

FORT WAYNE SENATE AGENDA
MONDAY
SEPTEMBER 12, 2011
12:00 P.M., KT G46

1. Call to order
2. Approval of the minutes of April 11, 2011
3. Acceptance of the agenda –
4. Reports of the Speakers of the Faculties
 - a. Indiana University – S. Davis
 - b. Purdue University – P. Dragnev
5. Report of the Presiding Officer (Senate Reference No. 11-1) – R. Barrett
6. Committee reports requiring action
 - a. Executive Committee (Senate Document SD 11-1) – K. Pollock
 - b. Educational Policy Committee (Senate Document SD 11-2) – J. Toole
7. New business
8. Committee reports “for information only”
Faculty Affairs Committee (Senate Reference No. 11-2)
9. The general good and welfare of the University
 - a. Introduction of Dean of Students – G. McClellan
 - b. Introduction of Director of Office of Institutional Equity – M. Wartell
 - c. Explanation of new organization of VCAA Office – W. McKinney
10. Adjournment*

*The meeting will adjourn or recess by 1:15 p.m.

Approving
R. Barrett
M. Codispoti
M. Dixon
P. Dragnev
K. Pollock, Chair

Absent
S. Davis
A. Ushenko

Non Voting
A. Downs

Attachments:

- “Report on Senate Documents” (SR No. 11-1)
“Approval of replacement members of the Purdue University Committee on Institutional Affairs” (SD 11-1)
“Amendment to Senate Document SD 08-6 (Academic Calendar 2011-2012)” (SD 11-2)
“Interpretation of SD 88-25 (for information only)” (SR No. 11-2)

TO: The Senate

FROM: Robert Barrett, Presiding Officer
Fort Wayne Senate

DATE: August 15, 2011

SUBJ: Report on Senate Documents

Listed below are the documents considered by the Senate this past academic year. I am distributing this for information only.

- SD 10-1 “Amendments to Senate Document SD 08-6 (Academic Calendar 2011-2012) – Approved and forwarded to the Registrar for implementation, 9/13/2010
- SD 10-2 “Amendment to the Constitution of the Faculty: Inclusion of the Senate Parliamentarian as an ex-officio member of the Executive Committee of the IPFW Senate” – Approved, 9/13/2010 and ratified by the faculty, 10/4/2010
- SD 10-3 “Approval of replacement member of the Indiana University Committee on Institutional Affairs” – Approved, 9/13/2010
- SD 10-4 “Approval of replacement member of the Developmental Studies Subcommittee” – Approved, 10/18/2010
- SD 10-5 “Budgetary Affairs Subcommittee resolution on the decision-making process regarding salary and benefits at IPFW” – Approved and forwarded to the Vice Chancellor for Financial Affairs, 11/8/2010
- SD 10-6 “Fair and equitable application of Senate documents across schools, departments, and programs” – Approved and forwarded to the Vice Chancellor for Academic Affairs, 11/8/2010
- SD 10-7 “Academic Calendar for 2013-2014” – Approved and forwarded to the Registrar for implementation, 12/13/2010
- SD 10-8 “Amendment to the Bylaws of the Fort Wayne Senate: Voting status change for the Chief Academic Officer (or designee) of the Curriculum Review Subcommittee” – Approved, 12/13/2010

- SD 10-9 “Update to the Ethical Guidelines for Computer Users at IPFW” – Approved and forwarded to the Director of IT Services for implementation, 12/13/2010
- SD 10-10 “Proposed URPC resolution about the fulfillment of the IPFW Strategic Plan regarding faculty salaries” – Approved and forwarded to the Vice Chancellor for Financial Affairs for implementation, 12/13/2010
- SD 10-11 “Amendment to the Constitution of the Faculty: Inclusion of the Senate Parliamentarian as an ex-officio member of the Executive Committee of the Fort Wayne Senate” – Approved, 1/10/2011 and ratified by the faculty, 1/31/2011
- SD 10-12 “Amendment to the Grievance Procedures for Purdue Academic Personnel at IPFW” – Approved and forwarded to the Vice Chancellor for Academic Affairs for implementation, 2/14/2011
- SD 10-13 “Approval of replacement members of the Faculty Affairs Committee and the General Education Subcommittee” – Approved, 2/14/2011
- SD 10-14 “Amendment to the Faculty Workloads and Evaluation (Supersedes SD 87-32 [Faculty Workload, Evaluation and Reward] and SD 93-9 [Faculty Roles, Workloads, and Rewards])” – Approved and forwarded to the Vice Chancellor for Academic Affairs for implementation, 3/14/2011
- SD 10-15 “Recommended change to the Helmke Library P&T Procedure Document (SD 89-4)” – Approved and forwarded to the Vice Chancellor for Academic Affairs for implementation, 4/11/2011
- SD 10-16 “Proposed Amendment to the IPFW Academic Regulations and Procedures: Proposal to Change Academic Regulation 3.8.4 – Change of auditing option” – Approved and forwarded to the Registrar for implementation, 4/11/2011
- SD 10-17 “Proposed Change in Procedure Requiring Instructors to Enter a Last Date of Attendance upon Assigning an F as a Final Course Grade” – Approved and forwarded to the Registrar for implementation, 4/11/2011
- SD 10-18 “Proposed revision to the College of Visual and Performing Arts Promotion and Tenure Policies and Procedures” – Approved and forwarded to the Vice Chancellor for Academic Affairs for implementation, 4/11/2011
- SD 10-19 “Establishment of Faculty Misconduct Policy” – Approved and forwarded to the Vice Chancellor for Academic Affairs for implementation, 4/11/2011

