

Minutes of the
Fifth Regular Meeting of the Thirty-Fifth Senate
Indiana University-Purdue University Fort Wayne
January 11, 2016
12:00 P.M., Kettler G46

Agenda

1. Call to order
2. Approval of the minutes of December 14, 2015
3. Acceptance of the agenda – K. Pollock
4. Reports of the Speakers of the Faculties
 - a. Purdue University – M. Masters
 - b. Indiana University – J. Badia
5. Report of the Presiding Officer – A. Downs
6. Special business of the day – Memorial Resolution (Senate Reference No. 15-16) – C. Lawton
7. Committee reports requiring action
 - a. University Resources Policy Committee (Senate Document SD 15-12) – S. Bischoff
 - b. Educational Policy Committee (Senate Document SD 15-13) – J. Leatherman
8. New business
9. Committee reports “for information only”
 - a. Executive Committee (Senate Reference No. 15-17) – K. Pollock
 - b. Curriculum Review Subcommittee (Senate Reference No. 15-18) – K. Pollock
 - c. Academic Computing and Information Technology Advisory Subcommittee (Senate Reference No. 15-19) – C. Gurgur
 - d. Graduate Subcommittee (Senate Reference No. 15-20) – C. Gurgur
10. The general good and welfare of the University
11. Adjournment*

*The meeting will adjourn or recess by 1:15 p.m.

Presiding Officer: A. Downs
Parliamentarian: J. Malanson
Sergeant-at-Arms: G. Steffen
Secretary: S. Mettert

Attachment:

“Amendment of the Bylaws of the Senate” (SD 15-12)
“Bylaws of the Senate, Section 5.3.5.4.1” (SD 81-10, Section 5.3.5.4.1)
“Proposed change to Academic Regulations for Student conduct to correspond with the bulletin”
(SD 15-13)

Senate Members Present:

T. Adkins, A. Argast, J. Badia, S. Bischoff, N. Borbieva, S. Carr, V. Carwein, C. Chen,

B. Dattilo, S. Ding, C. Drummond, C. Gurgur, Q. Hao, G. Hickey, R. Hile, D. Kaiser, S. LaVere, J. Leatherman, E. Link, H. Luo, M. Masters, G. McClellan, Z. Nazarov, A. Obergfell, W. Peters, G. Petruska, K. Pollock, M. Qasim, C. Pomalaza-Raez, R. Rayburn, D. Redett, N. Reimer, A. Schwab, B. Valliere, A. De Venanzi, L. Vartanian, N. Virtue, G. Wang, M. Wolf, L. Wright-Bower, N. Younis

Senate Members Absent:

S. Beckman, J. Casazza, C. Chauhan, Q. Dixie, M. Jordan, M. Lipman, D. Miller, J. Niser, G. Schmidt, A. Ushenko, D. Wesse

Faculty Members Present:

M Dixon, J. Khamalah, B. Kingsbury, C. Lawton, C. Sternberger

Visitors Present:

None

Acta

1. Call to order: A. Downs called the meeting to order at 12:00 p.m.
2. Approval of the minutes of December 14, 2015: The minutes were approved as distributed.

3. Acceptance of the agenda:

K. Pollock moved to approve the agenda as distributed.

The agenda was approved as distributed.

4. Reports of the Speakers of the Faculties:

- a. Purdue University:

M. Masters: M. Masters had no report.

- b. Indiana University:

J. Badia: J. Badia had no report.

5. Report of the Presiding Officer – A. Downs:

A. Downs: In 2015, the Indiana General Assembly created what I refer to as the IPFW Role and Governance Working Group. The Working Group was supposed to look at the role that IPFW plays in our region and how the governance structure may or may not limit and/or enhance our ability to fulfill our role.

The legislature named Chancellor Carwein and me to the Working Group. The Working Group met during the summer, fall, and continued to meet into December. The chancellor and I consulted with the vice chancellors and speakers of the faculty throughout the process.

