

FORT WAYNE SENATE AGENDA
APRIL 13, 1992
NOON, KT G46

1. Call to order
2. Approval of the minutes of March 16, 1992
3. Acceptance of the agenda - W. Unsell
4. Reports of the Speakers of the Faculties
 - a. Purdue University - A. Finco
 - b. Indiana University - M. Downs
5. Report of the Presiding Officer (Senate Reference No. 91-23)
6. Committee reports requiring action
 - a. Nominations and Elections Committee (Senate Reference No. 91-24) - P. Conn
 - b. Faculty Affairs Committee (Senate Document SD 91-11) - D. Oberstar
 - c. M. Downs (Senate Document SD 91-15)
 - d. Rules Committee (Senate Document SD 91-16) - S. Hollander
 - e. Rules Committee (Senate Document SD 91-17) - S. Hollander
 - f. Rules Committee (Senate Document SD 91-18) - S. Hollander
 - g. Faculty Affairs Committee (Senate Document SD 91-19) - D. Oberstar
 - h. Faculty Affairs Committee (Senate Document SD 91-20) - D. Oberstar
7. New business
8. Committee reports "for information only"
 - a. Rules Committee (Senate Reference No. 91-25) - S. Hollander
 - b. Agenda Committee (Senate Reference No. 91-26) - W. Unsell
 - c. Agenda Committee (Senate Reference No. 91-27) - W. Unsell
9. The general good and welfare of the University
10. Adjournment*

*The meeting will be recessed or adjourned by 1:15 p.m.

Approving

A. Dirkes
W. Frederick
S. Hollander
W. Unsell

Absent

J. Switzer

Attachments:

- "Report on Senate Documents" (SR No. 91-23)
- "Slate for the election of Senate Committees and Subcommittees" (SR No. 91-24)
- "Research Misconduct Procedures" (SD 91-11)
- "Research Misconduct Procedures - a substitute motion" (SD 91-15)
- "Amendment to the Bylaws of the Fort Wayne Senate (SD 81-10) - Change in membership of the Subcommittee on Athletics" (SD 91-16)
- "Amendment to the Bylaws of the Fort Wayne Senate (SD 81-10) - Clarification of membership of the Subcommittee on Athletics" (SD 91-17)
- "Amendment to the Bylaws of the Fort Wayne Senate (SD 81-10) - Addition of student government affiliate member" (SD 91-18)
- "Salary Policy" (SD 91-19)
- "Extension of the Probationary Period for Justifiable Cause" (SD 91-20)
- "Committee report 'for information only' -- Eligibility of department chairs for service on the campus tenure and promotion committee, and eligibility of deans for service on the Senate" (SR No. 91-25)
- "End-of-the-Year Committee Reports" (SR No. 91-26)
- "Senators for 1992-1993" (SR No. 91-27)

INDIANA UNIVERSITY
PURDUE UNIVERSITY
AT FORT WAYNE

The Senate

TO: The Senate

FROM: Bill Frederick, Presiding Officer
Senate

DATE: 28 March 1992

SUBJ: Report on Senate Documents

Listed below are the documents considered by the Senate this academic year. When appropriate, I have forwarded documents to the proper administrators/units for implementation. I have listed the current status of each document.

- SD 91-1 "IPFW Code of Student Rights, Responsibilities, and Conduct - withdrawal of endorsement of Code" - approved and sent to the Purdue University Board of Trustees (Approved 9/16/91)
- SD 91-2 "Approval of replacement member of the Nominations and Elections Committee" - approved and implemented (Approved 9/16/91)
- SD 91-3 "Amendment to the Bylaws of the Senate (SD 81-10)--Membership on the Academic Appeals Subcommittee" - approved and implemented (Approved 11/11/91)
- SD 91-4 "Amendment to the Bylaws of the Senate (SD 81-10)--Membership on the University Resources Policy Committee" - approved and implemented (Approved 11/11/91)
- SD 91-5 "Ethical Guidelines for Student Computer Users at IPFW" - approved and implemented (Approved 12/9/91)
- SD 91-6 "IPFW Mission Statement" - approved and implemented [sent to Presidents Beering and Ehrlich, the Boards of Trustees, Chancellor Lantz, and the News Bureau] (see attached responses from Presidents Beering and Ehrlich) (Amended by SD 91-12, 2/10/92)
- SD 91-7 "Purdue University TIAA-CREF Retirement Plan Task Force Recommendations" - approved and forwarded to President Beering, Professor Liska and Mr. Lyon (Approved 12/16/91)
- SD 91-8 "Amendment to the Academic Regulations--Degree Requirements" - approved and forwarded to the Registrar for implementation (Approved 1/13/92)
- SD 91-9 "Accepting Credit Procedures" - approved and forwarded to the Registrar, the Indiana University and Purdue University Speakers, and the IPFW representatives to the University Faculty Council and the Inter-campus Faculty Council (Approved 1/13/92)
- SD 91-10 "Formation of a committee to make recommendations concerning Management Agreement" - approved and implemented (Approved 1/13/92)
- SD 91-11 "Research Misconduct Procedures" - consideration postponed until 4/13/1992

- SD 91-12 **"Change in Title of SD 91-6 (Mission Statement)" - approved and implemented (Approved 2/10/92)**
- SD 91-13 **"Academic Calendar, 1993- 994" - approved and forwarded to the Registrar for implementation (Approved 3/16/92)**
- SD 91-14 **"Tenure Stop-Out Policy" - recommitted to Faculty Affairs Committee**
- SD 91-15 **"Research Misconduct Procedures [substitute motion]" - consideration postponed until 4/13/1992**

The Senate

MEMORANDUM

TO: The Senate

FROM: Nominations and Elections Committee
Patricia Conn, Chair
John Brennan
Allen Pugh
Susan Skekloff

DATE: March 26, 1992

SUBJ: Slate for the election of Senate Committees and Subcommittees

Here is the slate for the committees and subcommittees of the Senate for which the Nominations and Elections Committee has responsibility. The elections will be held at the Senate meeting in April. At that time Senators may also nominate from the floor.

NOTE: Questions concerning this document should be addressed to P. Conn at Ext. 6228.

COMMITTEE NOMINEES
April 1992 Senate Election

1

ACADEMIC APPEALS SUBCOMMITTEE

Vacancies: 2 (no A&S; no E&T)

Elaine Cowen, NURS
David Gotlob, ACCT
Thomas Guthrie, ECFN
Ahmad Karim, MNMK
Mitchell Sherr, OLS
Zohar Shipchandler, MNMK
Ramaier Sriram, MNMK
Audrey Ushenko, FINA
Karen Wakley, OLS

ACCELERATED HIGH SCHOOL STUDIES ADVISORY SUBCOMMITTEE

Vacancies: 2 (no A&S; no Library)

Josué Njock Libii, ENGR
Robert Sedlmeyer, CS
Audrey Ushenko, FINA

AGENDA COMMITTEE

Vacancy: 0

SUBCOMMITTEE ON ATHLETICS

Vacancies: 1 IU and 2 PU

Indiana University

Diane Davis, ACCT
Thomas Guthrie, ECFN
Jacqueline Heine, DAE
John Klotz, EDUC
Edwin Leonard, MNMK

Purdue University

Sarah Beckman, NURS
William Bruening, PHIL
Ronald Emery, EET
David Fairchild, PHIL
Arthur Finco, MA
James Hersberger, MA
John Robinson, PHYS
Karen Wakley, OLS
Nashwan Younis, ENGR

BUDGETARY AFFAIRS SUBCOMMITTEE

Vacancy: 0

CALENDAR SUBCOMMITTEE

Vacancies: 2 IU and 1 PU

Indiana University

David Gotlob, ACCT
 Thomas Guthrie, ECFN
 John Klotz, EDUC
 Edwin Leonard, MNMK
 Christiane Seiler, MFL
 Susan Skekloff, LIB

