

FORT WAYNE SENATE

AGENDA

APRIL 9, 1984

NOON, KT G46

1. Call to order
2. Approval of the minutes of March 12, 1984
3. Acceptance of the agenda
4. Reports of the Speakers of the Faculties
  - a. Purdue University - J. Lantz
  - b. Indiana University - M. Downs
5. Report of the Presiding Officer
6. Committee reports requiring action
  - a. Nominations and Elections Committee (Senate Reference No. 83-12) - J. Stauffer
  - b. Educational Policy Committee (Senate Document SD 83-14) - J. Haw
  - c. Faculty Affairs Committee (Senate Document SD 83-15) - W. Bruening
  - d. Rules Committee (Senate Document SD 83-16) - S. Hollander
  - e. Educational Policy Committee (Senate Document SD 83-9) - J. Haw
  - f. Educational Policy Committee (Senate Document SD 83-17) - J. Haw
  - g. Educational Policy Committee (Senate Document SD 83-18) - J. Haw
  - h. Educational Policy Committee (Senate Document SD 83-19) - J. Haw
7. New business
8. Committee reports "for information only"
  - a. Agenda Committee (Senate Reference No. 83-13) - V. Coufoudakis
  - b. Agenda Committee (Senate Reference No. 83-14) - V. Coufoudakis
9. The general good and welfare of the University
10. Adjournment\*

\*The meeting will be adjourned or recessed by 1:15 p.m.

Approving

W. Frederick  
J. Owen

Disapproving

Absent

R. Barrett  
V. Coufoudakis  
J. Giusti

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Attachments:

- "Slate for Election of Senate Committees and Subcommittees" (Senate Reference No. 83-12)
- "Amends Senate Document SD 82-4, 1984-1985 Academic Calendar" (Senate Document SD 83-14)
- "National Faculty Exchange" (Senate Document SD 83-15)
- "Proposed Amendment to the Constitution" (Senate Document SD 83-16)
- "Policies Regarding Continuing Education (CE), including Amendment to the Bylaws of the Senate" (Senate Document SD 83-9)
- "Amendments to Senate Document SD 81-3(A), IPFW Honors Program" (Senate Document SD 83-17)
- "Academic Eligibility for Extracurricular Activities" (Senate Document SD 83-18)
- "Amendment to the Bylaws: Establishment of the Computer Users Advisory Subcommittee" (Senate Document SD 83-19)
- "Calendar of Status of Legislation" (Senate Reference No. 83-13)
- "End-of-the-Year Committee Reports" (Senate Reference No. 83-14)

INDIANA UNIVERSITY - PURDUE UNIVERSITY

AT FORT WAYNE

2101 COLISEUM BOULEVARD EAST  
FORT WAYNE, INDIANA 46805

THE SENATE

MEMORANDUM

TO: The Senate

FROM: Nominations and Elections Committee

DATE: March 23, 1984

SUBJ: Slate for April Senate Committee and Subcommittee Elections

Here is the slate for the nine committees composed of Senators and the six subcommittees of Faculty for which the Nominations and Elections Committee has responsibility. The elections will be held at the Senate meeting in April. At that time Senators may also nominate from the floor.

Approving

- F. Codispoti
- E. Haglund
- J. Stauffer
- D. Switzer

Disapproving

None

COMMITTEE NOMINEES  
April 1984 Senate Election

AGENDA COMMITTEE

Vacancies: 1 Purdue ETN; 1 Purdue SH

Purdue ETN

R. Barrett, Computer Technology  
N. Fincher, Nursing

Purdue SH

R. Adams, Communication and Theatre  
M. Lipman, Mathematical Sciences

EDUCATIONAL POLICY COMMITTEE

Vacancies: 1 Indiana; 2 Purdue

Indiana

M. Downs, Political Science  
R. Ramsey, English and Linguistics

Purdue

R. Barrett, Computer Technology  
K. Bordens, Psychological Sciences  
C. Butler, Philosophy

FACULTY AFFAIRS COMMITTEE

Vacancies: 1 Indiana; 2 Purdue

Indiana

F. Codispoti, Political Science  
C. Maile, Business and Economics

Purdue

K. Bordens, Psychological Sciences  
C. Butler, Philosophy  
R. Hess, Communication and Theatre  
S. Slack, Chemistry

NOMINATIONS AND ELECTIONS COMMITTEE

Vacancies: 1 Indiana, 2 Purdue

Indiana

F. Codispoti, Political Science  
C. Maile, Business and Economics

Purdue

J. Chandler, Supervision  
J. Davis, Chemistry

INDIANA UNIVERSITY COMMITTEE ON INSTITUTIONAL AFFAIRS

Vacancies: 1 Indiana ARL; 1 Indiana PS

Indiana ARL

D. McGee, Fine Arts

M. Nusbaumer, Sociology/Anthropology

Indiana PS

C. Maile, Business and Economics

PURDUE UNIVERSITY COMMITTEE ON INSTITUTIONAL AFFAIRS

Vacancies: 2 Purdue ETN; 1 Purdue SH

Purdue ETN

R. Barrett, Computer Technology

M. Kubik, Construction Technology

D. McAleece, Manufacturing Technology

D. Mauritzen, Engineering

Purdue SH

L. DeFonso, Psychological Sciences

R. Hess, Communication and Theatre

RULES COMMITTEE

Vacancies: 0

STUDENT AFFAIRS COMMITTEE

Vacancies: 0

UNIVERSITY RESOURCES POLICY COMMITTEE

Vacancies: 0

SUBCOMMITTEE NOMINEES  
April 1984 Senate Election

ACADEMIC APPEALS SUBCOMMITTEE

Vacancies: 7 faculty and 3 alternates; no fewer than 2 but no more than 3 from an academic unit (including alternates)

K. Bordens, Psychological Sciences

D. Chowdhury, Earth and Space Sciences

M. Crouch, Labor Studies

L. DeFonso, Psychological Sciences

A. Franz, Nursing

H. Kozicki, English and Linguistics

J. Manzer, Business and Economics

D. Pfeffenberger, Business and Economics

J. Porter, English and Linguistics

J. Quinn, Manufacturing Technology

M. Sherr, Supervision

K. Wakley, Business and Economics

ACCELERATED HIGH SCHOOL STUDIES ADVISORY SUBCOMMITTEE

Vacancies: 1 Indiana ARL

R. Ramsey, English and Linguistics (unopposed)

ATHLETICS, SUBCOMMITTEE ON

Vacancies: 1 Indiana; 2 Purdue (1 for 3-yr. term; 1 for 1-yr. term)