Late in the process, a new proposal was e-mailed to Working Group members shortly before one of our meetings. This proposal was a stark departure from what had been agreed to previously and it was the first time I had seen or heard of this proposal.

The chancellor and I voted, “No.” on this proposal.

Just last week there was a rumor of a new proposal. If there is a new proposal, it has been created without direct input from the chancellor or me.

There is a public meeting on Friday at 11:00 in the Gates’ Center when Mike Berghoff and Mike Mirro of the Purdue and Indiana boards of trustees are supposed to make an announcement.

I do not know what Misters Berghoff and Mirro will announce. The speakers and I are in the process of scheduling a special meeting of the Senate so that we can discuss what is announced. We would have scheduled it for Monday January 18th, but that is a holiday. For that reason, the special meeting likely will be on Tuesday January 19th at 2:30 p.m. The location has not been identified yet.

J. Badia: I wanted to say a few words about my role, as IU Speaker in this process. I did send a letter to the Vice President of Academic Affairs at IU that is John Applegate. He is the person that is our primary contact to IU. This letter was an outline of my concerns about the entire process.

I did want to add as a final note, that when I sent my letter to Mr. Applegate he did not respond, but he has promised a more thoughtful response within time. I do want to apologize for not being able to say more and for not knowing more about the recommendations. I did want you to know as faculty senate members that as speakers I can testify that Mark, Andy, and I have worked very diligently to make sure the interest of not only faculty, but our students are at the forefront of all conversations. We have been in weekly two hour meetings on campus with the chancellor and vice chancellors for months now.

A. Downs: I want to point out that the law that created this study group actually said that what goes on within that study group is to be considered deliberative, which is why we have not been able to share things more broadly.

M. Masters: As Janet said we have been meeting with the vice chancellors and chancellor weekly for several hours. We did talk about the process, and since Thanksgiving this has been very surprising. What I did, was I contacted Provost Dutta, President Daniels, and Mike Berghoff, the Chair of the Board of Trustees. There has been a question about

whether the proposal is a proposal or something that was going to happen. President Daniels stated on January 6th that it was a proposal.

6. Special business of the day:

a. Memorial Resolution (Senate Reference No. 15-16):

C. Lawton read the memorial resolution for Joshua R. Gerow. A moment of silence was observed.

7. Committee reports requiring action:

a. University Resources Policy Committee (Senate Document SD 15-12) – S. Bischoff:

S. Bischoff moved to approve Senate Document SD 15-12 (Amendment of the Bylaws of the Senate).

C. Pomalaza-Raez moved to amend SD 15-12 under 5.3.5.4.1 by replacing the words to say at least **one representative from each of the major academic units be represented**. Seconded.

N. Younis moved a friendly amendment to add **if possible** at the end of the sentence. The friendly amendment was accepted as follows:

...In such a manner that at least ~~four of the major academic units are represented~~ **one representative from each of the major academic units be represented if possible**.

Motion to approve amendment, as amended, passed on a voice vote.

Motion to approve Senate Document SD 15-12, as amended, passed on a voice vote.

b. Educational Policy Committee (Senate Document SD 15-13) – J. Leatherman:

J. Leatherman moved to approve Senate Document SD 15-13 (Proposed change to Academic Regulations for Student conduct to correspond with the bulletin).

S. Carr moved to amend SD 15-13 under 4.2.1 #4 by replacing current sentence with the following: **Offering the work of someone else as if it were one's own by adopting or reproducing, without acknowledgment, the ideas and opinions of others. Such instances of plagiarism may be intentional or unintentional, and may involve isolated words, formulas, sentences, paragraphs, or entire works; either copied from other published sources, or from unpublished work such as those of other students**. Seconded.

A. Argast moved to amend that amendment by changing the wording to say as follows: **words, formulas, sentences, paragraphs, entire works, or other intellectual property**. Seconded.

Motion to approve amendment, as amended, passed on a voice vote.

J. Badia moved to amend SD 15-13 4.2.1 #4 by deleting the word ~~offering~~ and inserting the word **using** at the beginning of the sentence.

Motion to approve amendment failed on a voice vote.