Purdue University

Dennis Cannon, PSY
 Suzanne Chubinski, NURS
 Patricia Conn, MA
 Marjorie Crill, NURS
 Judith Eichenauer, NURS
 Marilyn Harp, OLS
 Vincent Maloney, CHM
 Shirley Rickert, OLS

CAMPUS APPEALS BOARD

Vacancies: 3 regulars; 3 alternates

Patricia Conn, MA
 Linda Fox, MFL
 David Gotlob, ACCT
 Thomas Guthrie, ECFN
 Ahmad Karim, MNMK
 Richard Miers, PHYS
 David Oberstar, MFL
 Mitchell Sherr, OLS
 Linda Wootton, ENGL

CONTINUING EDUCATION ADVISORY SUBCOMMITTEE

Vacancies: 2

Sarah Beckman, NURS
 Judith Eichenauer, NURS
 Ronald Emery, EET
 Opal Freiburger, NURS
 Susan Frey-Ridgway, LIB
 Jacqueline Heine, DAE
 Paul Lin, EET
 Dulal Mostafa, MFT
 Kimberly McDonald, OLS
 Carol Sternberger, NURS
 Evelyn Waters, CFS

DEVELOPMENTAL STUDIES SUBCOMMITTEE

3

Vacancy: 1

Carol Aikman, EDUC
Kimberly McDonald, OLS
Audrey Ushenko, FINA
Evelyn Waters, CFS

EDUCATIONAL POLICY COMMITTEE

Vacancies: 2 IU and 2 PU

Indiana University

Scott Argast, GEOS
John Brennan, ENGL
Ann Dirkes, EDUC
Barbara Ellison, MRT
Ahmad Karim, MNMK
Frederick Kirchhoff, ENGL
John Klotz, EDUC
Lawrence Kuznar, SOCA
Linda Woolton, ENGL

Purdue University

Barbara Bulmahn, MA
Carol Lawton, PSY
David Legg, MA
Paul Lin, EET
Steven Sarratore, THTR
Carol Sternberger, NURS
Evelyn Waters, CFS
Yvonne Zubovic, MA

FACULTY AFFAIRS COMMITTEE

Vacancy: 1 IU

Indiana University

Ann Dirkes, EDUC
James Haw, HIST
Barbara Ellison, MRT
Frederick Kirchhoff, ENGL
John Klotz, EDUC

HONORS PROGRAM COUNCIL

Vacancies: 2 (no A&S)

JoAnn Arnold, LIB
Ahmad Karim, MNMK
Jack Quinn, MFT
Ramaier Sriram, MNMK
Judith Violette, LIB

INDIANA UNIVERSITY COMMITTEE ON INSTITUTIONAL AFFAIRS

Vacancy: 0

INTERNATIONAL STUDIES PROGRAM ADVISORY SUBCOMMITTEE

Vacancies: 4

Carol Aikman, EDUC
Clark Butler, PHIL
Chand Chauhan, MA
Susan Frey-Ridgway, LIB
David Gotlob, ACCT
Ahmad Karim, MNMK
Zhongming Liang, MFT
Paul Lin, EET
Dulal Mostafa, MFT
Kathleen Murphey, EDUC
Sylvia Neely, HIST
Jack Quinn, MFT
Samir Sayegh, PHYS
Christiane Seiler, MFL
Wen-Hui Tsai, SOCA

LECTURE SERIES SUBCOMMITTEE

Vacancy: 1

Clark Butler, PHIL
Suzanne Chubinski, NURS
Gerald Houseman, POLS
Christiane Seiler, MFL
Samir Sayegh, PHYS

NOMINATIONS AND ELECTIONS COMMITTEE

Vacancies: 2 PU

Purdue University
David Legg, MA
Richard Miers, PHYS

PURDUE UNIVERSITY COMMITTEE ON INSTITUTIONAL AFFAIRS

Vacancy: 1

Carol Lawton, PSY
Yvonne Zubovic, MA

RULES COMMITTEE

Vacancy: 1 PU

Purdue University
Barbara Bulmahn, MA
Carol Sternberger, NURS

STUDENT AFFAIRS COMMITTEE

Vacancies: 0

UNIVERSITY RESOURCES POLICY COMMITTEE

Vacancies: 3 IU

Indiana University
Scott Argast, GEOS
John Brennan, ENGL
Barbara Ellison, MRT
Ahmad Karim, MNMK
Frederick Kirchhoff, ENGL
John Klotz, EDUC
Lawrence Kuznar, SOCA

MEMORANDUM

TO: Fort Wayne Senate

FROM: Faculty Affairs Committee

DATE: January 22, 1992

SUBJ: Research Misconduct Procedures

DISPOSITION: To the presiding officer for implementation

RESOLVED, that the Fort Wayne Senate approve the following Procedures for Dealing with Research Misconduct for the Fort Wayne campus.

Approving

R. Jeske

D. Oberstar

R. Pacer

J. Scherz

J. Silver

Absent

J. Clausen

D. McCants

NOTE: Questions concerning this document should be addressed to David Oberstar at extension 6836.

PROCEDURES FOR DEALING WITH RESEARCH MISCONDUCT

The following procedure shall be followed in any situation related to research misconduct. The major phases of the procedure are the inquiry, a process of information gathering and initial fact-finding to determine whether an allegation or apparent instance of research misconduct warrants an investigation, and the investigation, which is the formal examination and evaluation of all relevant facts to determine if research misconduct has occurred. The inquiry and investigation are internal administrative and collegial proceedings and not judicial processes. An individual who is the object of an inquiry or investigation may be advised or represented by persons selected by the individual, the number of which shall be determined on a case by case basis by the committee involved. All such assistance shall be obtained and rendered at the expense of the accused.

1. The initial allegation of research misconduct must be reported in writing to the school Dean or Director (hereafter Dean shall refer to Dean or Director). The written allegation must be signed but requests for anonymity will be considered and final decisions with respect to such requests shall be made by the school Dean.
2. Upon receiving such an allegation the school Dean shall inform the individual of the allegation and appoint a committee to conduct an inquiry into the allegation. The advice of the chair of the department involved may be solicited in appointing the inquiry committee. The committee shall be composed of three individuals selected for their expertise in the field of research involved.
3. The committee shall send a written report of the results of the inquiry to the accused and a copy to the school Dean.
4. If a majority of the inquiry committee votes that an investigation is not warranted, the report shall be securely stored in the office of the school Dean for as long as required by federal regulations and then destroyed.
5. If a majority of the inquiry committee votes that an investigation is warranted, the school Dean shall inform the Chancellor, who in turn shall inform the President of Purdue University that an official university investigation shall be made into the alleged research misconduct. Where appropriate, the President of Indiana University shall be kept informed. If required by federal regulations, the President of Purdue University shall notify the appropriate office of the involved agency. The school Dean shall inform the individual that an investigation will be conducted.
6. The school Dean, the Vice Chancellor for Academic Affairs, and the Chair of the Faculty Affairs Committee of the Fort Wayne Senate shall jointly appoint a committee to investigate the allegation. The committee shall consist of not more than seven members unless the persons appointing the committee determine that a larger number is required in order to provide the required expertise on the subject and breadth of representation. The committee will elect its own chair. The committee shall include at least one member who is a peer of the accused. Members of the inquiry committee may not serve on the investigation committee.