Indiana

K. Balthaser, Education  
R. Novak, English and Linguistics  
J. Smulkstys, Political Science

Purdue

K. Bordens, Psychological Sciences  
J. Hersberger, Mathematical Sciences  
S. Rickert, Supervision  
D. Schmidt, Manufacturing Technology

CALENDAR SUBCOMMITTEE

Vacancies: 3 Indiana; 3 Purdue

Indiana

G. Blumenshine, History  
F. Codisoti, Political Science  
D. Davis, Business and Economics  
D. Pfeffenberger, Business and Economics

Purdue

L. DeFonso, Psychological Sciences  
O. Detraz, Electrical Engineering Technology  
J. Hersberger, Mathematical Sciences  
E. Messal, Manufacturing Technology  
L. Meyer, Nursing  
S. Slack, Chemistry  
D. Thunte, Mathematical Sciences

CONTINUING EDUCATION ADVISORY SUBCOMMITTEE

Vacancies: 0 Indiana; 2 Purdue

Purdue

R. Barrett, Computer Technology  
B. Bulmahn, Mathematical Sciences  
M. Fazel, Psychological Sciences  
L. Meyer, Nursing  
D. Murphy, Psychological Sciences  
R. Sedlmeyer, Computer Technology  
M. Sherr, Supervision  
R. Tierney, Nursing

PROFESSIONAL DEVELOPMENT SUBCOMMITTEE

Vacancies: 1 Purdue EIN; 1 Purdue SH; 1 at-large

G. Blumenshine, History  
C. Butler, Philosophy  
W. Frederick, Mathematical Sciences  
B. Hill, Nursing  
E. Messal, Manufacturing Technology  
R. Miers, Physics  
D. Nold, Electrical Engineering Technology  
D. Oberstar, Modern Foreign Languages  
D. Swinehart, Supervision  
D. Thunte, Mathematical Sciences  
S. Usman, Sociology/Anthropology  
H. van Nuis, English and Linguistics

PURDUE CAMPUS APPEALS BOARD

Vacancies: 3 Purdue faculty members; 3 alternates

K. Bordens, Psychological Sciences  
L. DeFonso, Psychological Sciences  
M. Sherr, Supervision

Alternates: These people requested to be alternates only.

D. Bowers, Construction Technology  
D. Cannon, Psychological Sciences  
S. Rickert, Supervision

TO: Faculty Senate  
 FROM: Faculty Affairs Committee  
 DATE: 7 March 1984  
 SUBJECT: NFE Policies

*William H. Bruening*

DISPOSITION: Upon approval, to the Vice Chancellor of Academic Affairs for implementation

RESOLVED, That the attached policies be adopted upon approval by the Faculty Senate

Attachment

Approving

Emery  
 Leonard  
 Wall  
 Bruening

Disapproving

None

Absent

Rickert  
 Nicholson

NOTE: Questions concerning this document should be addressed to Professor William Bruening, Chair of the Faculty Affairs Committee, at Ext. 5444.

## NATIONAL FACULTY EXCHANGE

Indiana University-Purdue University at Fort Wayne

POLICIES GOVERNING FACULTY EXCHANGE

Indiana University-Purdue University at Fort Wayne (IPFW), to address in part the mission of the university, will implement a program of staff development in support of its faculty and administrators. The university supports the opportunity for its faculty and administrators to engage in exchanges with other participating institutions in the National Faculty Exchange.

IPFW is a charter member of the National Faculty Exchange. As a charter member of this organization, the university recognizes its responsibility to identify and participate in exchange opportunities related to the academic endeavors of the university.

ESTABLISHMENT OF NEED

The establishment of need in supporting the application of a faculty/staff member to participate in the exchange, or for a faculty/staff member from another institution to be associated with the university, shall be the responsibility of the specific department.

Outgoing Faculty/Staff

Each specific department shall determine for itself whether an exchange is in the best interest of the unit and the faculty/staff involved. Specifically, departments must determine how the responsibilities of the outgoing faculty/staff will be supported, especially if there is no incoming exchange participant to match the position being temporarily vacated. Plans addressing the absence



of any IPFW faculty/staff participating in the exchange are subject to approval by the appropriate immediate supervisor and unit head.

#### Incoming Faculty/Staff

As with leaving faculty, the department shall determine whether an exchange is in its best interest. Of primary importance is the condition wherein a department may receive an incoming exchange member without having a faculty/staff member of the department leave. Departments must determine how the incoming faculty/staff member will be incorporated into its functions. Also, the department must create a plan demonstrating how the displacement of IPFW faculty/staff member's responsibilities will be reflected in one or more categories--teaching, research, and service. A statement of need and a plan of utilization of incoming faculty are subject to approval by the appropriate immediate supervisor and unit head.

#### ELIGIBILITY

All full-time administrators and tenured faculty are eligible to participate in exchanges, with agreement of the appropriate immediate supervisor and unit head. The status of eligibility shall conform to all accepted policies of IPFW in respect to the institution's statement of assurance of non-discrimination.

#### NUMBER OF EXCHANGES

The number of exchanges in a given period of time, within either the department or the university, will be limited only by available resources to support the exchange. The number of exchanges will also be limited to the extent to which the exchanges do not adversely affect the teaching, research and service functions of the university. The administration at the school, division and department levels

will be responsible for judging the effect of the exchanges, imposing unit restrictions on the number of proposed exchanges if needed, and recommending the approval/support of specific changes. The responsibility for judging the effect of the exchanges upon the university, per se, shall be the responsibility of the two Vice Chancellors.

#### LENGTH OF EXCHANGE

The length of any faculty exchange will not exceed one calendar year. Exceptions to this limitation may be considered only upon written application, supported by detailed rationale, to the Vice Chancellor and Dean of the Faculty, or the Vice Chancellor for Financial Affairs.

#### FACULTY/STAFF COMPENSATION

IPFW faculty/staff participating in an exchange will remain under contract with the university and will receive the same regular salary and fringe benefits during the exchange period as if employed on the university campus. The status of a faculty/staff member who is either preparing for participation in an exchange, or is on an exchange, will not be considered differently from a similar member who is employed on campus for the purposes of annual salary increments. Dependent upon prevailing conditions or particular exchange circumstances, individuals or disciplines or departments may propose alternative methods for compensation.