B. Dattilo moved to amend SD 15-13 4.2.1 #4 by deleting ...~~ideas and opinions~~ of others and inserting the word **works**. Seconded.

Motion to approve amendment failed on a voice vote.

N. Virtue moved to amend SD 15-13 4.2.1 #4 by deleting the word ~~offering~~ and replacing it with **representing**. Seconded.

Motion to approve amendment passed on a voice vote.

G. Wang moved to amend SD 15-13 4.2.1 #4 by deleting ~~Offering the work of someone else as if it were one's own by~~ and start with **adopting**.

Motion failed due to lack of a second.

M. Masters moved to amend SD 15-13 4.2.1 #4 by deleting ~~representing~~ and inserting **claiming** and move the word acknowledgment to the end of the sentence. Seconded.

Motion to approve 1st amendment failed on a voice vote.

Motion to approve 2nd amendment passed on a voice vote.

A. Schwab moved to amend SD 15-13 4.2.1 #4 by deleting ~~representing~~ and replace with **submitting**. Seconded.

Motion to approve amendment passed on a voice vote.

L. Vartanian moved to amend SD 15-13 4.2.1 by deleting the language about intentionality.

Motion failed due to a lack of second.

G. Wang moved to amend SD 15-13 4.2.1 by changing the language ...~~adopting or reproducing~~ and deleting ~~reproducing~~ and replacing with the word **sharing**. Seconded.

Motion to approve amendment failed on a voice vote.

Motion to approve Senate Document SD 15-13, as amended, passed on a voice vote.

8. New business: There was no new business.

9. Committee reports “for information only”:

a. Executive Committee (Senate Reference No. 15-7) – K. Pollock:

Senate Reference No. 15-17 (Items under Consideration in Senate Committees and Subcommittees) was presented for information only.

b. Curriculum Review Subcommittee (Senate Reference No. 15-8) – K. Pollock:

Senate Reference No. 15-18 (Professional Sales Certificate in the Division of Continuing Studies) was presented for information only.

c. Academic Computing and Information Technology Advisory Subcommittee (Senate Reference No. 15-19) – C. Gurgur:

Senate Reference No. 15-19 (Canvas Pilot Evaluation Report) was presented for information only.

d. Graduate Subcommittee (Senate Reference No. 15-20) – C. Gurgur:

Senate Reference No. 15-20 (New MBA Tracks) was presented for information only.

10. The general good and welfare of the University:

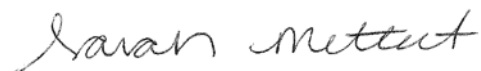
L. Wright-Bower: The selection of the time of the special senate meeting, is there a reason why we are not having the senate meeting right after the announcement? We will all be in the same place at the same time, and it will be fresh in our minds.

A. Downs: I know when the speakers and I were talking about the possibility of the special meeting, we wanted to give people time to reflect the announcement. Depending upon the proposal or recommendation there may be some deep thought that is required for conversation. I am under the impression that Mirro and Bergoff will be taking questions. So, we will be able to ask questions immediately, but the senate meeting will be to have a more thorough discussion.

C. Drummod: I would like to say, in reference to the comments of the presiding officer and speakers that they were very active participants in a very large number of meetings about this topic. I appreciate the effort that they put into representing this university and this body.

A. Downs: Thank you. In case you did not get it from Janet's comments the faculty leaders are quite thankful the administration did included, and does, in general include us in discussion.

11. The meeting adjourned at 12:55 p.m.

A handwritten signature in cursive script that reads "Sarah Mettert".