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7. The investigation committee shall make available a written report of the results of the investigation to the accused and jointly to the school Dean, the Vice Chancellor for Academic Affairs, and the Chair of the Faculty Affairs Committee of the Fort Wayne Senate. The investigation must be completed within 90 days of its initiation unless circumstances clearly warrant a longer period.
8. The school Dean, Vice Chancellor for Academic Affairs, and the Chair of the Faculty Affairs Committee of the Fort Wayne Senate shall jointly inform the Chancellor, who in turn shall inform the President of Purdue University, of the results of the investigation. Where appropriate, the President of Indiana University shall be kept informed. If required by federal regulations, the President of Purdue University shall provide a report to the appropriate office of the involved agency.
9. The accused and the inquiry and investigation committees shall have the privilege of presenting witnesses. Each such witness may be cross-examined by the accused or the committee involved. Pertinent records, exhibits and written statements may be accepted as evidence for consideration by the committee involved at the discretion of the Chair.
10. The inquiry committee's and the investigation committee's determination shall be made on the basis of whether it is more likely than not that the accused committed research misconduct.
11. There shall be a single verbatim record, such as a tape recording, of all hearings before the investigation committee. The record shall be the property of Indiana University-Purdue University at Fort Wayne.

APPEALS

A decision reached by the investigation committee may be appealed by the accused to an appeals committee within five working days of receiving the decision. Such appeals shall be in writing and shall be delivered to the Vice Chancellor for Academic Affairs.

The appeals committee shall consist of not more than three persons selected for their expertise in the field, who shall be appointed by the Vice Chancellor for Academic Affairs.

Except as required to explain the basis of new evidence, an appeal shall be limited to a review of the verbatim record of the investigation committee and supporting documents for one or more of the following purposes:

- (a) To determine whether the investigation committee's hearing was conducted fairly in light of the charges and evidence presented and in conformity with prescribed procedures giving the accused a reasonable opportunity to prepare and present a rebuttal to all allegations.
- (b) To determine whether each fact necessary to establish that the accused committed research misconduct was based on substantial evidence.

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- (c) To consider new evidence sufficient to alter the decision, but only where such evidence was not known to the accused or could not reasonably have been discovered by the accused at the time of the investigation committee's deliberations.
- (d) The appeal must be completed within 25 days of its initiation unless circumstances clearly warrant a longer period.

MISCELLANEOUS

The duties of the investigation committee will be concluded with their report of the findings of fact. After the completion of any appeal or upon the expiration of the time for appeal, the administration of the university shall then determine appropriate sanctions, if any, arising from the committee's report, such sanctions being subject to established university disciplinary procedures, including relevant sections of Purdue University Executive Memorandum B-48 and the section of the current Indiana University Academic Handbook titled Code of Academic Ethics.

Determinations made under this policy as to the culpability of the accused and the findings of fact shall be deemed final, and all proceedings under existing University grievance procedures shall be limited to issues concerning the appropriateness of any sanctions imposed.

The timetable and requirements established by the Department of Health and Human Services for dealing with and reporting possible misconduct in science shall be applied to the fact-finding procedure.

Committees shall be appointed as promptly as reasonably possible under the circumstances. After appointment, each committee shall conduct its inquiry or investigation as promptly as reasonably possible consistent with thoroughness, fairness and impartiality.

All procedural questions not addressed by this policy are subject to the final decision of the Chairperson of the committee involved.

At any stage of the inquiry, investigation or appeal, the Vice Chancellor for Academic Affairs shall be promptly notified if any of the following conditions exist: (1) there is an immediate health hazard involved; (2) there is an immediate need to protect federal funds or equipment; (3) there is an immediate need to protect the interests of any person making the allegation or of any individual who is the subject of any allegation as well as his or her co-investigators and associates; (4) it is probable that the alleged incident is going to be reported publicly; or (5) there is a reasonable indication of possible criminal violation.

POLICY AND PROCEDURES REGARDING RESEARCH MISCONDUCT

I. Purpose

This policy and the procedures for implementing it are intended to preserve the integrity of research at Indiana University-Purdue University at Fort Wayne; to establish due process for investigating and trying charges of research misconduct; and to ensure that the rights and standing of all those involved in such cases are protected. This policy applies to all faculty and professional staff employed at Indiana University-Purdue University at Fort Wayne.

II. Definitions

- A. University: Indiana University-Purdue University at Fort Wayne.
- B. Research: scholarly or artistic activity conducted at Indiana University-Purdue University at Fort Wayne or elsewhere if conducted under the auspices of this campus or Indiana University or Purdue University.
- C. Research Misconduct: fabrication, falsification, plagiarism, or other practices that seriously deviate from those that are commonly accepted within the academic community for proposing, conducting or reporting research. This definition does not extend to honest errors or honest differences in interpretation or evaluation.
- D. Dean: Dean of the School or Director of the program in which the person charged holds appointment.
- E. Inquiry: a process of information-gathering and initial fact-finding to determine whether an allegation or apparent instance of research misconduct warrants an investigation; an internal administrative and collegial proceeding, not a judicial process.
- F. Investigation: a formal examination and evaluation of all relevant facts to determine if research misconduct has occurred; an internal administrative and collegial proceeding, not a judicial process.
- G. Appeal: a review of the verbatim record of the investigation and supporting documents and/or consideration of new evidence.

III. Professional Responsibilities

Each scholar, researcher and artist should:

- encourage integrity in research
- discourage the pursuit of success at the expense of integrity
- assign credit and responsibility appropriately
- accept responsibility for the integrity of students and/or staff involved in research under her/his supervision
- conduct interpersonal relationships in a professional manner
- establish well-defined research methods
- maintain accurate and complete research records.

IV. Principles and Parameters

- A. Those who, in good faith, report suspected research misconduct will be protected against reprisals.
- B. Those appointed to inquire into or investigate charges of research misconduct must be objective, must possess competence in the research field in question, must be free of real or apparent conflicts of interest or personal bias, and must be, to the extent possible, employees of this University.
- C. Information concerning charges brought under this policy may not be disclosed except to appropriate university authorities, or in cases where required by law, to state or federal authorities.
- D. Individuals charged with research misconduct must be informed of the charge and its particulars in writing immediately.
- E. Due process for those charged must include, in addition to the notice described above, the right to communicate in writing and in person with any officers or committees appointed to conduct inquiries, investigations or appeals at any point during these processes prior to the formulation of conclusions; the right to be advised or represented by person(s) of their own selection at their own expense; the right to appeal findings on the basis of new evidence or violations of substantive and/or procedural due process; the right to appeal the appropriateness of any sanctions imposed; protection from adverse changes in employment status due to the allegations during the proceedings; and prior notification of any decision to disseminate information or to seek information about the research in question from others.
- F. The University will appoint committees required by these procedures as promptly as possible, consistent with the circumstances. Each committee will conduct its phase of the process with due speed, consistent with thoroughness, fairness, and impartiality.
- G. During the process, the Vice Chancellor for Academic Affairs shall be notified promptly if any of the following exist:
 1. an immediate health hazard
 2. an immediate need to protect federal or university funds or equipment
 3. an immediate need to protect the interests of any of the individuals involved in the process including, but not limited to, the accused, the accuser and those associated with either
 4. the probable public disclosure of the charges
 5. reasonable evidence of possible criminal violations.

The Vice Chancellor is responsible for taking appropriate action regarding these notifications.
- H. Committee determinations of culpability shall be made on the basis of a clear indication that research misconduct has occurred.
- I. Determinations made under this policy as to the culpability of the accused and the findings of fact shall be deemed final, and all proceedings under existing University grievance procedures shall be limited to issues concerning the appropriateness of any sanctions imposed.
- J. In cases where allegations of research misconduct have been made regarding federally funded research, the timetable and requirements established by the

U.S. Department of Health and Human Services for investigating and reporting research misconduct will govern the fact-finding procedures described in this document.