#### PROMOTION, LEAVE, & OTHER FACULTY/STAFF CONSIDERATIONS

The participation of the university, or the participation of any faculty/staff member, in the National Faculty Exchange program will be governed by existent policies at IPFW as displayed in the Faculty Handbooks and system procedure manuals. Rights or progress toward promotion of any faculty/staff member will not be modified or lost by virtue of the fact that the faculty/staff member was participating in an exchange. Faculty/staff members on exchange will be treated as if they were in residence at IPFW to the fullest

extent possible within the constraints of governing policies.

#### RIGHTS & RESPONSIBILITIES

Faculty/staff on exchange will not forfeit any rights or responsibilities as members of the faculty/staff by participation in an exchange, except as what may be prescribed in the Faculty Handbooks or other contractual documents.

#### LEGAL & CONTRACTUAL OBLIGATIONS

Faculty/staff members of IPFW, who participate in an exchange, have the right to have the conditions of the exchange, and the nature of their duties while on exchange, specified in a Memorandum of Agreement. The Memorandum will also specify any legal or contractual obligations of the staff member or the university.

IPFW will specify as a part of the Memorandum of Agreement, in consultation with the incoming faculty/staff member, any special obligation(s) and duties to be performed during the exchange period.

#### FACILITIES & RESOURCES

It is the intent of IPFW to provide incoming faculty/staff with the same access to the opportunities and resources of the institution that regular faculty/staff members now receive. The intent will not apply to areas or services expressly limited or prohibited by existent policies or contractual documents. Incoming faculty/staff members will be provided the same access to research and instructional facilities, university services, staff development services, and tickets to cultural and athletic events as are now provided for regular IPFW employees.

A faculty/staff member on exchange from the university will not forfeit the right of access to facilities, resources or services at

IPFW due to the exchange.

#### SABBATICAL LEAVES

The period of exchange for a faculty/staff member from IPFW will count toward the years accrued for sabbatical eligibility.

#### TEACHING/RESEARCH/ADMINISTRATIVE ASSIGNMENT

IPFW faculty/staff members on exchange to another institution will have assignments and duties specified and governed by a Memorandum of Agreement between the two institutions. Input and certain conditions from a particular IPFW department may be attached to the Memorandum.

The Memorandum will describe the teaching/research/administrative duties to be performed during the exchange period, and the Memorandum of Agreement will be signed by the faculty/staff member and the Chancellor at IPFW.

The duties and responsibilities of incoming faculty/staff members will be similarly specified in a Memorandum of Agreement. IPFW will solicit input from the affected department in regard to specific assignments of the incoming participant.

#### HOUSING OF EXCHANGEES

IPFW cannot be responsible for housing the incoming exchange member, nor can the university be responsible for subsidizing direct housing costs in Fort Wayne. However, the campus coordinator of NFE will serve, in cooperation with the receiving department, as the local contact person in the location of suitable housing for

incoming faculty/staff.

#### RELOCATION OF EXCHANGEES

IPFW cannot provide funds for relocation expenses to either incoming or outgoing exchange participants. Expenses must be born by the participants.

#### OBLIGATIONS OF EXCHANGE PARTICIPANTS

The exchange opportunity cannot be viewed as a means for seeking employment at another institution while on exchange from IPFW. Therefore, each employee of IPFW who participates in an exchange shall return to regular service at the university for a period of no less than one academic year following the exchange. Should the employee fail to honor this obligation, the employee will be legally bound to reimburse IPFW for all compensation (salary, fringe benefits, etc.) received during the period of the exchange.

#### EXCHANGE COMMITMENTS

The policy of IPFW will be to honor all commitments made within the scope of the National Faculty Exchange program. The university will honor all individual exchange commitments entered into under the auspices of the Memorandum of Agreement. Unless there are extremely unusual or extenuating circumstances, disciplines, departments, academic units and individual faculty/staff members will complete exchanges that have been established.

The policies appearing in this document reflect the position and governing policies of IPFW with respect to participation in the National Faculty Exchange Program. The policies are subject to whatever modification is dictated by circumstances and resources in the future.

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N.F.E. Campus Coordinator

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Vice Chancellor for Academic Affairs

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Vice Chancellor for Financial Affairs

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Chancellor

Resolved, That the following policies concerning Continuing Education be adopted:

(Amends "Guidelines for Continuing Education" approved by the Senate, 12/15/1977)

A. Sponsorship, fees, and division of income for CE courses

1. The following existing policy is reaffirmed: "All continuing education activities shall be approved, each time they are offered, by an academic department (called the sponsor) with the concurrence of the appropriate Dean or Coordinator. . . . Activities, sponsored by the Chancellor, Vice Chancellor and Dean of the Faculty, Vice Chancellor for Financial Affairs, and/or Dean of Student Services, that are directly related to their administrative functions will not need approval by an academic department (i.e., Registrar's Conference, Dean of Student's Conference, State Admissions Convention, University Relations, etc.)."
2. The director of CE shall see that each CE project is sponsored by one or more appropriate academic units. The project coordinator shall review course content of a potential project, determine which unit(s) can appropriately serve as academic sponsor, and make a recommendation to the director. The director shall review the recommendation and justifying material and reach a decision based on the following guidelines:
  - a. the project is appropriate for IPFW CE;
  - b. where the primary emphasis and the majority of course content fall within the purview of a single academic unit, that unit shall be selected as sponsor; and
  - c. where the majority of course content does not readily appear to clearly fall within one academic unit, multiple sponsorship is an available option. The chairs of prospective sponsoring units should meet with the director to determine percentages of involvement and revenue sharing.
3. In deciding whether to sponsor any given CE course, departments/divisions shall consider the academic integrity and appropriateness of the course as well as the degree of community interest in it.
4. Except in unusual cases approved by the Vice Chancellor and Dean of the Faculty after advice from the Continuing Education Advisory Subcommittee (CEAS):
  - a. no courses shall be offered by IPFW CE outside the region defined as IPFW's by the Indiana Commission for Higher Education unless most of the students in such courses reside in the IPFW region.