Sarah Mettert
Secretary of the Faculty

TO: Fort Wayne Senate Executive Committee

FROM: Shannon Bischoff, Chair
University Resources Policy Committee

DATE: December 4, 2015

SUBJ: Amendment of the Bylaws of the Senate

WHEREAS, The University Advancement Advisory Subcommittee was established in 2014 through adoption of SD 14-27; and

WHEREAS, the Subcommittee has 10 faculty and four Ex Officio Members; and

WHEREAS, the establishing resolution did not specify the terms to be served by the faculty members on the Subcommittee, and

WHEREAS, the subcommittee can best do its work if it has broad representation across the campus,

BE IT RESOLVED, that section 5.3.5.4.1 of the Bylaws of the Senate be amended as follows (language to be added is in bold; language to be deleted crossed out):

5.3.5.4.1 Membership. The Subcommittee membership shall comprise ~~the 10 Faculty & 4~~ **four** Ex Officio Members (Vice Chancellor of Advancement; Director of Alumni Relations; Executive Director of Marketing Communications; Director of Advancement Services) ~~and ten~~ **faculty elected to staggered three-year terms by the Senate in such a manner that at least one representative from each of the four of the major academic units are represented if possible.**

Resources Policy Committee, on any and all matters which affect present and evolving information technology in support of the mission of the university.

5.3.5.2.2.2 To advise the Vice Chancellor for Academic Affairs and the Information Technology Policy Committee on the matters listed in the above paragraph

5.3.5.2.2.3 To serve as a forum for discussion and as an advocate for acquisition and use of information technology for the university.

5.3.5.2.2.4 To develop plans for the use, support, and evaluation of academic computing resources.

5.3.5.3 ***Library Subcommittee***

5.3.5.3.1 *Membership.* The Subcommittee membership shall comprise the chief administrator in charge of the library and eight members of the Voting Faculty, with no more than three from any one School. They shall be elected to staggered three-year terms by the Senate and shall annually elect one of their elective members as chair.

5.3.5.3.2 *Duties.* The Subcommittee shall advise the Senate, through the University Resources Policy Committee, concerning policies and procedures for library collections, facilities, and operations.

5.3.5.4 ***University Advancement Advisory Subcommittee***

5.3.5.4.1 *Membership.* The Subcommittee membership shall comprise the 10 Faculty four Ex Officio Members (Vice Chancellor of Advancement; Director of Alumni Relations; Executive Director of Marketing Communications, Director of Advancement Services) and ten faculty elected to staggered three-year terms by the Senate in such a manner that at least one representative from each of the major academic units are represented if possible.

5.3.5.4.2 *Duties.* The Subcommittee will carry out the following four responsibilities:

5.3.5.4.2.1 To advise the Senate, through the University Resources Policy Committee, on any and all matters that affect advancement

5.3.5.4.2.2 To advise the Vice Chancellor for Advancement on matters of advancement

5.3.5.4.2.3 To serve as a forum for discussion about advancement issues general

5.3.5.4.2.4 To consult on plans for all areas of advancement

5.4. Ad Hoc Committees

5.4.1 The Senate may create ad hoc committees and appoint the members thereof according to the provisions in *Robert's Rules of Order* except that no ad hoc committee can continue beyond a year's duration from the date of its creation unless the Senate adopts a motion specifically directing it to do so. No continuation shall be longer than a year, but with Senate approval may be renewed.

MEMORANDUM

TO: Fort Wayne Senate

FROM: Jane Leatherman, Chair, Educational Policy Committee

DATE: December 11, 2015

SUBJECT: Proposed change to Academic Regulations for Student conduct to correspond with the bulletin

WHEREAS, Sections 4.0 – 4.3.3 of the Academic Regulations address the academic honesty policy and language and content needs to match the Student Disciplinary Procedures of the bulletin

BE IT RESOLVED, that the Senate approve the following changes in the Academic Regulations. Language to be added is shown in boldface and language to be removed is shown in strikethrough.

Academic Regulation – 4.0 – 4.3.3

Faculty senate website: <https://www.ipfw.edu/committees/senate/regulations/>

Academic Honesty

4.10: Academic Honesty

4.21: Definitions— Students are expected and required to abide by the laws of the United States, the State of Indiana, and the rules and regulations of IPFW. Students are expected to exercise their freedom to learn with responsibility and to respect the general conditions that maintain such freedom. IPFW has developed the following general regulations concerning student conduct which safeguard the right of every individual student to exercise fully the freedom to learn without interference. IPFW may discipline a student for committing acts of academic or personal misconduct.

