Slate for the election of Senate Committees and Subcommittees” (SR No. 15-27)

“Elimination of the Continuing Education Advisory Subcommittee” (SD 15-24)

“Proposed change to Academic Regulations for Student conduct to correspond with the bulletin”
(SD 15-25)

“New Procedures to Replace Senate Document SD 86-22” (SD 15-26)

“Senate Membership” (SR No. 15-28)

“End-of-the Year Committee Reports” (SR No. 15-29)

In Memoriam
Sanna Lynne (Boxley) Harges
April 3, 1940 – March 5, 2016

Sanna Lynne (Boxley) Harges, 75, of Sylvan Lake, Rome City died Saturday, March 5, 2016, in her residence with her husband (Lee David) at her side. She was born April 3, 1940, in Fort Wayne to Ralph Boxley and Pauline H. (Saari) Bermes. She is survived by David Lee (son) and wife Christine, two grandsons, Aidan and Tristan, and sister, Bea Boxley.

Sanna earned her RN from Lutheran College, Bachelor of Science, major nursing, from Purdue University (IPFW), Master of Arts, nursing education from Ball State University, and post masters Adult Nurse Practitioner degree from Indiana University (IUPUI).

Professor Emeriti Harges taught nursing at Indiana University-Purdue University Fort Wayne for 37 years, retired from IPFW in 2011. Sanna began her career working in medical-surgical and peri-operative nursing at hospitals in Fort Wayne (VA Medical Center, Saint Joseph Hospital, Lutheran Hospital) and in the 1990's worked five years at University of Chicago Hospitals to update her skills at the bedside.

Teaching. Teaching was a true passion. She loved (yes loved) curriculum and course development. She was instrumental in developing a clinical evaluation tool 30+ years ago of which the core is in use today. She developed a propeller model representing the interrelationships of students, patients, and faculty. Areas of specialty included medical-surgical, transcultural healthcare, psychiatric nursing, wellness and stress management, and women's studies and health. She was creative, knowledgeable, and a true coach to thousands of students. Many of us, and our loved ones have, and will be, touched by a registered nurse who studied under Sanna's watchful eye. She was a respected, caring mentor to fellow faculty; she would never ask others to do what she herself would not do.

Scholarship. Research focus was in measuring outcomes from a Neuman theory-based curriculum, critical thinking, and spirituality. She authored chapters in The Neuman Systems Model (1st through 5th editions) and a NSM monograph. Along with colleagues in the department, she co-authored articles in Holistic Nursing on spirituality. She was a frequent presenter at local, national, and international nursing and teaching conferences. She derived great joy as an invited consultant in The Netherlands, as well as Tr, representing Fort Wayne International Sister Cities in Gera, Germany, and Plotz, Poland on an educational and humanitarian mission.

Service. Sanna excelled in professional service throughout her career. She was a member of the honor society of nursing, Sigma Theta Tau International (STTI); American Nurses Association (ANA); Indiana State Nurses Association (ISNA) where she was past president of District 1; Neuman Systems Model (NSM) International Trustee Group, Inc.; and the Coalition of Advanced Practice Nurses of Indiana (CAPNI).

Sanna's spirit is present today. She lives on in the heads, hearts, and hands of those who were fortunate enough to study and learn "with" her. Sanna will be remembered as smart, resourceful, a good listener. One who was "calm" in storms. Firm in values and beliefs. One who knew how to stand her ground, challenge us to consider other viewpoints and all sides of an issue. She went out of her way to make people feel special, these memories will not go away. She would want us to celebrate life, smile, and do a favor without expecting one in return.

I believe Sanna would want us all to find some humor in living, one example that she shared with me: David (brother), Lee David (husband), and David Lee (son) took on new meaning when she and I visited "The" David in Florence, Italy! It was tough to decide on a favorite :-)

In Memoriam
Gerard Gregory Steven Voland
September 4, 1949 – February 2, 2016

Gerard Voland, former dean of the College of Engineering, Technology, and Computer Science (ETCS) passed away on February 2nd, 2016, at Grand Blanc, Michigan. Gerard received his B.S. and M.S. in Physics from the University of California, Los Angeles in 1971 and 1973 respectively. He received his Ph.D. in Engineering Design from Tufts University in 1989.

Prior to coming to IPFW he held several faculty and administrative positions at Northeastern University, Boston, from 1977 to 1999. He was Dean of the Undergraduate College at Illinois Institute of Technology, Chicago from 1999 to 2003. He became dean of the College of ETCS in July 2003 and remained in that position until 2010 when he was hired as Provost of the University of Michigan, Flint. He was provost until 2015 when he stepped down due to illness. He served as Professor of Engineering during the last months of his life.

During his tenure as dean of ETCS he demonstrated a lot of patience and humor when dealing with the everyday trappings and demands of being a dean. A good listener, he was quick to defuse conflicts and always tried to arrive to a fair solution. Students, staff, and faculty remember him as a low-key administrator who was always open to constructive criticisms.

Gerard was passionate about teaching. His book on engineering design was used for many years in the freshman engineering curriculum at IPFW. He found time to teach a freshman course almost every semester. In addition to his academic and administrative duties he wrote a column on various engineering and technology topics for the *Journal-Gazette* editorial page.

Students, from the time he was dean of the college, remember him fondly for his strong support of their societies and to events such as the annual Opportunity Banquet organized by the student chapter of the Society of Women Engineers. Gerard also established the office of Student Success Center as a resource for the students in programs housed in the ETCS Building.

He was always very supportive of faculty and in many occasions went beyond the call of duty like the time when, on a short notice, he rented a van and drove a group of faculty from the Computer Science department so they could present a white paper to the US Coast Guard at Washington D.C. On another occasion, when a faculty was late returning from his sabbatical, he taught his classes for a month.