- b. no courses designed primarily to attract an audience from outside the region defined as IPFW's by the Indiana Commission for Higher Education shall be offered by IPFW CE.
5. A group of academic computer users shall be formed to advise CE on sponsorship of CE programs in which computers are used.
6. Fee assessment for noncredit courses, whether in-house or general subscription, shall be computed as follows: a minimum of twice the instructor's budgeted compensation plus the anticipated cost of learning materials, divided by the anticipated course enrollment.
7. Except in unusual cases approved by the Vice Chancellor and Dean of the Faculty, courses shall be cancelled when offering them would knowingly increase a financial loss. The CEAS shall receive timely notice of such approvals.
8. Income from CE courses shall be divided between CE and the sponsoring academic unit as follows:
  - a. Income will first be used to offset expenditures (including instructor's compensation) incurred in producing the course.
  - b. The sponsoring unit shall be credited with incentive funds of:
    1. Twenty per cent of the net income from those courses in which academic departments/divisions have played a substantial role. "Substantial" shall include but not be limited to the following: assisting in course institution and/or development; identifying and/or providing qualified instructors; using departmental/divisional resources; or
    2. Five per cent of the net income from those courses in which department/divisions have played only a minimal role. "Minimal" shall include agreement to serve as an academic sponsor. Sponsoring departments/divisions shall review course content and instructor credentials.

The director of CE and the chair of the sponsoring unit shall decide at the time that the unit agrees to sponsor the course which of the above percentages applies to that course. If agreement cannot be reached, the CEAS will, before expenditures for the course are incurred, review the issue and make a recommendation to the Vice Chancellor and Dean of the Faculty, whose decision shall be final.

- c. All remaining income from the course will revert to the CE operations account.
- d. If a course incurs a financial loss, that loss shall be divided between CE and the sponsoring unit according to the formula set forth in sections a., b., and c. of this heading.



- e. In each fiscal year, each sponsoring unit shall receive as incentive money the cumulative net remaining after its share of losses is deducted from its share of gains on all CE courses sponsored by that unit. If a unit's losses exceed its gains, that unit shall receive no incentive money for the fiscal year. The unit's cumulative net loss shall be written off, and shall not be applied to its account with CE in subsequent fiscal years.

B. The Continuing Education Advisory Subcommittee

1. Faculty on the Subcommittee should represent: each of the four major academic units, the particular interest of those who frequently teach Continuing Education courses, the general disinterestedness of those who do not teach such courses and the skills and/or experience of marketing and course/program development. If, in the opinion of the Subcommittee, this requirement is not satisfied by the nomination and election process, the Subcommittee shall, in due time, appoint additional members sufficient to this purpose and inform the Senate of its action.
2. CE shall report to the CEAS after each academic session on the number of courses offered and students served by professional and avocational offerings.

C. Professional Ethics

Faculty members and the office of CE are expected to maintain an ethical relationship. When a faculty member and/or academic unit develops a noncredit course or program cooperatively with CE, neither party shall subsequently offer that course or program unilaterally without prior consent of the other party. Instances of a questionable nature shall be reviewed by the CEAS and then referred to the Vice Chancellor and Dean of the Faculty.

D. Operational Recommendations

CE shall carry out, as expeditiously as possible, the operational recommendations included in Senate Reference No. 83-2, namely:

1. That CE continue and complete its efforts to develop memoranda of understanding for all CE offerings, specifying the responsibilities of CE, the instructor, and the sponsoring unit for each offering.
2. That CE systematically collect and classify internal data on such matters as courses and enrollments, and that it prepare a brief annual report in a format that is consistent from year to year.
3. That policies governing CE be compiled in a single policy document.
4. That CE devise ways to reduce, where possible, the paperwork involved in its offerings.
5. That CE, with the participation of the CEAS, undertake a self-study and develop a long-range plan.

6. That CE develop a market data-collection system and conduct continuing local market surveys to provide accurate information on local needs and marketing strategy on a continuing basis, and that marketing specialists on the faculty be recruited for this purpose.
7. That strong efforts be made to find housing on the IPFW campus for CE.

Approving

M. Downs  
J. Haw  
S. Hollander  
E. Nicholson  
R. Pippert

Disapproving

None

Absent

W. Bruening  
D. Cannon

NOTE: Questions concerning this document should be addressed to Professor James Haw, Chair of the Educational Policy Committee, at Ext. 5771.

TO: The Senate

FROM: Educational Policy Committee

DATE: March 21, 1984

SUBJ: Amendments to Senate Document SD 81-3(A), IPFW Honors Program

DISPOSITION: Upon adoption, to the Vice Chancellor and Dean of the Faculty for implementation

Resolved, that the following amendments to SD 81-3(A), IPFW Honors Program, be adopted:

1. Add to Section 3, Requirements of the Honors Program Graduate, the following new section:
  - c. Except in unusual circumstances, a student may take no more than 8 credit hours of Honors Program work in a given semester.
2. Amend section 1, Eligibility, as follows (new wording underlined, deletions struck out):

Admission to Program

Entering First-Year Students: 600 Verbal or Mathematics or 1100 combined SAT score, or top ten per cent of high school graduating class

Students with established GPA in 12 or more credit hours, ~~3-5~~ 3.3 (IU) or ~~5-5~~ 5.3 (PU) cumulative GPA

Transfer Students: Equivalent of ~~3-5~~ 3.3 out of 4.0 cumulative GPA in 12 or more semester hours at previous institution

Students with IPFW or previous institution transfer GPA, in 12 or more credit hours, between or equal to 3.0 and 3.3 (IU) or 5.0 and 5.3 (PU) upon the recommendation of a subcommittee of the Honors Council based on a review of transcripts, faculty recommendations, and personal interviews

Approving

Disapproving

- W. Bruening
- D. Cannon
- M. Downs
- J. Haw
- S. Hollander
- E. Nicholson
- R. Pippert

none

NOTE: Questions concerning this document should be addressed to Professor James Haw, Chair of the Educational Policy Committee, at Ext. 5771.

TO: The Senate

FROM: Educational Policy Committee

DATE: March 12, 1984

SUBJ: Academic Eligibility for Extracurricular Activities

DISPOSITION: To the presiding officer for implementation at the beginning of the Fall Semester, 1984

Whereas, IPFW is first and foremost an educational institution; and

Whereas, IPFW believes that academic achievement should be every student's first priority on this campus; and

Whereas, it is inconsistent with IPFW's commitment to academics for the University to allow students whose academic record is unsatisfactory to represent IPFW in other activities;

Resolved that students whose cumulative G.P.A. is below 2.0 on a 4.0 scale or below 4.0 on a 6.0 scale be prohibited from active participation in those extracurricular activities whose participants are representatives of the University.