~~4.2.1: Cheating: dishonesty of any kind with respect to examinations or course assignments, or alteration of records.~~ **Academic Misconduct - This type of misconduct is generally defined as any act that tends to compromise the academic integrity of the University or subvert the educational process. At IPFW, specific forms of academic misconduct are defined as follows:**

- 1. Using or attempting to use unauthorized materials, information, or study aids in any academic exercise. The term “academic exercise” includes all forms of work submitted for credit or hours.**
- 2. Falsifying or fabricating any information or citation in an academic exercise.**
- 3. Helping or attempting to help another in committing acts of academic dishonesty.**
- 4. Submitting the work of someone else as if it were one’s own by adopting or reproducing the ideas and opinions of others without acknowledgment. Such instances of plagiarism may be intentional or unintentional, and may involve isolated words, formulas, sentences, paragraphs, entire works, or other intellectual property; either copied from other published sources, or from unpublished work such as those of other students.**

5. **Submitting work from one course to satisfy the requirements of another course unless submission of such work is permitted by the faculty member.**
6. **Serving as or permitting another student to serve as a substitute (or 'ringer') in taking an exam.**
7. **Altering of answers or grades on a graded assignment without authorization of the faculty member.**
8. **Engaging in activities that unfairly place other students at a disadvantage, such as taking, hiding, or altering resource material.**
9. **Violating professional or ethical standards of the profession or discipline for which a student is preparing (declared major and/or minor) as adopted by the relevant academic program.**

~~4.1.2: Plagiarism: a form of cheating in which the work of someone else is offered as one's own. The language or ideas thus taken from another may range from isolated formulas, sentences, or paragraphs, to entire articles copied from printed sources, speeches, or the work of other students.~~

4.22: Policy

4.2.1 Student's responsibilities. Academic honesty is expected of all students. The student is responsible for knowing how to maintain academic honesty and for abstaining from cheating, the appearance of cheating, and permitting or assisting in another's cheating.

4.2.2 Instructor's responsibilities. The instructor is responsible for fostering the intellectual honesty as well as the intellectual development of students, and should apply methods of teaching, examination, and assignments which discourage student dishonesty. If necessary, the instructor should explain clearly any specialized meanings of cheating and plagiarism as they apply to a specific course.

- The instructor must thoroughly investigate signs of academic dishonesty, take appropriate actions, and report such actions properly to prevent repeated offenses and to ensure equity.

4.33: Procedures - In order to ensure that the highest standards of professional and ethical conduct are promoted and supported at IPFW, academic departments should establish a written policy/statement, addressing the professional or ethical standards for their discipline, which is distributed to all students who are preparing in the discipline. Students have the responsibility to familiarize themselves with the academic department's policy/statement. (For additional information, see the Student Disciplinary Procedures section of the Code of Students Rights, Responsibilities and Conduct in the Bulletin)

4.3.1 Initial decision. An instructor who has evidence of cheating shall initiate the process of determining the student's guilt or innocence and the penalty, if any, to be imposed. An instructor shall make initial findings only after informing the student, during an informal conference held within seven calendar days of discovering the alleged cheating, of charges and evidence, and allowing the student to present a defense. The instructor may assign a grade of Incomplete to any student whose case cannot be resolved before the course grades are due in the Registrar's Office.

4.3.2 Reporting. During the period in which the student is permitted to drop courses, the instructor shall inform the Registrar promptly of any allegation of cheating, so that an accused student will not be permitted to withdraw from the course. The instructor who makes an initial finding that academic dishonesty has been practiced shall impose an academic sanction. Then, within seven calendar days, the instructor shall supply a written report to the student, the chair of the student's department, the dean

or director of the student's school or division, and the dean of students. This report shall summarize the evidence and the penalties assessed.

4.3.3Appeal. If a student's course grade is affected by the penalty, the student has the right to appeal the penalty imposed by an instructor through the IPFW grade appeals system.