V. Procedures

A. Inquiry

1. **Allegation:** Charges of research misconduct must be submitted to the Dean in writing and signed by the individual(s) making the allegations. Requests for anonymity are allowed, but the final disposition of these will be made by the Dean. An individual whose request for anonymity is denied shall have the right to withdraw the charges, ending the matter.
2. **Notification:** The Dean will notify the accused in writing immediately.
3. **Appointment:** The Dean will appoint a committee of three members sufficiently qualified to conduct an inquiry into the allegation.
4. **Committee Action:** The Committee will select a chair, determine its method of inquiry and conduct its inquiry. Upon completion of its work, the Committee will report its findings and make a recommendation, supported by a majority of its members, to the Dean. A written copy of the findings and recommendation will be sent to the accused.
5. **Conclusion:** If the Committee recommends that no further action is justified, the report will be stored securely in the office of the Dean for as long as required by applicable law or regulation and then destroyed. If the Committee recommends that an investigation is warranted, the Dean will inform the Chancellor, and the investigation process will begin.

B. Investigation

1. **Notification:** Upon notice from the Dean that an inquiry has recommended an investigation of an allegation of research misconduct, the Chancellor will notify both the President of Purdue University and the President of Indiana University. If required by law, contract, or regulation, the President of Purdue University shall notify the appropriate office of the involved agency.
2. **Appointment:** The Dean, the Vice Chancellor for Academic Affairs, and the Chair of the Faculty Affairs Committee of the Fort Wayne Senate shall jointly appoint a committee to investigate the allegation. The Committee must have at least three members, but may be larger if the appointing authority determines that a larger number is required to provide the required expertise and breadth of representation. One member must be a peer of the accused, that is, a faculty colleague if the accused is a faculty member, or a member of the professional staff if the accused is such; no member may have served on the committee of inquiry.
3. **Committee Action:** The Committee will select a chair, determine its method of investigation, and conduct its investigation. The Committee must complete this process within 90 days of its appointment unless circumstances clearly warrant that an extension be granted by the appointing authority. The Committee must make provision for a)

witnesses appearing on behalf of the accused, the committee of inquiry and itself; b) cross-examination of witnesses by the accused or the committees; c) a verbatim record, such as a tape recording of all hearings, which shall become the property of the University, with a copy made available to the accused. Pertinent records, exhibits, and written statements may be presented as evidence, but the acceptance of such shall be determined by the investigating committee.

4. Reporting: Upon completing its work, the Committee will report its findings and recommendation to the accused, the Dean, the Vice Chancellor for Academic Affairs, the Chair of the Faculty Affairs Committee of the Fort Wayne Senate and the Chancellor. The Chancellor will report the results of the investigation to the President of Purdue University and the President of Indiana University. If required by law, contract, or regulation, the President of Purdue University will provide a report to the appropriate office of the involved agency.

C. Appeal

1. Petition: An accused may appeal the findings or recommendation of an investigating committee in writing to the Vice Chancellor for Academic Affairs within five working days of their receipt. Such appeal must be based upon one or more of the following: a) the discovery of new evidence; b) questions concerning the fairness of the inquiry and investigation process; c) questions concerning violations of procedural due process as set forth in this document; d) questions concerning the accuracy and the relevance of evidence cited by the committee of investigation in reaching its conclusions.
2. Appointment: The Vice Chancellor for Academic Affairs will appoint a committee of three members selected for their expertise to consider the appeal. No member may have served on the inquiry or investigation committee.
3. Committee Action: The Committee will select its chair. In the case of appeals based on new evidence, it will determine whether the new evidence is sufficient to alter the conclusions and whether the evidence was known, or could reasonably have been known, by the accused at the time of the investigation committee's deliberation; in the case of appeals based on questions concerning substantive and procedural due process (1b, 1c, 1d above), the Committee will be limited to a review of the verbatim record of the investigation committee and supporting documents.
4. Report: The Committee must complete its work within 25 days of its appointment and report its findings to the Vice Chancellor and to the accused. The Vice Chancellor will transmit the results of the appeals procedure to those who received the earlier report of the investigation.

D. University Action

After completion of the appeals procedure, or upon expiration of the time for appeal, the administration of the University shall determine appropriate sanctions, if any be necessary, arising from the findings and/or recommendation of the investigation or appeal committee. These sanctions must be in accordance with the relevant sections of Purdue University Executive Memorandum B-48 (or successor document) and/or the Indiana University Code of Academic Ethics.

**Indiana University
Purdue University
at Fort Wayne**

Rules Committee

To: Fort Wayne Senate
From: Rules Committee
Date: March 27, 1992
Subject: Amendment to the Bylaws of the Fort Wayne Senate(SD81-10)-
Change in membership of the Subcommittee on Athletics

Whereas, The Rules Committee has reviewed and found unexceptionable in form the following two Bylaws amendments initiated by the Subcommittee on Athletics,
Resolved, That the Senate approve the following two Bylaws amendments.

Approving
S. Hollander
W. Walker
E. Waters

Disapproving

Absent
J. Silver

Attachments (2)

NOTE: Questions concerning this document should be directed to Steve Hollander at Ext. 6770.

SCOA

To: Julie Scherz, Chair
Student Affairs Committee

From: Ken Balthaser, Chair
Subcommittee on Athletics



Date: October 7, 1991

Subject: SCOA Membership

Whereas, the NCAA Compliance Coordinator is responsible for matters directly relevant to the operation of the Athletic Department; and,

Whereas, faculty oversight for Athletic Department activities is vested in the Subcommittee on Athletics; and,

Whereas, the regular participation of the NCAA Compliance Coordinator in Subcommittee on Athletics activities would benefit both the Coordinator and the SCOA; and,

Whereas, the NCAA Compliance Coordinator is not elected by the faculty but is appointed by and reports directly to the Chancellor;

Therefore BE IT RESOLVED THAT, the Bylaws of the Senate be amended in Section 5.3.4.1 to include after the semicolon in line 4 'the NCAA Compliance Coordinator (ex officio); . . .'

Approved by the SCOA September 30, 1991

immediate copy to David Fairchild
eventual copies to other SCOA members

SCOA

To: Julie Scherz, Chair
Student Affairs Committee

From: Ken Balthaser, Chair
Subcommittee on Athletics



Date: October 7, 1991

Subject: SCOA-related Senate Bylaws

Whereas, the Subcommittee on Athletics has recommended that the NCAA Compliance Coordinator be added to the SCOA as an ex officio member, thereby giving the SCOA two ex officio members; and

Whereas, the Faculty Representative is the ex officio member responsible for making budget recommendations to the Chief Administrative Officer (5.3.4.1.1);

Therefore BE IT RESOLVED THAT, the Bylaws of the Faculty Senate be amended in Section 5.3.4.1.1 by replacing the words "ex officio member" with "Faculty Representative."

Approved by the SCOA on September 30, 1991

immediate copies to Bob Barrett and David Fairchild
eventual copies to other SCOA members

**Indiana University
Purdue University
at Fort Wayne**

Rules Committee

To: Fort Wayne Senate
From: Rules Committee
Date: March 27, 1992
Subject: Amendment to the Bylaws of the Fort Wayne Senate (SD81-10)--Addition of student government affiliate member

Resolved, That Section 2.5.3 of the Bylaws of the Senate be amended as indicated below.

Current
2.5.3 *Affiliates.* Faculties which are resident of the Fort Wayne campus but which include no members of the Voting Faculty shall be accorded representation by Senate affiliates. Each such faculty shall select annually one of its number to serve as Senate affiliate. Affiliates will be permitted to participate, without vote, in Senate meetings.

Proposed
2.5.3 *Affiliates.* Affiliates identified below will be permitted to participate, without vote, in Senate meetings.