The activities to which this resolution applies are Students' Government, Student Union Board of Governors, Purdue-Indiana Theatre, Forensic League, intercollegiate athletics, club sports, cheerleaders, and those ensembles and choral groups of the Division of Music that give public performances. It shall be the responsibility of each of the above groups to enforce this resolution, and to certify compliance each academic session to the Registrar.

Active participation means involvement in the planning, organization, or performance of an activity, and shall not be construed to prohibit attendance at any activity.

This resolution shall not prohibit any student from participating in any activity that is a necessary part of the student's degree program. It shall apply to participation without academic credit or for elective credit.

Approving

W. Bruening  
D. Cannon  
M. Downs  
J. Haw  
S. Hollander  
E. Nicholson  
R. Pippert

Disapproving

None

NOTE: Questions concerning this document should be addressed to Professor James Haw, Chair of the Educational Policy Committee, at Ext. 5771.

TO: The Fort Wayne Senate  
 FROM: The Educational Policy Committee  
 DATE: March 21, 1984  
 SUBJECT: Amendment to the Bylaws: Establishment of the Computer Users Advisory Subcommittee  
 DISPOSITION: Upon approval, to the presiding officer for implementation

Resolved, That FWSD 81-10, Bylaws of the Fort Wayne Senate, be amended by adding the boldface text below.

5.3.5 The University Resources Policy Committee shall consist of the Vice Chancellor for Financial Affairs or that officer's designee, the Dean of the Faculty or that officer's designee, three Senators of each University affiliation elected by the Senate, a clerical or service staff member, and two students. The Presiding Officer of the Senate shall request the Clerical and Service Staff Advisory Committee to select the clerical or service staff representative and the student body president to select the student representatives. The CSSAC representative and the student representatives shall serve for one year, with their terms to commence at the beginning of the academic year. The Committee shall be concerned with, but not limited to, consideration of such matters as planning and optimal utilization of the physical facilities of the University, including buildings, the library, scientific and other equipment, and educational aids; staff needs, utilization and planning; interdepartmental and interinstitutional cooperation for improved facilities and staff utilization; and non-academic planning, including architecture, landscaping, parking, and traffic.

The Committee shall establish a Computer Users Advisory Subcommittee as described below.

5.3.5.1 **Membership.** The Subcommittee shall have two ex-officio members (or their designees): the Director of Computing and Data Processing and the Assistant Vice Chancellor for Information Systems; and nine elected members: one each from the division of business and economics, the department of computer technology, the division of education, the department of engineering, and the department of mathematical sciences, and one from other departments/divisions of each major academic unit (Arts and Letters; the School of Engineering, Technology, and Nursing; Professional Studies; and the School of Science and Humanities). The nine elected members shall be chosen for their staggered two-year terms by procedures adopted by their major academic unit.

5.3.5.2 **Duties.** The Subcommittee will carry out the following five responsibilities:

5.3.5.2.1 To advise the Senate, through the University Resources Policy Committee, on any and all matters which effect present or future local and remote computer usage, including but not limited to peripherals, major software acquisitions, access policies, standards for connecting equipment to IPFW computer networks, partition policies, etc.

5.3.5.2.2 To advise the Director of Computing and Data Processing and the Council for Computer Policy on the matters listed in the above paragraph.

5.3.5.2.3 To consider expeditiously every proposal submitted to it, and to seek opinions on substantive issues from those who have computing accounts.

5.3.5.2.4 To advise individuals and academic units on acquisition and use of computers acquired with individual or departmental budgets.

5.3.5.2.5 To advise IPFW continuing education, upon request, on the sponsorship of continuing-education programs in which computers are used.

<u>Approving</u>	<u>Disapproving</u>	<u>Abstaining</u>	<u>Absent</u>
W. Bruening			
D. Cannon			
M. Downs			
J. Haw			
S. Hollander			
E. Nicholson			
R. Pippert			

NOTE: Questions concerning this document should be addressed to Professor James Haw, Chair of the Educational Policy Committee, at Ext. 5771.

1983-1984

## Calendar of Status of Legislation

Senate Document	Title	Origin	ACTION			
			Senate	President	Trustees	Implemented
SD 83-1	Amendment of Bylaws (Calendar Sub Composition)	Educational Policy (Calendar Subcom)	Amended & Approved 10/10/1983			Fall 1983
SD 83-2	Student Representation on Honors Program Council	Educational Policy	Amended & Approved 10/10/1983			Fall 1983
SD 83-3	Constitution of Faculty	Rules	Approved 10/10/1983			Fall 1983
SD 83-4	National Faculty Exchange	Faculty Affairs	Amended & Approved 10/10/1983			Fall 1983
SD 83-5	Vacancy on Calendar Sub	Educational Policy (Calendar Subcom)	Approved 10/10/1983			Fall 1983
SD 83-6	Implementation of SD 82-2 (Academic Appeals Policy)	Educational Policy	Approved 11/14/1983			Spring 1984
SD 83-7	EDUC X150 Requirement	Educational Policy (Trans'l Studies)	Recommitted to EPC 11/21/1983			
SD 83-7	EDUC X150 Requirement	Educational Policy (Trans'l Studies)	Approved 12/12/1983			To be implemented, Fall 1984
SD 83-8	Scholastic Honor Societies	Educational Policy (Faculty Affairs)	Approved 12/12/1983			Spring 1984
SD 83-9	Policies Regarding Continuing Education	Educational Policy (CE Advisory Sub)	Recommitted to EPC 1/16/1984			

1983-1984

## Calendar of Status of Legislation

Senate Document	Title	Origin	ACTION			
			Senate	President	Trustees	Implemented
SD 83-10	Early Salary Payment	PU Committee on Institt'l Affairs	Approved 1/16/1984			
SD 83-11	Amendment to SD 82-9, Accelerated H.S. Studies	Educational Policy (H.S. Studies Advisory Subcom)	Approved 2/13/1984			Spring 1984
SD 83-12	Academic Calendar, 1985-1986	Educational Policy (Calendar Subcom)	Amended & Approved 2/13/1984			To be imple- mented, Fall 1985
SD 83-13	Promotion and Tenure	Faculty Affairs	Recommitted to Faculty Affairs 3/12/1984			
SD 83-14	Amendments to SD 82-4, Academic Calendar, 1984-1985	Educational Policy (Calendar Subcom)				
SD 83-15	National Faculty Exchange	Faculty Affairs				
SD 83-16	Proposed Amendment to the Constitution	Rules (Nom & Elections)				
SD 83-17	Amendments to SD 81-3(A) IPFW Honors Program	Educational Policy				
SD 83-18	Academic Eligibility for Extracurricular Activities	Educational Policy				
SD 83-19	Amendment to the Bylaws: Establishment of Computer Users Advisory Subcommittee	Educational Policy				