He is also remembered for his dedication to transitioning his adopted sons from Russia to their new life in the US. It was a very challenging task that took a lot of his time and energy. He was always cheerful and could often be heard singing and whistling through the hallways of the ET building.

Gerard is survived by his wife Margaret, his mother Eleanor Voland, his sister Norma Bell-Voland, and his sons Nicholas, Alex, and Paul.

MEMORANDUM

TO: The Senate

FROM: Nominations and Elections Committee

DATE: April 11, 2016

SUBJ: Slate for the election of Senate Committees and Subcommittees

Here is the slate for the committees and subcommittees of the Senate for which the Nominations and Elections Committee has responsibility. The elections will be held online starting at the Senate meeting in April. There will be a link sent to all Senators to vote, and senators will have one week to cast their vote. After that week is over the election is closed.

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NOTE: Questions concerning this document should be addressed to Lesa Rae Vartanian at Ext. 15786

COMMITTEE NOMINEES
April 2016 Senate Election

[] = unit has reached maximum number allowed

ATHLETICS SUBCOMMITTEE

Vacancies: 2

Deborah Poling, NURS
John Okley, MUS
Adolfo Coronado, CS
Jennifer Klepper, DAE

BUDGETARY AFFAIRS SUBCOMMITTEE

Vacancies: 4

Suining Ding, VCD
Cigdem Gurgur, MGMT/MKT
Nurgul Aitalieva, PPOL
Jordan Marshall, BIOL
Steven Hanke, ACFN

CAMPUS APPEALS BOARD

Vacancies: 1

Ana Benito, ILCS

CONTINUING EDUCATION ADVISORY
SUBCOMMITTEE

Vacancies: 1

Deborah Poling, NURS

EDUCATIONAL POLICY COMMITTEE

Vacancies: 2

Suining Ding, VCD
Daren Kaiser, PSY
Beverly Redman, THTR

EXECUTIVE COMMITTEE

Vacancies: 2

Audrey Ushenko, FINA
Suining Ding, VCD
Beverly Redman, THTR
Daren Kaiser, PSY

FACULTY AFFAIRS COMMITTEE

Vacancies: 4

Audrey Ushenko, FINA
Lesa Rae Vartanian, PSY
Zafar Nazarov, ECON
Mark Jordan, BIOL
Suzanne Rumsey, ENGL
Suining Ding, VCD
Daren Kaiser, PSY
Beverly Redman, THTR

GENERAL EDUCATION
SUBCOMMITTEE

Vacancies: 1

Nurgul Aitalieva, PPOL
Debrah Huffman, ENGL
Sherrie Steiner, SOC

GRADE APPEALS SUBCOMMITTEE

Vacancies: 2 [no ETCS, HHS, OR DSB
seats available]

Charlene Elsby, PHIL
Nila Reimer, NURS
Laurie Corbin, ILCS
Robert Gillespie, BIOL

HONORS PROGRAM COUNCIL

Vacancies: 0

INDIANA UNIVERSITY COMMITTEE ON
INSTITUTIONAL AFFAIRS

Vacancies: 2

Suining Ding, VCD

INTERNATIONAL EDUCATION
ADVISORY SUBCOMMITTEE

Vacancies: 3

Lee-Ellen Kirkhorn, NURS
Cigdem Gurgur, MGMT/MKT
Gail Hickey, ES
Adolfo Coronado, CS
Mieko Yamada, SOC
Deborah Bauer, HIST

Ana Benito, ILCS
Beth Kaskel, NURS
David Liu, CS
Susan Anderson, LIB
Stephen Buttes, ILCS

LIBRARY SUBCOMMITTEE

Vacancies: 3

Deborah Poling, NURS
Charlene Elsby, PHIL
Nila Reimer, NURS
Beth Kaskel, NURS

Karla Zepeda, ILCS
Steven Hanke, ACFN
Zesheng Chen, CS

NOMINATIONS AND ELECTIONS
COMMITTEE

Vacancies: 2

Lesa Rae Vartanian, PSY
Zafar Nazarov, ECON
Suzanne Rumsey, ENGL

Suining Ding, VCD
Dong Chen, CME
Mohammad Qasim

PURDUE UNIVERSITY COMMITTEE ON
INSTITUTIONAL AFFAIRS

Vacancies: 3

Dong Chen, CME

Beverly Redman, THTR

STUDENT AFFAIRS COMMITTEE

Vacancies: 1

Nila Reimer, NURS

Dong Chen, CME

UNIVERSITY ADVANCEMENT

ADVISORY SUBCOMMITTEE

Vacancies: 10

Suining Ding, VCD

Cigdem Gurgur, MGMT/MKT

Todor Cooklev, ECE

John Licato, CS

Susan Anderson, LIB

Stephen Buttes, ILCS

UNIVERSITY RESOURCES POLICY

COMMITTEE

Vacancies: 5

Sarah Beckman, NURS

Nila Reimer, NURS

Zafar Nazarov, ECON

Gordon Schmidt, OLS

Suining Ding, VCD

Mark Jordan, BIOL

Beverly Redman, THTR

MEMORANDUM

TO: Fort Wayne Senate

FROM: Jane Leatherman, Chair
Educational Policy Committee

DATE: March 21, 2016

Subject: Elimination of the Continuing Education Advisory Subcommittee

WHEREAS, the Educational Policy Committee evaluated the responsibilities and roles of the current Continuing Studies Advisory Subcommittee; and

WHEREAS, the EPC determined that with the current structure of Division of Continuing Studies and confirming that DCS makes no academic/curriculum decisions (all academic decisions are made with the faculty of the program and/or department) concluded the elimination of the Continuing Studies Advisory Subcommittee.

BE IT RESOLVED, that the Continuing Studies Advisory Subcommittee is eliminated.