2.5.3.1 Faculties which are resident on the Fort Wayne campus but which include no members of the Voting Faculty shall be accorded representation by Senate affiliates. Each such faculty shall select annually one of its number to serve as Senate affiliate.

2.5.3.2 Students shall be accorded representation by an affiliate who shall be the chief elected officer of the student body or that person's designee.

Approving
S. Hollander
W. Walker
E. Waters

Disapproving

Absent
J. Silver

From: Faculty Affairs Committee
To: Fort Wayne Senate
Subj: Salary Policy

Date: March 27, 1992

Disposition: To the presiding officer for implementation

I. Whereas,

Salary compression problems affect many faculty at IPFW and are demoralizing,

Be it resolved,

- A. That the extent of salary compression at IPFW be quantified by the administration; and
- B. That the administration put forward to the Senate a plan to allocate a portion of the budget annually to deal with salary compression problems until the issue is resolved; and
- C. That a target date for resolution of the present problem, not to exceed five years, be put forward as part of the plan; and
- D. That the administration implement hiring policies which will prevent future compression problems

II. Whereas,

The difference between faculty salaries at IPFW and those for equal ranks at Purdue University-West Lafayette and Indiana University-Bloomington has grown considerably in recent years; and

Whereas,

Faculty at all ranks at IPFW are paid less (anywhere from 8% to 30% less, depending on rank) than the national average for comprehensive or Type IIA institutions,

Be it resolved,

- A. That faculty salaries receive top priority in the budgetary allocation process unless the annual increment percentage is at least equal to the most recent cost-of-living increase; and
- B. That all new programs or major expenditures be justified with respect to how they would impact on this goal; and
- C. That the administration, in consultation with the Budgetary Affairs Subcommittee, put forward to the Senate both a short-range and a long-range plan to bring the salary level at each rank up to at least the national average for Type IIA institutions.

APPROVED: Clausen, Jeske, McCants, Pacer, Scherz, Silver
ABSENT: Oberstar

NOTE: Questions concerning this document should be directed to David Oberstar at Ext. 6836.

TO: FORT WAYNE SENATE
FROM: FACULTY AFFAIRS COMMITTEE
DATE: MARCH 30, 1992
SUBJ: EXTENSION OF THE PROBATIONARY PERIOD FOR JUSTIFIABLE CAUSE

DISPOSITION: TO THE CHANCELLOR FOR IMPLEMENTATION

PURPOSE: The academic performance of a probationary faculty member can be adversely affected by extraordinary personal circumstances. Such circumstances might include the responsibility as primary care giver after the birth or adoption of a child, serious personal illness, the provision of care for a seriously ill family member, or any similar situation requiring compassion. Such conditions may warrant deviation from the tenure policy.

To ensure consistency and fairness in determining which conditions are sufficiently justifiable to warrant deviation from the tenure policy, the following guidelines and procedures are recommended:

GUIDELINES:

1. Ordinarily, an individual may exclude no more than one year from the probationary period for justifiable conditions.
2. Normally, requests for exclusions must be made within one year from the time the conditions occurred which precipitated the request.
3. Exclusions will not be granted after the beginning of the penultimate year.
4. Decisions regarding whether or not requests for exclusions will be granted shall be based on:
 - a. verification that the conditions leading to the request occurred or continue to exist.
 - b. verification that the faculty member's performance prior to the conditions leading to the request warrants an exclusion.
 - c. confirmation that the conditions for which the request is being made fall within the parameters of those deemed in these guidelines to be justifiable.
5. Faculty who have been awarded an exclusion shall have no requirements or expectations beyond those of any probationary faculty member.
6. Work accomplished during the excluded period may be cited in the promotion/tenure case.

PROCEDURES:

1. Requests for exclusion shall be made in writing by the faculty member to the Vice Chancellor for Academic Affairs, who in consultation with the faculty's Department Chair and Dean, will have the authority to approve exclusions for justifiable conditions.
2. Requests for exclusions may be made at any time during each academic year up until March 15 of the academic year prior to the penultimate year. Decisions regarding requests will be made within 60 days of the receipt of the request.
3. Any faculty member who feels it necessary to appeal a decision made under the above guidelines and procedures may utilize the grievance procedures established for academic personnel.

APPROVED: Clausen, Jeske, McCann, Pacer, Scherz, Silver
ABSENT: Oberstar

NOTE: Questions concerning this document should be directed to David Oberstar at Ext. 6836.

**Indiana University
Purdue University
at Fort Wayne**

Rules Committee

To: Fort Wayne Senate
From: Rules Committee
Date: March 27, 1992
Subject: Committee report "for information only"—Eligibility of department chairs for service on the campus tenure and promotion committee, and eligibility of deans for service on the Senate

The Rules Committee reports the results of two recent discussions:

- The Committee was asked to construe the meaning of the term "decision level" in SD88-13, Procedures for Promotion and Tenure, and determined that each enumerated section, 1.1 through 1.7, is a "decision level." The effect of this interpretation is to advise the Faculty that chief academic officers of departments or programs who are making a recommendation on a tenure or promotion case as provided in Section 1.2 of the document are ineligible for service on the campus tenure and promotion committee identified in Section 1.5 of the document.
- The Committee reviewed and reports to the Senate without recommendation an anomaly dictated by Indiana IWSD80-2/Purdue FWSD80-3, Constitution of the Faculty of Indiana University-Purdue University at Fort Wayne, namely:
 - ☛ Article VII. A. 4. provides that "in each academic unit containing ten per cent or more of the Voting Faculty, the chief academic officer of the unit shall be allocated one of the unit's Senate seats."
 - ☛ Article VII. A. 2. provides that the chief academic officer of other units, who by IPFW practice are not Voting Faculty (because more than half of their duties are defined as other than teaching or other scholarly/creative work), may not serve, even by election, on the Senate.

Thus, somewhat bizarrely, certain deans are required to serve on the Senate while all others are, in practice, forbidden to do so.

INDIANA UNIVERSITY
PURDUE UNIVERSITY
AT FORT WAYNE

The Senate

MEMORANDUM

TO: The Faculty

FROM: The Agenda Committee

DATE: 30 March 1992

SUBJ: End-of-the-Year Committee Reports

Attached are brief reports from Senate committees and subcommittees of their activities and actions for the past year. Also attached is the annual report from the NCAA Faculty Representative.

- (A) Academic Appeals Subcommittee (D. Bialik)
- (B) Accelerated High School Studies Subcommittee (S. Hollander)
- (C) Subcommittee on Athletics (K. Balthaser)
- (D) Budgetary Affairs Subcommittee (D. Pfeifferberger)
- (E) Calendar Subcommittee (L. DeFonso)
- (F) Computer Users Advisory Subcommittee (K. Balthaser)
- (G) Continuing Education Advisory Subcommittee (M. Miller)
- (H) Curriculum Review Subcommittee (A. Dirks)
- (I) Developmental Studies Subcommittee (M. Codispoti)
- (J) Educational Policy Committee (S. Sarratore)
- (K) Faculty Affairs Committee (D. Oberstar)
- (L) Graduate Subcommittee (R. Hariton)
- (M) Honors Program Council (J. Violette)
- (N) Indiana University Committee on Institutional Affairs (M. Downs)
- (O) International Studies Program Advisory Subcommittee (Z. Shipchandler)
- (P) Lecture Series Subcommittee (G. Blumenshine)
- (Q) Nominations and Elections Committee (P. Conn)
- (R) Professional Development Subcommittee (J. Quinn)
- (S) Purdue University Committee on Institutional Affairs (A. Finco)
- (T) Rules Committee (S. Hollander)
- (U) Student Affairs Committee (J. Scherz)
- (V) University Resources Policy Committee (W. Unsell)
- (W) NCAA Faculty Representative (R. Barrett)

INDIANA UNIVERSITY
PURDUE UNIVERSITY
AT FORT WAYNE

Indiana University
Purdue University
at Fort Wayne

Accelerated High School Studies Subcommittee

MEMORANDUM

TO: The Senate
FROM: Donna Bialik, Chair, Academic Appeals Subcommittee
DATE: March 23, 1992
SUBJ: End-of-the Year Report

To: Fort Wayne Senate
From: Accelerated High School Studies Subcommittee
Date: March 27, 1992
Subject: Annual report of the committee

As of this writing, four grade appeal requests have been submitted to the Academic Appeals Subcommittee. Action has been taken, and decisions have been rendered, on all but the latest of these requests. Two of the three requests on which action was taken involved formal hearings. The subcommittee decided in favor of upgrading the grade in two of these two cases.