INDIANA UNIVERSITY - PURDUE UNIVERSITY  
AT FORT WAYNE  
2101 COLISEUM BOULEVARD EAST  
FORT WAYNE, INDIANA 46805

THE SENATE

MEMORANDUM

TO: The Faculty  
FROM: The Agenda Committee  
DATE: 27 March 1984  
SUBJ: End-of-the-Year Committee Reports

Attached are brief reports from Senate committees and subcommittees of their activities and actions for the past year. The reports are from the following committees:

- (A) Accelerated High School Studies Advisory Subcommittee (R. Svoboda)
- (B) Subcommittee on Athletics (K. Wakley)
- (C) Calendar Subcommittee (P. Conn)
- (D) Continuing Education Advisory Subcommittee (K. Balthaser)
- (E) Educational Policy Committee (J. Haw)
- (F) Faculty Affairs Committee (W. Bruening)
- (G) Indiana University Committee on Institutional Affairs (M. Downs)
- (H) Nominations and Elections Committee (J. Stauffer)
- (I) Professional Development Subcommittee (K. Stevenson)
- (J) Purdue University Committee on Institutional Affairs (J. Lantz)
- (K) Rules Committee (S. Hollander)
- (L) Student Affairs Committee (L. Hess)
- (M) Transitional Studies Advisory Subcommittee (T. George)
- (N) University Resources Policy Committee (J. Sunderman)

bb



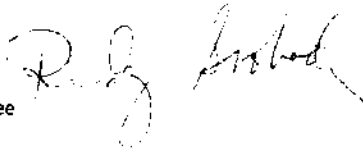
TO: Fort Wayne Senate	FROM: Karen Wakley, Chair Subcommittee on Athletics	TELEPHONE
DEPT.:	DEPT.:	
SUBJ: End-of-the-Year Report	DATE: March 26, 1984	

TO: University Senate

FROM: Rudy Svoboda, Chair  
Accelerated High School  
Studies Advisory Subcommittee

DATE: March 22, 1984

RE: End-of-the-year Report



The committee was organized this fall. Bette Worley, director of the Accelerated High School Program, asked, with committee approval, Sandra Todd, Fort Wayne Community Schools Central Office; Jerry Petrie, Principal of Snider High School; and Arlene Zumbur, Principal of Elmhurst High School, to serve on the committee.

A revision of the original document was worked out between high school principals, Bette Worley, and Vice Chancellor Nicholson. This was approved by the Senate.

The program will get under way this next academic year. Five courses in Psychology will be offered during the two semesters at Snider High School and Northrop High School.

The Subcommittee on Athletics has met often during the 1983-84 year to consider items referred to the committee by the Chancellor, the Assistant to the Chancellor for Athletics, the Faculty Representative, the Athletic Director, and the committee members.

The following documents were passed and sent to the Student Affairs Committee:

1. Amendment to the Senate Bylaws--Change in membership of the Subcommittee on Athletics
2. Amendment to the Senate Bylaws--Change in method of approval for post-season athletic participation
3. Faculty Rep Document--A document outlining the responsibilities, term of office, and method of appointment for the faculty representative for IPFW athletics

Other action taken by the Subcommittee on Athletics:

1. Reviewed and approved all IPFW intercollegiate sports schedules. Set standards for home/away game scheduling ratios and deadlines for all future presentations of sports schedules to the committee.
2. Reviewed the meeting summaries and recommendations of the subcommittee on athletic eligibility, monitoring the academic progress of student athletes.
3. Passed a motion favoring a cumulative GPA of 2.0/4.0 for participation in IPFW interscholastic athletics if such a standard is set for participation in other extra-curricular activities. Went on record as favoring uniform campus-wide academic regulations. (Forwarded to the Senate Educational Policies Committee)
4. Continued monitoring IPFW's progress toward full GLVC membership.
5. Recommended specific distribution guidelines for athletic aid for 1984-85 and general guidelines for subsequent years.
6. Approved the addition of women's softball as a club sport and went on record as favoring more emphasis being placed on women's sports at IPFW.

Action to be taken the remainder of 1983-84:

1. Annual committee review of the proposed athletic budget

INDIANA UNIVERSITY - PURDUE UNIVERSITY  
AT FORT WAYNE  
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FORT WAYNE, INDIANA 46805

DEPARTMENT OF MATHEMATICAL SCIENCES

TO: Fort Wayne Faculty Senate  
FROM: Patricia S. Conn, Calendar Subcommittee  
SUBJECT: ANNUAL REPORT, 1983-84  
DATE: March 26, 1984

The Calendar Subcommittee submitted two proposals for a 1985-86 academic calendar to the Educational Policy Committee. Similar proposed calendars for the 1986-87 academic year were included for information only.

The Subcommittee approved an amendment to the 1984-85 academic calendar requested by Weekend College.

Committee Members

- G. Blumenshine
- P. Conn, Chair
- J. Dahl
- D. Davis
- J. Davis
- K. Keller
- E. Messal
- B. Ogles-Grubb
- C. Woodward
- D. Worthley

mv

CONTINUING EDUCATION ADVISORY SUBCOMMITTEE

To: Barbara Blauvelt  
From: Ken Balthaser, Chair  
Date: March 20, 1984  
Subj.: End-of-the-Year Committee Report

In at least ten meetings, the Subcommittee involved itself in:

- A. providing recommendations to the Educational Policy Committee regarding all items comprising Senate Reference No. 83-2;
- B. reviewing and assessing, with the director of Continuing Education, progress on implementing the Operational Recommendations in Senate Reference No. 83-2; and
- C. compiling all relevant Continuing Education documents in order to work toward providing a synthesized document during the 1984-5 academic year.

The Subcommittee is working with documents pertinent to "C" above. While I understand your request to include any documents being worked on, those comprise well over 100 pages, and so are not provided.