Approved	Abstention	Opposed	Absent	Non-voting
Jane Leatherman			Benjamin Dattilo	Patrick McLaughlin
Noor Borbieva				
Gang Wang				
Cigdem Gurgur				
Linda Wright-Bower				

MEMORANDUM

TO: Fort Wayne Senate

FROM: Jane Leatherman, Chair Educational Policy Committee

DATE: March 21, 2016

SUBJECT: Proposed change to Academic Regulations for Student conduct to correspond with the bulletin

WHEREAS, Sections 4.0 to 4.3 of the Academic Regulations address the academic honesty policy and language and content needs to match the Student Disciplinary Procedures of the bulletin,

WHEREAS, Purdue University made changes to the number of days involved in the academic dishonesty process

BE IT RESOLVED, that the Senate approve the following changes in the Academic Regulations. Language to be added is shown in boldface and language to be removed is shown in strikeout.

Academic Regulation – 4.3.1 and 4.3.2

Faculty senate website: <https://www.ipfw.edu/committees/senate/regulations/>

4.0: Academic Honesty

4.3.1: Initial decision. An instructor who has evidence of cheating shall initiate the process of determining the student's guilt or innocence and the penalty, if any, to be imposed. An instructor shall make initial findings only after informing the student, during an informal conference held within ~~seven calendar days~~ **ten business days** of discovering the alleged cheating, of charges and evidence, and allowing the student to present a defense. The instructor may assign a grade of Incomplete to any student whose case cannot be resolved before the course grades are due in the Registrar's Office.

4.3.2: Reporting. During the period in which the student is permitted to drop courses, the instructor shall inform the Registrar promptly of any allegation of cheating, so that an accused student will not be permitted to withdraw from the course. The instructor who makes an initial finding that academic dishonesty has been practiced shall impose an academic sanction. Then, within ~~seven calendar days~~, **ten business days** the instructor shall supply a written report to the student, the chair of the student's department, the dean or director of the student's school or division, and the dean of students. This report shall summarize the evidence and the penalties assessed.

Approved	Abstention	Opposed	Absent	Non-voting
Jane Leatherman			Benjamin Dattilo	Patrick McLaughlin
Noor Borbieva				
Gang Wang				
Cigdem Gurgur				
Linda Wright-Bower				

MEMORANDUM

TO: Fort Wayne Senate

FROM: Fort Wayne Senate Executive Committee

DATE: 29 March 2016

SUBJ: New Procedures to Replace Senate Document SD 86-22

WHEREAS, The procedures outlined in Senate Document SD 86-22 outlining “guidelines to be followed in making decisions about financial shortages, mergers of academic units, reassignments of faculty to new academic units, or the elimination of academic programs within academic units” do not adequately reflect IPFW’s current situation; and

WHEREAS, a revision of the Bylaws of the Senate (Senate Document SD 15-22) was adopted by the Fort Wayne Senate on 14 March 2016; and

WHEREAS, Bylaw 5.3.5.2.1.7.2.3.3. states that the Budgetary Affairs Subcommittee will “Work with the Revenue Subcommittee and other applicable groups on recommendations when serious financial shortages may result in the elimination, reorganization, merger, or consolidation of programs. Procedures can be found in Senate Document SD 15-XX.”; and

WHEREAS, Bylaw 5.3.5.2.1.8.2.4. states that the Revenue Subcommittee will “Work with the Budgetary Affairs Subcommittee and other applicable groups on recommendations when serious financial shortages may result in the elimination, reorganization, merger, or consolidation of programs. Procedures can be found in Senate Document SD 15-XX.”;

BE IT RESOLVED, That the following procedures be adopted to replace those outlined in Senate Document SD 86-22; and

BE IT FURTHER RESOLVED, That Bylaws 5.3.5.2.1.7.2.3.3. and 5.3.5.2.1.8.2.4. be amended to read, “Procedures can be found in Senate Document SD 15-26.”

Guidelines for Program Reorganization, Merger, Reduction, and/or Elimination

I. Faculty Authority

- A. The Constitution of the Faculty of Indiana University-Purdue University Fort Wayne (hereafter, IPFW) endows the faculty with the following powers:
1. To recommend policies concerning the conduct, welfare, privileges, tenure, appointment, retention, and promotion of the faculty (VI.A.1.e.).
 2. To make recommendations concerning changes in academic organization (VI.A.2.a.).
 3. To make recommendations concerning the determination and management of the budget (VI.A.2.b.).
 4. To make recommendations concerning increases and decreases in staff (VI.A.2.d.).
 5. To review and approve the titles of the academic degrees conferred at IPFW (VI.A.4.a.).
 6. To review and approve the general requirements for the curricula leading toward academic degrees or certificates (VI.A.4.b.).
 7. To present its views concerning any matter pertaining to the conduct and welfare of IPFW to the Presidents and Boards of Trustees of Indiana University and Purdue University (VI.A.5.).
- B. In the exercise of these powers, decisions concerning reorganization, merger, reduction, and/or elimination of programs shall occur as a result of a review process in which the faculty has assumed a prominent role.
- C. Reorganization, merger, reduction, and/or elimination of a program shall proceed according to procedures established by the Fort Wayne Senate (hereafter, Senate) and the faculty of each major unit directly affected.
- D. The procedures described below shall apply whenever a decision on reorganization, merger, reduction, and/or elimination of programs may result in the termination of a faculty appointment or the reassignment of a tenured faculty member in any academic unit.

II. Affirmative Action

- A. These procedures shall be applied in a manner that is consistent with IPFW's commitment to affirmative action.

III. Faculty Participation in Campus-Level Budget Decisions on Financial Difficulties

- A. Whenever a serious financial shortage for the Indiana University or Purdue University systems or for IPFW becomes imminent, the faculty and administration together shall weigh the situation and means for alleviating it. The campus shall strive to avoid impairment to its academic missions of research, teaching, and service.