By the time humans read this page, the Accelerated High School Studies Subcommittee will have met once during each semester to discuss a program that appears to be functioning smoothly and to require little oversight. It will also have discussed the following data:

Semester	Courses		Matriculated	%
	Offered	Enrollment		
1988 Spring	4	69	28	40.6
1988 Fall	1	36	16	44.4
1989 Spring	3	53	25	47.2
1989 Fall	1	35	15	42.9
1990 Spring	2	47	25	53.2
1990 Fall	1	31	5	16.1
1991 Spring	4	61	15	24.6
Totals	16	332	129	38.9

¹ Matriculated means the student enrolled in at least one IPFW course after high-school graduation.
Source: B. Folka, Registrar's Office

Subcommittee on Athletics

To: The Senate

From: Ken Balthaser, Chair
Date: March 24, 1992



Subcommittee actions and activities during the year have included consideration of the:

- Faculty Athletic Representatives Association;
- Compliance Coordinator's responsibilities;
- Student Athlete Council;
- Student Athletes Code of Conduct;
- Hilliard Gates-related fund drive;
- Athletic Department Philosophy statement;
- Pop Band; and
- Policy statement for use of facility by minors.

The Code of Conduct is currently under consideration.

INDIANA UNIVERSITY
PURDUE UNIVERSITY
AT FORT WAYNE

School of Business and Management Sciences
Department of Accounting
(219) 481-8473

MEMORANDUM

TO: Barbara Blauvelt, Secretary/Senate

FROM: Dyne Pfeffenberger, Chair/Budgetary Affairs

SUBJECT: End-of-Year Report

DATE: March 24, 1992

The Budgetary Affairs Subcommittee met a total of seven times to consider budgetary emphasis items. The subcommittee submitted to the Senate through its University Resources Policy Committee two documents (9991-14) making budget recommendations for the 1992-93 fiscal year and for the distribution of 1991-92 unallocated funds.

In addition, through the suggestion of the subcommittee and at the invitation of Chancellor Lantz, the Chair of the subcommittee was present at all meetings of the campus operating budget committee. This is the first time a faculty representative has been present at these meetings.

Currently, the subcommittee has no other items under consideration.

jh

MEMORANDUM

TO: The Senate
FROM: Calendar Subcommittee
Lenore E. DeFonso, Chair
DATE: March 27, 1992
SUBJ: End-of-the-Year Report

The Calendar Subcommittee prepared the 1993-1994 academic year calendar (passed by the Senate at its meeting of March 16, 1992), and the 1994-1995 academic year calendar "for information only."

The Committee has also discussed the development of a calendar formula which will allow the calendar to be prepared several years in advance. In doing so, the Committee has drawn up several options for the 1995-1996 academic year, as well as tentative calendars for future years.

Problems arising in years in which Christmas Day and New Year's Day fall early in the week still remain to be resolved. However, the Committee will meet one or two more times this year to try to achieve some resolution of these problems.

Computer Users Advisory Subcommittee

To: The Senate
From: Ken Ballinger, Chair
Date: March 24, 1992

Consideration has been given during the year to various activities and actions, some of which include:

- ways to encourage the integration of computing and learning;
- mainframe expansion;
- travel to computer-related conferences;
- innovative computer applications award;
- impact on students of IPFW computing policies and procedures;
- IPFW Computing Conduct and Ethical Practices Statement; and
- ethical guidelines for student computer users at IPFW.

INDIANA UNIVERSITY
PURDUE UNIVERSITY
AT FORT WAYNE

School of Education

TO: The Senate
 FROM: M. Ann Dierkes *AD*
 DATE: March 18, 1992
 RE: Curriculum Review Subcommittee End-of-the-Year Report

The committee approved and recommended the Computer Art Concentration and the minor in geology as submitted.

The committee recommended title or name changes:

Bachelor of Science in Engineering changed to Bachelor of Science in Electrical Engineering for students with a major field of study in electrical engineering.

Bachelor of Science in Engineering changed to Bachelor of Science in Mechanical Engineering for students with a major field of study in mechanical engineering, and

Department of Biological Science to Department of Biology.

Item under discussion: Certificate in Gerontology.

MW

Developmental Studies Subcommittee
End-of-the-Year Report

The change to the Subcommittee from the EPC asked that we consider and make recommendations on several issues including the reliability of current placement tests, whether current developmental courses successfully prepare students for credit coursework, whether these courses are readily available and if students should be required to take them early in their college careers, and in general what IPFW's responsibility for developmental education should be.

In order to make any kind of recommendations dealing with developmental education, it was necessary for the committee to gather information on the current practices in several areas. The committee has met with Karl Zimmerman from admissions, David Brennan from SACS, and obtained information from Financial Aid. We also met with Maise Harris and others from IVY Tech to find out what is available there for students with academic deficiencies.


The committee also requested and received money from the administration to hire two outside consultants in the field of developmental education to visit our campus to review our practices and make recommendations to us. Consultants Hunter Boylan and Gene Kerstiens have recently completed their visits to the campus and we await their reports.

Hopefully, next year's committee will be able to use the information we have gathered to begin formulating recommendations concerning developmental education.

INDIANA UNIVERSITY
PURDUE UNIVERSITY
at Fort Wayne

Educational Policy Committee

TO: The Senate

FROM: Steven T. Sarrafello 
Chair, Educational Policy Committee

DATE: March 24, 1992

SUBJECT: End-of-the-year Report

The Educational Policy Committee forwarded the following documents to the Senate during the 1991-1992 academic year:

1. Ethical Guidelines for Student Computer Users at IPFW (SD 91-5)
2. IPFW Mission Statement (SD 91-6)
Renamed: Indiana University-Purdue University at Fort Wayne statement of Purpose: An elaboration of the University Mission Statement (SD 91-12)
3. Amendments to the Academic Regulations--Degree Requirements (SD 91-8)
4. Procedures for Accepting Credit from Vocational, Technical or Non-Accredited College Transfer Programs (SD 91-9)
5. 1993-1994 Calendar (SD 91-13)
6. 1994-1995 Calendar (for information only)

In addition, the committee dealt with a variety of other issues, including:

1. The role and administration of the Teacher Education Council
2. Vision 21 Campaign Case Statement
3. General Education Task Force Reports
4. Distance Learning Consortium
5. Refund of Fees for Medical and Related Reasons Policy

Ongoing discussion and business items include:

1. The impact of the Work Force 2000 bills
2. The English as a Second Language Program
3. Student Information Systems
4. Credit by Examination Policy

TO: The Senate

FROM: David Oberstar, Chair, Faculty Affairs Committee

DATE: March 17, 1992

SUBJ: End-of-year report

DOCUMENTS FORWARDED

-Amendments to the Constitution of the Faculty of IPFW to enable Purdue faculty who are classified as "visiting" because of nonresident status to be voting members like their Indiana counterparts. Sent to the Rules Committee.