- c: Robert Barrett
- John Bell
- Wade Fredrick
- Arthur Friedel
- Steven Hollander
- Michael Miller

INDIANA UNIVERSITY-PURDUE UNIVERSITY  
 AT FORT WAYNE  
 2101 COLISEUM BOULEVARD EAST  
 FORT WAYNE, INDIANA 46805

DEPARTMENT OF HISTORY

MEMORANDUM

TO: Agenda Committee  
 FROM: James Haw, Chair  
 Educational Policy Committee  
 DATE: March 23, 1984  
 SUBJ: End-of-the-Year Committee Report

In 1983-84, the Educational Policy Committee adopted, and sent to the Senate, documents providing for:

- adding Administrative Council and Clerical and Service Staff representatives to the Calendar Subcommittee
- adding student representatives to the Honors Program Council
- implementing the academic appeals policy
- application for membership in Phi Kappa Phi and Phi Theta Kappa academic honorary societies
- requiring Education 2150 for students scoring in the lowest 15 percentiles of national norms in reading
- amending the guidelines for the Accelerated High School Studies Program
- establishing the 1985-86 academic calendar
- modifying the guidelines for Continuing Education
- prohibiting students with less than a 2.0 (IU) or 4.0 (PU) GPA from participating in certain extracurricular activities
- establishing a Computer Users Advisory Subcommittee
- amending the 1984-85 academic calendar
- amending the Honors Program guidelines

Still under discussion at this time is a draft of uniform academic regulations for IPFW.

## MEMORANDUM

TO: Van Coufoudakis, Chair, Senate Agenda Committee  
 FROM: Bill Bruening, Chair, Faculty Affairs Committee *Bill*  
 DATE: 16 March 1984  
 SUBJ: End-of-the-Year Committee Report

The FAC submitted the following documents for Senate consideration:

- (1) SD 83-4 National Faculty Exchange
- (2) SD 83-13 Promotion and Tenure Document
- (3) SD 83-? National Faculty Exchange Policies and Procedures

SD83-4 passed; SD 83-13 was recommitted; SD 83-? should be on the April Agenda.

In addition to the above documents, FAC has been and will continue to discuss the issue of faculty workloads.

jgh

INDIANA UNIVERSITY • PURDUE UNIVERSITY

AT FORT WAYNE  
2101 COLISEUM BOULEVARD EAST  
FORT WAYNE, INDIANA 46805

DEPARTMENT OF POLITICAL SCIENCE

MEMORANDUM

TO: The Senate  
FROM: Downs, Indiana University Committee on Institutional Affairs  
DATE: March 26, 1984  
SUBJ: End-of-the-Year Committee Report

*1/2/84*

The Indiana University Committee on Institutional Affairs has conducted three elections: 1) Promotion, Tenure, and Sabbatical Leaves Panel; 2) Faculty Board of Review; and 3) University Faculty Council Representative. The Committee also submitted a list of priority projects to the Indiana University Foundation.

bb

INDIANA UNIVERSITY - PURDUE UNIVERSITY

AT FORT WAYNE  
INTERDEPARTMENTAL COMMUNICATION

TO: Fort Wayne Senate  
DEPT.:  
SUBJ: End-of-the-Year Report  
FROM: *Joyce* Joyce Stauffer, Chair  
DEPT: Nominations and Elections Committee  
DATE: March 26, 1984  
TELEPHONE:

The Nominations and Elections Committee has conducted or will yet conduct the following business during the 1983-84 year:

1. Selected the slate and held the election in August for the new Accelerated High School Studies Advisory Subcommittee.
2. At the request of the University Faculty Council in Bloomington, nominated 15 faculty members for the Review Committee for Chancellor Giusti.
3. Solicited all faculty members in February for their Senate subcommittee preferences.
4. Conducted the election for Indiana University Speaker in February in which Michael Downs was reelected for a two-year term.
5. Solicited returning and newly elected Senators in March for their committee preferences.
6. Will select the slate and conduct the election in April for 15 Senate committee vacancies and 25 subcommittee vacancies.

Members

Frank Codispoti  
Ed Haglund  
Joyce Stauffer, Chair  
David Switzer

INDIANA UNIVERSITY - PURDUE UNIVERSITY  
AT FORT WAYNE  
INTERDEPARTMENTAL COMMUNICATION

to Barbara Blauvelt  
DEPT. Secretary of the Senate  
SUBJ. Report

FROM Kenneth L. Stevenson, *K. Stevenson*  
Chairman  
DEPT. Professional Development Subcommittee  
DATE: March 22, 1984

TELEPHONE 5540

REPORT

Business transacted 1983-84:

Recommendations for 11 summer research grants totalling \$40858 were made to Vice-Chancellor Nicholson on December 11, 1983.

Documents currently under consideration:

None

Anticipated business to be transacted before the end of the academic year:

1. International Travel Awards
2. Amoco Outstanding Teaching Award (Purdue)

1983-1984 REPORT OF THE PURDUE UNIVERSITY COMMITTEE ON INSTITUTIONAL AFFAIRS

During this year the committee has:

1. Nominated personnel for Panel D,
2. Selected representatives for the Purdue University Inter Campus Faculty Council,
3. Studied and conducted a faculty survey regarding early salary payment,
4. Discussed Purdue faculty involvement in the evaluation of the Chancellor,
5. Recommended a candidate for an honorary degree,
6. Recommended a resolution regarding the opportunity to hold a common session for the Schools of Engineering, Technology, & Nursing and Science & Humanities, and
7. Nominated personnel and held elections for Purdue University faculty committees.

Respectfully submitted,

*Joanne Lantz*  
Joanne Lantz, Chair  
Marc Lipman, Secretary  
Deloss Bowers  
Dennis Cannon  
Shirley Rickert

TO: Secretary of the Faculty  
 FROM: Rules Committee  
 DATE: March 16, 1984  
 SUBJECT: Rules Committee Annual Report - "For Information Only"

During the past year, the Rules Committee has presented to the Senate an amendment to the Constitution (slated for action at the April meeting); SD 83-3, which removed the ratification, enablement, and removal provisions from the Constitution; and Senate Reference No. 83-3, "Ad-hoc Membership on the Continuing Education Advisory Subcommittee."