B. Definitions

1. The term “IPFW” shall refer to all academic and non-academic units and subunits of the institution whose budgets are administered by the chief administrative officer of IPFW, the chief academic officer of IPFW, the chief financial officer of IPFW, the chief officer in charge of student affairs at IPFW, the chief advancement officer at IPFW, and any future senior-level administrators.
2. Pursuant to the Bylaws of the Senate, the term “major unit” shall mean “college, school, or division or the library.”
3. For the purposes of this document, the definition of the term “Faculty” shall be that used in the Constitution of the Faculty of Indiana University-Purdue University Fort Wayne, but shall also include Continuing Lecturers.
4. Financial Difficulties
 - a. A financial crisis for IPFW as a whole would be a situation in which an unusual deficit, either incurred or anticipated, could be settled only through actions that might seriously impair IPFW’s academic missions of research, teaching, and service. Such a crisis will be said to exist when so declared by the chief administrative officer of IPFW or the Board(s) of Trustees.
 - b. A financial exigency for IPFW would be the worst type of financial crisis—a demonstrably bona fide, imminent financial crisis that threatened the survival of IPFW as a whole and which could not be alleviated by means less drastic than the termination of faculty appointments with tenure, or of faculty appointments without tenure before the end of the specified terms.¹ Such an exigency will be said to exist when so declared by the chief administrative officer of IPFW or the Board(s) of Trustees.

C. Procedure

1. As soon as a financial crisis for IPFW becomes imminent or a period of financial difficulty worsens, the chief administrative officer of IPFW shall request the recommendations of the Senate and its Budgetary Affairs Subcommittee (hereafter, BAS) and Revenue Subcommittee (hereafter, RS). If the chief administrative officer believes that the circumstances may be severe enough to lead to the declaration of a financial exigency, then the chief administrative officer shall request the Senate, BAS, and RS to consider this possibility.

¹ According to the American Association of University Professors in its “Recommended Institutional Regulations on Academic Freedom and Tenure” (<http://www.aaup.org/report/recommended-institutional-regulations-academic-freedom-and-tenure>), section 4.c.(1), “Termination of an appointment with continuous tenure, or of a probationary or special appointment before the end of the specified term, may occur under extraordinary circumstances because of a demonstrably bona fide financial exigency, i.e., a severe financial crisis that fundamentally compromises the academic integrity of the institution as a whole and that cannot be alleviated by less drastic means.”

- a. In the face of an imminent financial crisis or worsening financial situation, but in the absence of either a formal declaration by the chief administrative officer or of a request for recommendations by the Senate, BAS, and RS, the Senate and/or the Executive Committee may direct BAS and RS to initiate the procedure outlined in Section III.C.2.
2. When the recommendations of BAS and RS are requested, the two subcommittees shall form a special joint committee, which shall be called the Joint Budget and Revenue Subcommittee (hereafter, JBRS). The JBRS shall be composed as follows:
 - a. The chair of BAS shall be the chair of the JBRS. The chair shall be non-voting, but shall have the power to break tie votes of the JBRS.
 - b. In addition to the chair, the JBRS shall consist of eight Voting Faculty members serving on BAS and RS, jointly elected by the members of BAS and RS, such that at least four of the major units shall be represented. The membership shall also be evenly split between Indiana University-mission and Purdue University-mission faculty. The chair of the JBRS shall not be counted in determining unit and mission affiliation.
 - c. In the event that there is a vacancy on the JBRS, a replacement shall be selected from the remaining Voting Faculty members of BAS and RS, such that the requirements on unit and mission affiliation are still followed.
3. The JBRS shall secure and review relevant information, both budgetary and otherwise, about the campus and its parent university systems.
 - a. The chief administrative officer and other relevant administrators shall provide the JBRS with their assessment of IPFW's financial situation and suggest some possible approaches to dealing with the financial crisis.
 - b. The JBRS shall consult with relevant Senate committees, such as the Educational Policy Committee and the Faculty Affairs Committee, and with representatives of units on campus that might be affected by the financial crisis and the proposed remedies.
 - c. The JBRS shall develop and consider potential alternative plans for alleviating the financial crisis.
 - d. Within 30 days of the request for recommendations, the JBRS shall submit to the chief administrative officer and the Senate a report on its deliberations, its judgment of the severity of the financial crisis, and its recommendations for alleviating the effects of the financial crisis. If, in the JBRS's view, the severity of the financial crisis warrants the declaration of a financial exigency, it shall recommend that the chief administrative officer so declare.

4. The Senate, acting on the basis of the report from the JBRS, shall weigh the situation and submit its recommendations to the chief administrative officer by its next regularly scheduled meeting.
5. Upon receipt of the recommendations of the JBRS and the Senate, the chief administrative officer shall meet with the Presiding Officer of the Senate, the Speakers of the Faculty, and the chair of the JBRS within two weeks to discuss the recommendations. Subsequently, the chief administrative officer shall notify the JBRS and the Senate of the administration's assessment of the financial crisis and the proposed recommendations for alleviating it and shall allow opportunities for questions and feedback from the JBRS, the Senate, and the faculty.
6. If a financial exigency is declared, the declaration shall expire within one year from the date of its announcement, unless this full review procedure is invoked again.