-Resolution to support the recommendations of the Purdue University TIAA-CREF Retirement Plan Task Force. Sent to the Senate.

-Procedures for Dealing with Research Misconduct. Sent to the Senate. Currently on the floor and the agenda.

-Tenure Stop-Out Policy. Sent to the Senate and recommitted.

ITEMS UNDER DISCUSSION

-Salary inequities

-Amendments to SD 88-13, Procedures for Promotion and Tenure

-Revision of SD 76-10, Purdue University Faculty Grievance Policy

INDIANA UNIVERSITY
PURDUE UNIVERSITY
AT FORT WAYNE

Senate Reference No. 91-26 (L)

INDIANA UNIVERSITY
PURDUE UNIVERSITY
AT FORT WAYNE

Senate Reference No. 91-26(N)

Political Science
(219) 481-6688

TO: The Senate
Indiana-Purdue University

FROM: Rosalie A. Heritun, Chair
Graduate Subcommittee

DATE: 25 March 1992

SUBJ: End-of-Year Committee Report

The Graduate Subcommittee had a light agenda year for the 1991-92 academic period. The two new Masters Programs from Computer Science and Music Education did not reach the Committee for its consideration. Thus, no action was taken. The Committee looks forward to reviewing these new proposals next fall.

Other items currently on the agenda include (1) membership encouragement for Indiana University and Purdue University Graduate School, and (2) report from IU Graduate Council in Bloomington.

The Chair wishes to acknowledge the interest and dedication members of the Committee have demonstrated during this past year. A word of thanks and appreciation goes to each member.

MEMORANDUM

TO: The Senate

FROM: Downs, Chair
IU Committee on Institutional Affairs

DATE: 30 March 1992

SUBJ: End-of-the-Year Committee Report

The committee solicited nominations and conducted the elections for the Faculty Board of Review and the University Faculty Council representatives from this campus.

MEMORANDUM

TO: The Senate

FROM: Judith Violette, Chair *J. Violette*
Honors Council

DATE: March 29, 1991

SUBJ: Honors Council End-of-Year Report

The Honors Program was established by Senate Document #1-3(A) in 1981 and the first honors course was offered in 1983. The Honors Program Director is Dr. Virginia Craig.

This year there are two Honors Program Certificate recipients: Indiana University student Marjorie Goyings who will receive a B.S. in Elementary Education and Purdue University student Shannon K. Jones who will receive a B.A. in Communication. They will make their project presentations to the Council in April.

Recruitment and retention of honors students continues. Numerous mailings are sent to honors eligible students. A newly designed brochure is in preparation. The Honors Program council members made ten separate presentations at the SOAR freshman orientation program in the summer of 1991. The Honors Program was also represented at INSIGHT, the campus "preview" program held in November. In March the Council sponsored the fourth annual Honors Reception for honors-eligible high school seniors who have already been admitted to IPFW. Over 100 people attended.

Three current honors students will attend the Mid East Honors Association meeting in Toledo, Ohio, April 3-5: Sampat Pullin, Felicia Beeching and Michelle Phipps. "Social Awareness and Responsibility" is the theme of the conference. Honors Program Director Virginia Craig will also attend.

A constitution for an Honors Club has been written and is in the process of being approved by the Student Government. Officers are to be elected in April.

The Council continues to recruit outstanding new faculty to teach in the program. Three new course proposals were approved: Journey into the Self: Psychology and Literature (W. van Nuis) Introduction to Mass Communications (A. Colbert) Art Appreciation (N. Stadley)

Professors Steven Hollander and William Frederick have reviewed their experience as the "Dwelling Professors" of the Honors course Science and Human Values. Look for it in the March, 1991 issue of Excerpt, The IPFW Quarterly Magazine (pp. 14-16).

The Council reviewed the Senate documents establishing the program and is currently considering a revision of the application proposal form.

The following are the course offerings and enrollments for 1991-1992:

FALL, 1991

HON	H300	Interdepartmental Colloquium: Science and Human Values (Profs. Hollander and Frederick)	9
FOLS	5123	Introduction to American Film and Process (Prof. Downs)	16
ENG	W140	Elementary Composition: Honors (Prof. Kirschhoff)	8
HON	H399	Independent Study in Honors (Profs. Sowers and Switzer)	2

SPRING, 1992

PHIL	110	Introduction to Philosophy (Butler)	15
HON	H300	Interdepartmental Colloquium: War and Peace	16
ENG	W140	Elementary Composition: Honors (Prof. Mayn)	4

To: IPFW Senate
From: Zubor E. Shipshandler, Chair, International Studies Program Advisory Subcommittee
Date: March 27, 1992
Subj: Report on Committee Activities
In March, Dr. Phil Kennell gave a final report for The Office of International Services for the 1991-92 academic year.

Senate Reference No. 91-26 (O)

Senate Reference No. 91-26 (P)

INDIANA UNIVERSITY
PURDUE UNIVERSITY
AT FORT WAYNE

Department of History
(219) 461-6686

1. Thirty-five new international matriculated students at IPFW during the year.
2. Approximately 500 letters were written to prospective students, foreign organizations, embassies, etc.
3. Approximately 800 appointments were held with matriculated and prospective students.
4. There were twenty-two countries represented by the fall and spring matriculants.
5. The "View of the World" video series highlighted 10 countries, cities and states this year.
6. The Faculty Lecture Series spotlighted five faculty presentations.
7. The Brighton Polytechnic - IPFW Student Exchange Program was renewed until June, 1995. Computer Science majors can now exchange.
8. The International Students' Organization still remains the most active organization on campus. Some of their events were:
 - a. Welcome to new students
 - b. Pot Lucks (2)
 - c. Co-sponsored events with community groups from Indian, Iran, and the Moslem Community.
 - d. Annual Unity and Friendship Banquet and Variety Show.
 - e. Awards ceremonies.
 - f. International Religious with Campus Ministry
 - g. International Business Forum co-sponsor
 - h. New officers elected in December.
9. All paperwork except for the initial I-20 has been switched from West Lafayette to Purdue for both undergraduates and graduates. This has greatly increased the work load of the Office of International Services.
 - a. approximately 75 percent of these students at IPFW are majoring in Purdue programs, primarily engineering and computer science).
 - b. Bloomington still does admissions and paperwork for IU students at IPFW.
10. Discussion of American embassies in the screening of accepted students for IPFW.
11. Discussion of new immigration laws enacted in December of 1991.
 - a. its affect on international students.
 - b. increased work load for O.I.S.
12. Professional meetings and campus meetings dealing with international service offices.
 - a. NAESA, Region VI, AACRAO, IACRAO, Bloomington, West Lafayette, South Bend and Indianapolis.

MEMORANDUM

TO: The Senate
FROM: Gary Blumenshine, Chair
Lecture Series Subcommittee
DATE: 27 March 1992
SUBJ: End-of-the-Year Committee Report

The Lecture Series Subcommittee planned and presented the *Odyssey Lectures* of Spring 1992, a series of four lectures given by Howard Daughly, Tatiana Yankolevich, Richard Underwood, and Dame Helen Suzman. The Yankolevich lecture was co-sponsored with the Student Activities Board and the Dame Helen Suzman appearance was made possible through the support of the Institute for Advanced Studies, IU-Bloomington.

In addition, the subcommittee drew up sets of guidelines and forms to be used in future university-sponsored lectures and discussed various topics related to this series such as funding, external support, and local faculty participation.