The Committee

R. Emery  
 S. Hollander  
 J. Lichti  
 R. Wall

INDIANA UNIVERSITY-PURDUE UNIVERSITY  
 AT FORT WAYNE  
 2101 COLISEUM BOULEVARD EAST  
 FORT WAYNE, INDIANA 46805

TO: The Fort Wayne Faculty Senate  
 FROM: Lucille Hess, Chair *LH*  
 SUBJ: End-of-the-Year Committee Report  
 DATE: March 23, 1984

The student affairs committee has conducted or will conduct the following business during the 1983-84 academic year:

- 1) Mr. Dahl reviewed the Buckley Amendment for the committee. Concern was expressed that the faculty needs to have specific guidelines as to what information can be shared about a student and to whom. Mr. Dahl's office planned to inform the faculty through workshops and/or a memorandum.
- 2) Mr. Franke presented the status of available financial aid for students. Because of student concern, the committee is studying the ratio of work-study funding to see if there is a way to increase monies from this source.
- 3) The committee addressed the issues raised by the sub-committee on athletics. (1) We are working on a document to change the by-laws to enable the athletic committee to arrange for post-season play when a team is eligible. (2) We are considering a document concerning the appointment and responsibilities of the faculty representative to the Great Lakes Valley Conference. (3) Consideration is being given to a proposed change in the committee membership.
- 4) Other issues addressed by the committee include: 1) student policy on sexual harassment; 2) parking room allocation and scheduling problems; 3) student academic grade appeal policy and 4) dissemination of course changes/requirements to students.

Committee Members:

Lucille Hess, Chair  
 Marge Grill  
 Linda Fox  
 Ed Goebel  
 Don Gorney  
 Tom Harris  
 Joyce Stauffer  
 John Ulmer  
 Judith Violette

INDIANA UNIVERSITY - PURDUE UNIVERSITY  
AT FORT WAYNE  
INTERDEPARTMENTAL COMMUNICATION

TO: Barbara Blauvelt, Secretary  
of the Faculty  
DEPT: Faculty Senate

FROM: Jack Sunderman, Chairman, TELEPHONE: 5849  
U.R.P. Committee  
DEPT: Earth and Space Sciences

SUBJ: Report of University Resources  
Policy Committee for 1983-84.

DATE: March 27, 1984

TO: Senate Agenda Committee  
FROM: Thomas George, Chairman  
Transitional Studies Advisory Subcommittee  
DATE: March 26, 1984  
SUBJ: End-of-Year Committee Report

The Transitional Studies Advisory Subcommittee has met six times, to date, this academic year. Subjects of discussion have included the progress of students enrolled in classes in the Transitional Studies Program, the need for a mandatory reading and study skills course, and the potential for increasing student academic success through the participation in a Transitional Semester. Committee activity includes:

1. the recommendation of the requirement of Educ X150 for students scoring in the lower ranges of the reading placement test, recommendation was favorably reviewed by the Educational Policy Committee and subsequently passed by the Faculty Senate,
2. the development of a Transitional Semester for students having deficiencies in two or three of the following: reading, writing, and math as defined by performance on the placement tests, document forwarded to the Educational Policy Committee for discussion and recommendation.

This report contains a brief synopsis of the work of the University Resources Policy Committee during the 1983-84 academic year. The committee currently consists of the following members: Diane Bezdor, Vice Chancellor John Carnaghi (ex officio), Edwin Goebel, Thomas Harris (student), James Wasmuth (student), William Kolb, Jurgen Lichtl (committee secretary), Marc Lipman, James Moore, Vice Chancellor Edward Nicholson (ex officio), and Jack Sunderman (committee chairman). The committee meetings also are attended by Donald Katter and Chief Maurice Shady (ex officio resource persons).

The committee has met, with two exceptions, on a regular monthly basis to discuss topics of concern in the university resources area, to make recommendations to the administration concerning university resources policy and to provide information to the Faculty Senate.

This committee received several resource proposals from the administration and other groups during the year and acted on the proposals. Some of the recommendations made by the committee during the year are:

1. Bus shelters should be allowed on campus, in the area of the library drive, provided no advertising is placed on them.
2. A new temporary parking lot (lot 10) should be constructed (now completed).
3. Campus entrance structures should be constructed at the Coliseum Boulevard entrance, provided no operating funds are used in their construction.
4. The 2-lane exit to Coliseum Boulevard should be widened to three lanes.
5. The circle drive south of Kettler Hall should be widened in the area of the flag pole.
6. A new parking lot should be constructed in the area north of the Multi-purpose Building.

TO: The Senate  
 FROM: Educational Policy Committee  
 DATE: March 21, 1984  
 SUBJ: Amendments to Senate Document SD 82-4, 1984-1985 Academic Calendar

Disposition: Upon approval, to the Chancellor for implementation

Resolved, That SD 82-4, 1984-1985 Academic Calendar, be amended as follows:

Replace: Monday	3 Sept.	Labor Day Holiday
With: Friday-Monday	31 Aug. at 4:30 - 3 Sept.	Labor Day Holiday
Replace: Thursday-Friday	21-22 Feb.	Classes Suspended
With: Thursday-Sunday	21-24 Feb.	Classes Suspended
Replace: Friday	29 March	Spring Break Begins After Last Class
With: Monday	1 April	Spring Break Begins

Approving

W. Bruening  
 D. Cannon  
 M. Downs  
 J. Haw  
 S. Hollander  
 E. Nicholson  
 R. Pippert

Disapproving

none

NOTE: Questions concerning this document should be addressed to Professor James Haw, Chair of the Educational Policy Committee, at Ext. 5771.



ACADEMIC CALENDAR FOR  
1984-1985

Fall Semester

Monday	27 August	Classes Begin
Monday	3 September	Labor Day Holiday
Thursday-Friday	25-26 October	Classes Suspended
Wednesday	21 November	Thanksgiving Recess Begins After Last Class
Monday	26 November	Classes Resume
Monday	17 December	Last Week of Classes Begins

Spring Semester

Thursday	10 January	Classes Begin
Thursday-Friday	21-22 February	Classes Suspended
Friday	29 March	Spring Break Begins After Last Class
Monday	8 April	Classes Resume
Monday	6 May	Last Week of Classes Begins

Summer Session I 1985

Monday	20 May	Classes Begin
Monday	27 May	Memorial Day Holiday
Friday	28 June	Classes End

Summer Session II 1985

Monday	1 July	Classes Begin
Thursday	4 July	Independence Day Holiday
Friday	9 August	Classes End