IV. Procedures for Program Reorganization, Merger, Reduction, and/or Elimination

- A. The following procedures deal with the possibility of the reorganization, merger, reduction, and/or elimination of academic programs and become effective whenever such a proposal is made or endorsed by the chief administrative officer.
- B. Major units are expected to carefully evaluate the viability of implementing the recommendations of the chief administrative officer, and report on the best means of implementing those recommendations. If it is the determination of the major unit that the chief administrative officer's recommendations cannot be implemented, a thorough explanation of the basis for this determination should be reported to the chief administrative officer. The specific procedures to be followed in conducting this evaluation are left up to the discretion of the major units, but it is expected that faculty, especially in units potentially affected by the recommendations, will play a role in the evaluation. Major units should strive to issue a report on their proposal for reorganization, merger, reduction, and/or elimination within 30 days of the chief administrative officer's recommendations.
- C. If program reorganization can be achieved within a major unit and without the dissolution of degree-granting or certificate-granting programs, such reorganization will be reported to the chief administrative officer by the dean(s)/director(s) of the appropriate major unit(s). The chief administrative officer will refer the proposed reorganization to the JBRS.
- D. If program merger can be effected between two or more units to the satisfaction of those units and without the dissolution of degree-granting or certificate-granting programs, such a merger shall be reported to the chief administrative officer by the dean(s)/director(s) of the appropriate major unit(s). The chief administrative officer will refer the proposed merger to the JBRS.

- E. If program reduction can be effected to the satisfaction of those programs without the dissolution of degree-granting or certificate-granting programs, such reduction shall be reported to the chief administrative officer by the dean(s)/director(s) of the appropriate major unit(s). The chief administrative officer will refer the proposed reduction to the JBRs.
- F. If, after consultation with relevant Senate committees and a reasonable period for faculty remonstrance, the JBRs approves a reported reorganization, merger, or reduction, it will issue a positive recommendation to the Senate as a report “for information only” and to the chief administrative officer.
- G. All other recommendations of program reorganization, merger, reduction, and/or elimination will be submitted to a three-committee review system consisting of (1) faculty of the unit(s) affected by the chief administrative officer’s recommendations, (2) the JBRs, and (3) administrative officers.
 - 1. Unit Committee
 - a. A representative group of faculty from each affected unit will be elected by the unit. In decisions of reorganization and merger involving more than one unit, this committee will include equal representation of those units and a non-voting chair from outside the units who will be selected by the JBRs.
 - 2. Joint Budget and Revenue Subcommittee (JBRs)
 - a. The JBRs established in Section III.C.2. shall continue in service until the work of the three-committee review system is complete.
 - b. Members of the JBRs shall remain in service until the work of the Subcommittee is complete, even if members’ terms on BAS and/or RS should expire during their time of service on the JBRs.
 - c. Members of the JBRs may not also serve on either the Unit Committee or the Administrative Committee.
 - d. The JBRs will submit a monthly update to the Senate in the form of a report “for information only.”
 - 3. Administrative Committee
 - a. This committee will be composed of at least three members selected by the chief academic officer of IPFW.
 - 4. Procedures

- a. After the major unit has reported to the chief administrative officer on the viability of the chief administrative officer's recommendations and the best means of implementing them, or the reasons why they cannot be implemented, the chief administrative officer will refer his/her recommendations and the major unit report to the chair of the JBRS. The JBRS will then establish a reasonable timetable for action, which will include time for faculty remonstrance.
 - b. The Unit Committee, JBRS, and Administrative Committee will each assemble the pertinent facts that will enable it to reach a well-documented recommendation about the direction and range of the proposed reorganization, merger, reduction, and/or elimination.
 - c. Each committee will select three representatives who will meet with the representatives of the other committees to negotiate and to render a decision on the proposed reorganization, merger, reduction, and/or elimination. Each committee will have a single vote, and any two of the three committees can sustain a decision over the opposition of the third committee; however, every effort should be made to achieve a consensus solution.
 - d. The final recommendations of the three-committee review system will be sent to the Senate by the JBRS as a report "for information only" and to the chief administrative officer.
 - e. Any recommendation for reorganization, merger, reduction, and/or elimination that might affect faculty members will follow the guidelines set out under Section V. of these procedures.
 - f. Any recommendation for reorganization, merger, reduction, and/or elimination that affects students pursuing a degree or certificate, or that requires course work in an affected program, should allow for those students to complete their degree or certificate program or to transfer to a comparable program without incurring any credit penalty.
- V. Procedures Relating to Faculty Appointments as a Result of Reorganization, Merger, Reduction, and Elimination of Programs
- A. Reorganization and Merger
1. Faculty members with tenure or those serving under a term of an unexpired appointment shall not be involuntarily terminated as a result of reorganization or merger.
 2. Faculty of a reorganized or merged program shall be reassigned to the surviving program or to another appropriate program at IPFW.
 - a. Tenured faculty shall be reassigned with tenure.

- b. A faculty member serving under a term of an unexpired appointment shall have the right, when reassigned, to serve no less than the remainder of his/her current term of appointment in the new program.
 - c. A reduced rate of compensation shall not result because of reassignment of a faculty member.
 - d. Other benefits earned before reassignment, such as credit toward a sabbatical leave, shall not be lost as a result of reassignment.
3. If the affected faculty member and/or dean/director of the newly assigned unit determines that such reassignment requires retraining, the affected faculty member shall be:
 - a. Automatically eligible for such training leave as determined appropriate in content and duration by the faculty member in consultation with the dean/director.
 - b. Informed in writing by the administrator of the program to which s/he is scheduled to be reassigned what specific training must be completed successfully in order to guarantee such reassignment.
4. The University shall facilitate retraining for reassignment by approving release time or leaves with pay and fringe benefits for affected faculty members, in addition to requesting tuition-free admission from the Board of Trustees to appropriate courses at IPFW, Indiana University, or Purdue University. If the requisite training is not available at either institution, training undertaken elsewhere shall be at IPFW's expense.
5. Reassigned faculty shall not displace an incumbent in an existing position.

