

Minutes of the  
Sixth Regular Meeting of the Fifteenth Senate  
Indiana University-Purdue University Fort Wayne  
February 12, 1996  
3:00 P.M., Kettler G46

**Agenda**

1. Call to order
2. Approval of the minutes of January 8, 1996
3. Acceptance of the agenda -N. Younis
4. Reports of the Speakers of the Faculties
  - a. Purdue University -J. Hersberger
  - b. Indiana University -S. Hollander
5. Report of the Presiding Officer -M. Downs
6. Committee reports requiring action
7. New business
8. Committee reports "for information only"
  - Graduate Subcommittee (Senate Reference No. 95-15) -N. Younis
9. The general good and welfare of the University
10. Adjournment

Presiding Officer: M. Downs

Parliamentarian: M. Sherr

Sergeant-at-Arms: R. Barrett

Secretary: B. Blauvelt

Senate Members Present:

S. Argast, R. Berger, F. Borelli, N. Bradley, W. Branson, B. Bulmahn, C. Butler, C. Champion, C. Chauhan, J. Clausen, D. Cox, V. Craig, L. DeFonso, M. Downs, D. Edwards, L. Felber, O. Freiburger, R. Gillespie, R. Hack, P. Hamburger, J. Haw, R. Hess, C. Hill, S. Hollander, R. Jeske, G. Kartsounes, R. Kendall, P. Lane, D. Legg, L. Motz, D. Oberstar, H. Samavati, L. Schlager, D. Schmidt, M. Scudder, P. Terry, D. Townsend, K. Trier, M. Wartell, N. Younis

Senate Members Absent:

N. Cothorn, S. Frey-Ridgway, I. Grant, I. Hersberger, C. Humphrey, J. Knight, M. Lane, M. Masters, G. Mourad, K. O'Connell, Z. Shipchandler, P. Stubblebine, C. Thompson, M. H. Thuente, W. Utesch, L. Wright-Bower

Faculty Members Present: L. Balthaser, C. Drummond, P. Iadicola, D. Pfeffenberger

Visitors Present: J. Dahl, N. Newell

## **Acta**

1. Call to order: M. Downs called the meeting to order at 3:02 p.m.,
2. Approval of the minutes of January 8, 1996: The minutes were approved as distributed.
3. Acceptance of the agenda:

N. Younis moved to accent the agenda.

The agenda was accepted as distributed.

4. Reports of the Speakers of the Faculties:
  - a. Purdue University: J. Hersberger was absent and had no report.
  - b. Indiana University:

S. Hollander: I have two announcements: 1) the representatives from this campus to the Indiana University University Faculty Council will be the representatives from this campus this year-- Mike Downs will be there as Speaker of the Indiana University Faculty and he will be joined by Bob Jeske and me and 2) the University Faculty Council will meet on the Fort Wayne campus on March 26. Faculty leaders from all of the IU campuses will be here. Announcements will be made about the exact place and time. You are all invited; it is an open meeting.

5. Report of the Presiding Officer -M. Downs: M. Downs had no report.
6. Committee reports requiring action: There were no committee reports.

7. New Business:

C. Chauhan: I have one announcement: Professor Bill Frederick has been elected Presiding Officer of the Senate.

8. Committee reports "for information only" - Senate Reference No. 95-15 - N. Younis:

N. Younis presented SR No. 95-15 (Master of Arts in Sociological Practice) for information only.

B. Bulmahn: Am I correct in reading this plan that the new proposed faculty member will not be teaching any of the courses in the new program?

P. Iadicola: The proposed faculty member will teach. That is listed in there as a requirement of the program. I believe it is noted on the table.

M. Downs: Is it anticipated that the faculty member will teach a regular load?

P. Ashton: Yes, the faculty member will teach a regular nine-hour load.

9. The general good and welfare of the University:

M. Wartell: I have just one issue to report. On March 14 the five-year Purdue University academic review will occur and President Beering will be on campus. It is an opportunity for us to explain what we are doing here. You are welcome to come to the meetings.

F. Borelli: Two weeks from today at 3 o'clock in this room the Financial Aid staff will offer a financial aid workshop for faculty, particularly academic advisors. I know that you often hear from students that they have to carry six hours or twelve hours for financial aid purposes; we would like to explain that to you. Also, when they come to you to withdraw from classes they ask questions about what happens to their aid. It depends on what aid program they are receiving. I think it is helpful for you to have that information before you start advising students for the fall semester. We will put this workshop on in two weeks. If you have questions you would like addressed, you can send them to Bob Zellers. We will have a general announcement over email, but we encourage academic advisors, in particular, to come.

J. Clausen: I would like to remind everybody of the teaching award for associate faculty. I forgot to bring it with me so I forget when nominations are due, but I hope that people will nominate associate faculty for this award.

B. Bulmahn: I apologize for not having submitted this question in advance to an appropriate person, but when we come to the middle of the semester and right after the official deadline on withdrawals, we are often pressured by students to make exceptions and to permit late withdrawals. Could someone reiterate to me those circumstances under which this sort of thing is accepted and when it is not?

F. Borelli: I don't recall the exact language in the *Bulletin*. ...I believe the academic regulations do give some reasons why students can withdraw, for example, special circumstances, medical reasons, and job-related problems. The two most common reasons for withdrawal are medical conditions and job-related problems.

J. Dahl: The fundamental principle is that a late withdrawal should not be approved in order to avoid a poor grade in the class, which leads you to considering the kinds of circumstances unrelated to academic performance like a change in job or even a change in job hours. . . .

M. Downs: All of us I think have run into situations where there are students who think that a B or a C is a poor grade, but we do require that they be more creative in developing reasons.

S. Hollander: There are no reasons in the academic regulations themselves and the decision is made by the student's dean after consultation with the faculty member involved. It is not made by the faculty member.

P. Hamburger: I have had this quite a few times and the only thing that the instructor must do is to indicate what the grade is and that's it. ...

M. Downs: It is a step in the process, but not the last step.

B. Bulmahn: Under the same apology as before, what about incompletes?

J. Dahl: An incomplete ought not to be given as a way to avoid a poor grade in the class, which is a larger definition than a failing grade. Though we have, in fact, reached the point in time where incompletes can be considered as a reasonable approach to resolving circumstances other than poor performance. The same kinds of circumstances apply whether they are medical or a change in job hours. The added dimension with an Incomplete is that in awarding that grade you are making a commitment to work with the student outside that enrollment in order to finish the student's enrollment in the class.

V. Craig: And with an Incomplete it specifically states that only a small portion of the work for the semester is yet to be done and the student does have to be making a passing grade.

F. Borelli: Ultimately there are some implications for those on financial aid, because aid is not given indefinitely. They have to make satisfactory progress. An accumulation of Incompletes without getting those grades turned into regular grades has an impact on how long they can receive aid.

10. The meeting adjourned at 3: 13 p.m.

Respectfully submitted,

Barbara L. Blauvelt

Secretary of the Faculty