MEMORANDUM

TO: Fort Wayne Senate

FROM: Kathy Pollock, Chair
Executive Committee

DATE: August 15, 2011

SUBJ: Approval of replacement members of the Purdue University Committee on
Institutional Affairs

DISPOSITION: To the Presiding Officer for implementation

WHEREAS, The Bylaws of the Senate provide (5.1.2.) that "... Senate Committees ... shall have the power to fill Committee vacancies for the remainder of an academic year, subject to Senate approval at its next regular meeting"; and

WHEREAS, There are two vacancies on the Purdue University Committee on Institutional Affairs; and

WHEREAS, The Purdue University Committee on Institutional Affairs has appointed Marc Lipman and John Niser as replacement members for the remainder of the 2011-12 academic year;

BE IT RESOLVED, That the Senate approve these appointments.

<u>Approving</u>	<u>Absent</u>	<u>Non Voting</u>
R. Barrett	S. Davis	A. Downs
M. Codispoti	A. Ushenko	
M. Dixon		
P. Dragnev		
K. Pollock, Chair		

Note: Questions concerning this document should be addressed to Kathy Pollock at ext. 15751.

Senate Document SD 11-2
(Amends SD 08-6)
(Approved, 2/9/2009
(Amended & Approved, 9/13/2010)

TO: Fort Wayne Senate
FROM: Educational Policy Committee
DATE: September 12, 2011
SUBJ: Amendment to Senate Document SD 08-6
(Academic Calendar 2011-2012)
DISPOSITION: To the presiding officer for implementation

Whereas, the Academic Calendar for 2011-2012 needs to be amended due to changes in the dates of the Christmas Holiday, Presidents' Designated Holiday and Observance of New Year's Day; therefore,

Resolved, That Senate Document SD 08-6, Academic Calendar for 2011-2012, be amended as follows:

Winter Inter-Session, 2011-2012:

Current:

Thurs.-Friday, 22-23 December	Classes Suspended (Christmas Holiday)
Monday, 26 December	Classes Resume
Thursday, 29 December	Classes Suspended (Presidents' Designated Holiday)
Friday, 30 December	Classes Suspended (Observance of New Year's Day)
Monday, 2 January	Classes Resume

Proposed:

Friday and Monday, 23 and 26 December	Classes Suspended (Christmas Holiday)
Tuesday, 27 December	Classes Resume
Friday, 30 December	Classes Suspended (Presidents' Designated Holiday)
Monday, 2 January	Classes Suspended (New Year's Day Observed)
Tuesday, 3 January	Classes Resume

Note: This document resulted from e-mail exchanges between the Registrar, Calendar Subcommittee, and Educational Policy Committee. It affects Winter Inter-Session only.

TO: Fort Wayne Senate
FROM: Faculty Affairs Committee, Office of Academic Affairs
DATE: August 15, 2011
RE: Interpretation of SD 88-25 (for information only)

The Faculty Affairs Committee has been asked the following two questions by Dr. Elaine Blakemore, Associate Dean of COAS.

Is it generally understood to be permissible for a person to submit a tenure and/or promotion case indicating more than one area of excellence, assuming that the person believes that the evidence supports excellence in more than one area? Further, if this is generally understood to be permissible, does the candidate need to meet the criteria for excellence (as judged by the various committees and administrators) in both areas to be successfully promoted?

If a committee or an administrator finds that the evidence provided for one of the areas not named by the candidate as excellent to, in fact, meet the department's criteria for excellence, is it generally considered appropriate for the committee or administrator to come to that conclusion if the candidate has not argued for that conclusion?

We unanimously felt that our current document SD 88-25 is ambiguous concerning what consists of a "demonstration of excellence" in the relevant paragraph:

"When considered for promotion, the individual should be assessed in light of the criteria specified in section D above. Favorable action shall result when the individual has demonstrated, in one area of endeavor, a level of excellence appropriate to the proposed rank. Failure to promote may arise, however, from unsatisfactory performance in the other areas." SD 88-25

At the meeting April 20, 2011 the Faculty Affairs Committee unanimously adopted the following interpretation:

It is the understanding of the committee that if an area of endeavor has been consistently valued as excellent throughout the various levels of the P&T process, and the other two are found to be at least competent a favorable action is warranted, namely, if someone picks two areas and one area is consistently measured as excellent, with the others being at least competent throughout, then a favorable action should follow.

Selecting two areas of excellence opens up the possibility of favorable votes at various levels in inconsistent areas of excellence, which may be interpreted by higher levels as excellence **not**

being demonstrated in one area of endeavor. Since this brings ambiguity to the process, such a practice is not encouraged.

An administrator or a committee may indicate in a letter that an area not claimed as excellent passes the criteria for excellence.

The issue shall be revisited next year as part of the planned review by FAC of Senate P&T documents.

As a joint recommendation to P&T candidates this coming year the Faculty Affairs Committee and the Office of Academic Affairs suggest that to avoid ambiguity a promotion-seeking faculty select one area of excellence and demonstrate excellence in that area and at least competence in the other areas.

Present: S. Beckman
P. Dragnev, Chair
M. Masters
W. McKinney, VCAA
D. Mueller

Absent: J. Garrison
A. Ushenko