B. Reduction of Programs

1. Reduction of programs shall not result in the involuntary termination of tenured faculty. Decisions concerning the status of other faculty in reduced programs shall be made in accordance with the then current policies and procedures regarding appointment, reappointment, and tenure.
2. Reduction of programs ordinarily shall occur through attrition of faculty by retirement, voluntary resignation, or other routine procedures.
3. Reduction of programs also may be accomplished by means of negotiated termination of faculty with compensation, or by voluntary reassignment in accordance with the applicable provisions of Sections V.A.2.-V.A.5. of these procedures.

- a. Such reassignment shall not preclude the possibility of employment of a faculty member in an appropriate non-faculty position on a temporary basis, except that a reassigned faculty member may not displace an incumbent employee in that position.

C. Elimination of Programs

1. Except under conditions of financial exigency as defined in the American Association of University Professors' "Recommended Regulations on Academic Freedom and Tenure," elimination of programs shall not result in the termination of either tenured faculty or those serving under unexpired terms of appointment.
2. In the event of program elimination under conditions of less than financial exigency, the University shall make every effort to reassign affected faculty in accordance with the provisions of Sections V.A.2.-V.A.5. of these procedures.
 - a. Such reassignment shall not preclude the possibility of employment of a faculty member in an appropriate non-faculty position on a temporary basis, except that a reassigned faculty member may not displace an incumbent employee in that position.

D. Prior Notice

1. After a decision has been made to reassign a faculty member or not to renew an existing faculty appointment under the provisions of Sections V.A., V.B., and V.C. of these procedures, the chief administrative officer shall provide the affected faculty member at least one year's written notice of such action.

E. Appeal

1. Faculty who fall under the provisions of these procedures shall have the right of appeal to the Indiana University Faculty Board of Review or the Purdue University Academic Personnel Grievance Board, as appropriate.
2. An appeal may be made on the basis of a complaint about the interpretation or implementation of procedures regarding reorganization, merger, reduction, and/or elimination of programs as established by the Senate and elected policy committees of the major units.
3. Conduct of such appeals shall be in accordance with the existing procedures of the Indiana University Faculty Board of Review or the Purdue University Academic Personnel Grievance Board.

TO: The Faculty
FROM: Sarah Mettert
Secretary of the Faculty
DATE: April 11, 2016
SUBJ: Senate Membership, 2016-2017

Officers

Presiding Officer: Jeffrey Malanson
Parliamentarian:
Sergeant-at-Arms: Gary Steffen

Senators

Ex-Officio Members

Vicky Carwein
Mitchell Daniels
Carl Drummond
George McClellan
Michael McRobbie
David Wesse

Speakers

Andrew Downs, Speaker of the Indiana University Faculty, 2016-18
Mark Masters, Speaker of the Purdue University Faculty, 2015-17

Departmental and School Members

Tiffin Adkins, LIB, 2015-18
Andrea Bales, HS, 2016-19
Sarah Beckman, NURS, 2014-17
Prasad Bingi, MGMT/MKT, 2016-19
Steve Carr, COM, 2015-18
Chao Chen, ENGR, 2014-17
Dong Chen, CME, 2016-19
Sheena Choi, ES, 2016-19
Benjamin Dattilo, GEOS, 2014-17
Yihao Deng, MATH, 2016-19
Augusto De Venanzi, SOC, 2016-19
Suining Ding, VCD, 2015-18
Quinton Dixie, PHIL, 2014-17
Brian Fife, PPOL, 2016-19
Qing Hao, MCET, 2015-18
Rachel Hile, ENGL, 2016-19

Mark Jordan, BIOL, 2014-17
Daren Kaiser, PSY, 2016-19
Suzanne LaVere, HIST, 2015-18
Jane Leatherman, PROFS, 2014-17
Eric Link, A&S Dean
Hongli Luo, CEIT, 2015-18
Daniel Miller, PSY, 2015-18
Zafar Nazarov, ECON, 2016-19
John Niser, HTM, 2016-19
Ann Obergfell, CHHS Dean
Winfried Peters, BIOL, 2015-18
Gyorgy Petruska, CS, 2014-17
Kathy Pollock, ACFN, 2014-17
Mohammad Qasim, CHEM, 2015-18
Carlos Pomalaza-Raez, ETCS Interim Dean
David Redett, MATH, 2014-17
Beverly Redman, THTR, 2016-19
Nila Reimer, NURS, 2016-19
Suzanne Rumsey, ENGL, 2016-18
Gordon Schmidt, OLS, 2015-18
Richard Sutter, ANTH, 2016-17
Audrey Ushenko, FINA, 2015-18
Brenda Valliere, DAE, 2014-17
Nancy Virtue, ILCS, 2015-18
Gang Wang, PHYS, 2015-18
Michael Wolf, POLS, 2015-18
Linda Wright-Bower, MUS, 2015-18

At-Large

Arts and Sciences

Anne Argast, 2015-18
Abraham Schwab, 2014-17
Lesa Vartanian, 2016-19

Education & Public Policy

Gail Hickey, 2016-19



THE SENATE
260-481-4160 • FAX: 260-481-6880

MEMORANDUM

TO: The Faculty

FROM: Kathy Pollock, Chair
Senate Executive Committee

DATE: 15 March 2016

SUBJ: End-of-the-Year Committee Reports

Attached are brief reports from Senate committees and subcommittees of their activities and actions for the past year.