Planning for next year's lectures is underway.

bb

MANUFACTURING TECHNOLOGY

MEMORANDUM

To: The Senate
From: Patricia Conn, Chair
 Nomination and Elections Committee
Date: 24 March 1992
Subj: End of Year Committee Report

During the 1991-1992 academic year, the Committee solicited nominations and conducted elections for the following:

Emerging Writers of the IPFW College
Speaker of the Indiana University Faculty
Management Agreement Committee
Academic Appeals Subcommittee
Accelerated High School Studies Advisory Subcommittee
Subcommittee on Athletics
Calendar Subcommittee
Campus Appeals Board
Continuing Education Advisory Subcommittee
Curriculum Review Subcommittee
Developmental Studies Subcommittee
Educational Policy Committee
Faculty Affairs Committee
Graduate Subcommittee
Honors Program Council
International Studies Program Advisory Subcommittee
Lecture Series Subcommittee
Nomination and Elections Committee
Professional Development Subcommittee
Purdue University Committee on Institutional Affairs
Purdue University Faculty Grievance Board
Rules Committee
University Resources Policy Committee

MEMORANDUM

TO: Barbara Blauvelt, Secretary
 Senate Agenda Committee
FROM: Jack Quim, Chair *Quim*
 Professional Development Subcommittee
SUBJECT: End-of-year Report
DATE: March 23, 1992

The Professional development Subcommittee completed, or is in the process of completing, the following activities during the 1991-1992 academic year.

1. Reviewed the IPFW Summer Grant proposals -- 13 were submitted and 10 were initially funded with 5 proposals designated for discussion status. Of these five alternates, three were awarded as a result of the 1992 XI Summer Faculty Awards
2. Reviewed the Purdue XI Summer Grant proposals -- 18 were submitted and 5 were funded.
3. Reviewed 23 sabbatical applications and recommended 12 of these applications.
4. Reviewed 9 IPFW International Conference Fund proposals with 7 of these proposals recommended for funding.

jd

cc: Professional Development Subcommittee Members
Dr. David McCants

To: The Senate
From: Arthur Finco, ~~Chair~~
Purdue University Committee on Institutional Affairs
Date: March 17, 1992
Subject: End-of-the Year Committee Report

The activity of the Purdue University Committee on Institutional Affairs has been very limited during the 1991-1992 academic year. The PUCIA has:

-reviewed and unanimously supported the nominee for a honorary doctorate from Purdue University for meritorious service to youth and education and for accomplishments as a business leader.

-conducted the election of the Faculty Grievance Board replacements.

There are no documents under consideration by the PUCIA at this time.

Indiana University
Purdue University
at Fort Wayne

Rules Committee

To: Fort Wayne Senate
From: Rules Committee
Date: March 27, 1992
Subject: Annual report of the committee

The Rules Committee met periodically throughout the year to perform various housekeeping chores related to maintenance of the faculty-governance system. At the time of this report, two items were pending:

- * A request from the president of the student body for student representation on the Academic Appeals Subcommittee
- * A request from the president of the student body for either reduction of the number of students on the Lecture Series Subcommittee or abolition of the Lecture Series Subcommittee.

The Rules Committee hopes to discuss these requests with the appropriate subcommittees and to effect resolutions before the end of the current year.

INDIANA UNIVERSITY
PURDUE UNIVERSITY
AT FORT WAYNE

Senate Reference No. 91-26 (U)

Audiology and Speech Sciences
(219) 481-6410

TO: Fort Wayne Senate
FROM: Julie Schertz, Chair *JS*
Student Affairs Committee
DATE: March 26, 1992
RE: End-of-the-year Committee Report

During the 1990-92 academic year, the Student Affairs Committee:

- 1) Discussed the issue of the removal of "sexual orientation" as a protected status from the IPPW Code of Student Rights, Responsibilities and Conduct" with our counterparts on the West Lafayette campus, and monitored their efforts at effecting change.
- 2) Endorsed the proposal from the Student Health Task Force for the development of a student health center on this campus.
- 3) Endorsed and forwarded to the Rules Committee two changes to the By-laws requested by the Subcommittee on Athletics.

Issues being discussed:

- 1) Student health insurance options.
- 2) Retention of multicultural students

dr

Fort Wayne, Indiana 46805-1409

Senate Reference No. 91-26 (V)

INDIANA UNIVERSITY
PURDUE UNIVERSITY
AT FORT WAYNE

Civil and Architectural Engineering Technology
(219) 481-6797

MEMORANDUM

TO: The Senate
FROM: Wayne Unsell, Chair
University Resources Policy Committee
SUBJECT: End-of-Year Committee Report
DATE: March 26, 1992

During the 1991-1992 academic year the URPC discussed building construction, parking, the American with Disabilities Act, Classroom Medical building, student lounge in the Fine Arts facility and related issues.

The following motions were passed:

1. Motion to form a Ad-Hoc Subcommittee on Parking. (9-6-91)
2. Motion to support an administration policy to implement a two tier plan of mandatory or optional evacuation of a building on campus during a bomb threat. (12-3-91)
3. Motion to support the inclusion of a student lounge in any future expansion of the Fine Arts/Theatre complex. (2-6-92)
4. Motion to approve the changes to the traffic and parking regulations as submitted by the subcommittee on Parking. (2-6-92)
5. Motion to support the immediate modification of variable air volume boxes in the Classroom Medical Building. (2-6-92)

The following items are still under consideration:

1. Policy development on access to institutional computer based data.
2. Parking permits.

Fort Wayne, Indiana 46805-1409

Senate Reference No. 91-26 (W)

INDIANA UNIVERSITY - PURDUE UNIVERSITY
at Fort Wayne
2101 Coliseum Boulevard East
Fort Wayne, Indiana 46805

Department of Computer Science
219-481-6803

TO: The Senate

FROM: Robert A. Barrett *R. Barrett*
NCAA Faculty Representative

SUBJECT: Activities Report

DATE: March 19, 1992

ACTIVITIES:

1. Attended two GLUC Conference meetings as voting representative.
2. Attended annual NCAA Convention as IPFW voting representative.
3. Submitted Ms. Lisa Miller (Women's Basketball Player and Withers Scholar for NCAA Postgraduate Scholarship consideration).
4. Attended two meetings of Faculty Athletic Representatives Association (FARA).
5. Attended meetings of the Subcommittee On Athletics (SCOA).
6. Attended various meetings with Chancellor, Athletic Director, Financial Vice Chancellor about athletic matters.
7. Completed NCAA survey about Faculty Athletic Representative role at IPFW.

DOCUMENTS:

1. Working on document for Operational Guidelines for IPFW athletic programs to be submitted to Subcommittee On Athletics (SCOA) later this year for consideration.

[29] From: Miller at zzbmspost 3/30/92 3:30PM (1014 bytes: 17 ln)
To: Blauvelt at ZZCOMPOST
cc: Miller
Subject: Continuing Education Advisory Subcommittee Report

----- Message Contents -----
To: The Senate
From: Mike Miller, Chair
Date: March 30, 1992
Re: 1992 Subcommittee Report

The following is a brief report on the Continuing Education Advisory Subcommittee activities and actions during the year.

The CEAS began the year with two pending requests for exceptions to the standard policy for CE incentives to departments. During Spring 1991, the EPC and Senate approved a policy allowing for exceptions to be made.

The pending requests from the Departments of Accounting and Nursing were discussed and approved by the committee.

No further action came before the committee.

The Senate

MEMORANDUM

TO: Fort Wayne Senate

FROM: Barbara Blauvelt
Secretary of the Faculty

DATE: 28 March 1992

SUBJ: Senators for 1992-1993

Here is a list of Senators for the academic year 1992-93.

Presiding Officer: William G. Frederick

Ex-Officio Members

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Steven Hollander, Speaker of the Indiana University Faculty, 1992-94

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Robert J. Jeske, 1990-93
Frederick Kirchhoff, 1992-95

Health Sciences

Linda L. Meyer, 1991-94