Chairs:

Academic Computing Information Technology Advisory Subcommittee (A. Montenegro)
Subcommittee on Athletics (R. Vandell)
Budgetary Affairs Subcommittee (J. Malanson)
Calendar Subcommittee (J. Ross)
Continuing Education Advisory Subcommittee (G. Hickey)
Curriculum Review Subcommittee (D. Liu)
Educational Policy Committee (J. Leatherman)
Faculty Affairs Committee (G. Gurgur)
General Education Subcommittee (A. Downs)
Graduate Subcommittee (D. Cochran)
Honors Program Council (S. LaVere)
Indiana University Committee on Institutional Affairs (J. Badia)
International Services Advisory Subcommittee (J. Niser)
Library Subcommittee (S. LaVere)
Nominations and Elections Committee (L. Vartanian)
Professional Development Subcommittee (A. Downs)
Purdue University Committee on Institutional Affairs (M. Masters)
Student Affairs Committee (K. Pollock)
University Resources Policy Committee (S. Bischoff)
NCAA Faculty Representative (E. Blumenthal)

TO: The Senate

FROM: Andres Montenegro, Chair
Academic Computing and Information Technology Advisory Subcommittee

DATE: March 28, 2016

SUBJ: End-of-the-Year Report, 2015-2016

During the 2014-2015 academic year, a steering committee investigated and evaluated Canvas as a potential replacement for Blackboard as the university's Learning Management System (LMS). The final report of this recommends that Purdue renew its contract with Blackboard until 2019, with follow-up reviews to compare the LMSs in the future.

ACITAS agrees with the report's recommendation to continue with Blackboard and revisit this question in the future. IPFW's Blackboard contract is currently independent of Purdue's. This arrangement has many benefits, including a platform customized to IPFW's needs and quick resolution to IT issues. We strongly encourage IPFW to remain independent from a system-wide LMS implementation.

In light of the Canvas Pilot Evaluation, ACITAS recommends the following:

1. IPFW (and specifically ACITAS) should be represented on any future Purdue committee investigating LMS options.
2. If possible, IPFW's LMS contract dates should remain staggered from Purdue's to protect the benefits of our independent LMS implementation.
3. It would be helpful for IPFW leadership to articulate a clear vision about how and whether the needs and priorities of IPFW faculty and students will be protected in the event that a system-wide LMS implementation is required.

These resolutions have been submitted to Senate Secretary and to the Chair of the URPC Committee at the end of Fall of 2015.

Membership: Sandra Berry, Elizabeth Boatright, M. Davidson, M. Dixon, D. Fleming, K. Van Gorder, C. Gurgur, A. Montenegro, J. Nowak, G. Rathbun, G. Steffan, C. Truesdell

TO: The Senate

FROM: Robert Vandell, Chair
Subcommittee on Athletics

DATE: April 4, 2016

SUBJ: End-of-the-Year Report, 2015-2016

No report received.

Membership:

Elliott Blumenthal (Faculty rep)
Otto Chang
Jens Clegg
Roy Daniellian
David Dunham
Kelly Hartley Hutton
Christine Kuznar

Kim McDonald
Rachel Rayburn
Becky Salmon
Robert Vandell
James Velez (Alumnus)
Wendy Wilson (Comp Coordinator)
David Young

TO: The Senate

FROM: Jeffrey Malanson, Chair
Budgetary Affairs Subcommittee

DATE: March 21, 2016

SUBJ: End-of-the-Year Report, 2015-2016

The Budgetary Affairs Subcommittee (BAS) advanced to the Senate one document approving three replacement members for the subcommittee (Senate Document SD 15-4), and compiled its biannual report on staffing and budget as required by Senate Document SD 01-18 (see Senate Reference No. 15-24). On 3 November 2015, BAS issued a report to the University Resources Policy Committee on the budgeting model for the Division of Continuing Studies, and in February 2016 we issued a proposal to the Vice Chancellor for Academic Affairs regarding faculty professional development funds as part of the VCAA's efforts to rebalance S&E budgets across campus.

Membership:

Hosni Abu-Mulaweh
Nurgul Aitalieva
Martha Coussement
Steven Hanke

Cigdem Gurgur
Jeffrey Malanson
Jordan Marshall
Deborah Poling

TO: The Senate

FROM: Jody Ross, Chair
Calendar Subcommittee

DATE: April 4, 2016

SUBJ: End-of-the-Year Report, 2015-2016

Approved Academic Calendar 2018-2019.

Membership:

Nodir Adilov
Gail Hickey
Brian Johnson
Patrick McLaughlin (ex officio, nonvoting)
Dave Peterson

Jody Ross
Sue Skekloff
Ryan Yoder
Yuan Zhang

TO: The Senate

FROM: Gail Hickey, Chair
Continuing Education Subcommittee

DATE: March 15, 2016

SUBJ: End-of-the-Year Report, 2015-2016

The Continuing Education Advisory Subcommittee has nothing to report at this time.

Membership:

Karen Van Gorder (ex officio)
Lee-Ellen Kirkhorn
Max Montesino

Peter Ng
Suzanne Rumsey
Hedayeh Samavati

TO: The Senate

FROM: David Cochran, Chair
Curriculum Review Subcommittee

DATE: April 4, 2016

SUBJ: End-of-the-Year Report, 2015-2016

No report received.

Membership:

Swathi Baddam
Lauri Corbin
Rama Cousik
Ronald Duchovic
Cheryl Duncan

David Liu
Andres Montenegro
Sue Skekloff
Carol Sternberger (ex officio,
nonvoting)

TO: The Senate
FROM: Jane Leatherman, Chair
Educational Policy Committee
DATE: March 23, 2016
SUBJ: End-of-the-Year Report, 2015-2016

Summited and approved documents

SD 15-6: Restatement of 98-22 Assessment of Student Academic Achievement, Approved, 10/19/2015 Supersedes SD 98-22

SD 15-7: Proposed change to Academic Regulations regarding GPA terms, Approved, 12/14/2015

SD 15-8: Process to approve new courses and programs at IPFW, Approved, 12/14/2015

SD 15-9: Proposed change to Academic Regulations for GPAs calculations for Graduation with Distinction and with Highest Distinction, Approved, 12/14/2015

SD 15-13: Proposed change to Academic Regulations for Student conduct to correspond with the bulletin, Amended & Approved, 1/11/2016

SD 15-30: Academic Calendar for 2018-2019, Approved, 3/15/2016

Submitted for the April Senate Faculty meeting

Proposed change to academic Regulations to match Student Disciplinary Procedures (number of days for process).

Elimination of the Continuing Education Advisory Subcommittee

Items for the 2016-2017 EPC

Discussion was held and decided to request more information on the Transcript Notation Document from Purdue West Lafayette. This will need to be on the agenda for the next EPC.

Discussion of mandatory mid-term grade submission for all 100 and 200 level courses. This would aid in retention of students. Committee requested additional facts from Dr. Carl Drummond, VCAA and then the EPC will need to continue that discussion in the fall 2016.

Membership: Noor Borbieva, Benjamin Dattilo, Marcia Dixson (for C. Drummond), Cigdem Gurgur, Jane Leatherman, Patrick McLaughlin, G. Wang, Linda Wright Bower

TO: The Senate

FROM: Cigdem Gurgur, Chair
Faculty Affairs Committee

DATE: April 4, 2016

SUBJ: End-of-the-Year Report, 2015-2016

No report received.

Membership:

Noor Borbieva
Benjamin Dattilo
Marcia Dixson (ex officio nonvoting)
Cigdem Gurgur

Audrey Ushenko
Brenda Valliere
Lesa Vartanian

TO: The Senate

FROM: Andrew Downs, Chair
General Education Subcommittee

DATE: April 4, 2016

SUBJ: End of the Year Committee Reports, 2015-2016

No report received.

Membership:

Hosni Abu-Mulaweh
Susan Anderson
Martha Coussement
Andrew Downs

Kent Johnson
Ann Livschiz
Peter Ng
Linda Wright-Bower

TO: The Senate

FROM: David Cochran
Graduate Subcommittee

DATE: April 4, 2016

SUBJ: End-of-the-Year Report, 2015-2016

No report received.

Membership:

David Cochran (PU Liaison)
Kerrie Fineran
Cigdem Gurgur
David Liu
Shannon Johnson

Mark Jordan
Deborah Poling
Carol Sternberger
Vacancy (IU Liaison)

TO: The Faculty

FROM: Suzanne LaVere, Chair
IPFW Honors Program Council

DATE: April 4, 2016

SUBJ: End-of-the-Year Committee Reports, 2015-2016

No report received.

Membership:

Mikhael Antone
Martha Coussement
Marcia Dixson (ex officio)
Cigdem Gurgur
Suzanne LaVere

Ann Livschiz
Punya Nachappa
Kimberly O'Connor
Jamie Toole

TO: The Senate

FROM Janet Badia, Chair
Indiana University Committee on Institutional Affairs

DATE: March 16, 2015

SUBJ: End-of-the-Year Report, 2015-2016

The CIA had no business.

Membership:

Janet Badia
Shannon Bischoff
Cigdem Gurgur

Brenda Valliere
Audrey Ushenko

TO: The Senate

FROM: John Niser, Chair
International Education Advisory Subcommittee

DATE: April 4, 2016

SUBJ: End-of-the-Year Report, 2015-2016

No report received.

Membership:

Zhuming Bi
Jens Clegg
Beomjin Kim

Brian Mylrea
John Niser
1 vacancy

TO: The Senate

FROM: Suzanne LaVere, Chair
Library Subcommittee

DATE: April 4, 2016

SUBJ: End-of-the-Year Report, 2015-2016

No report received.

Membership:

Talia Bugel
Adam Coffman
Suining Ding
Suzanne LaVere
Cheu-jeY Lee

Zhongning Liang
Paresh Mishra
Deborah Poling
Cheryl Truesdell

TO: The Senate

FROM: Lesa Rae Vartanian, Chair
Nominations and Elections Committee

DATE: April 4, 2016

SUBJ: End-of-the-Year Report, 2015-2016

No report received.

Membership:

Gail Hickey
Hongli Luo

Daniel Miller
Lesa Vartanian

TO: The Senate

FROM: Andrew Downs, Chair
Professional Development Subcommittee

DATE: April 4, 2016

SUBJ: End-of-the-Year Report, 2015-2016

No report received.

Membership:

Zhuming Bi
Shannon Bischoff (ex officio, nonvoting)
Chao Chen
Andrew Downs

Rachel Hile
Connie Kracher
Peter Ng
Jody Ross

TO: The Senate

FROM: Mark Masters, Chair
Purdue University Committee on Institutional Affairs

DATE: April 4, 2016

SUBJ: End-of-the-Year Report, 2015-2016

No report received.

Membership:

Mark Masters
Daniel Miller
John Niser

Nashwan Younis
1 vacancy

TO: The Senate

FROM: Kathy Pollock
Student Affairs Committee

DATE: March 28, 2016

SUBJ: End-of-the-Year Report, 2015-2016

Nothing to report at this time.

Membership:

Chao Chen
Benjamin Dattilo
Suzanne LaVere
George McClellan (ex officio)

Kathy Pollock
Audrey Ushenko
1 vacancy

TO: The Senate

FROM: Shannon Bischoff, Chair
University Resources Policy Committee

DATE: April 4, 2016

SUBJ: End-of-the-Year Report, 2015-2016

No report received.

Membership:

Anne Argast
Shannon Bischoff
Carl Drummond (ex officio)
Cyndy Elick
Cigdem Gurgur
H. Jay Harris (ex officio, nonvoting)
Suzanne LaVere
Hongli Luo

Kathy Pollock
Nila Reimer
Dunyale Tolliver
Audrey Ushenko
David Wesse (ex officio)
Michael Wolf
1 faculty vacancy

TO: The Senate

FROM: Elliot Blumenthal
NCAA Faculty Representative

DATE: April 4, 2016

SUBJ: End-of-the-Year Report, 2015-2016

No report received.