

Minutes of the
Second Regular Meeting of the Thirty-First Senate
Indiana University-Purdue University Fort Wayne
October 17, 2011
12:00 P.M., Kettler G46

Agenda

1. Call to order
2. Approval of the minutes of September 12 and 26, 2011
3. Acceptance of the agenda – S. Davis
4. Reports of the Speakers of the Faculties
 - a. Indiana University – S. Davis
 - b. Purdue University – P. Dragnev
5. Report of the Presiding Officer – R. Barrett
6. Committee reports requiring action
7. a. Question Time (Senate Reference No. 11-3)
b. Question Time (Senate Reference No. 11-4)
8. New business
 - a. Educational Policy Committee (Senate Document SD 11-4) – J. Toole
 - b. Executive Committee (Senate Document SD 11-5) – S. Davis
9. Committee reports “for information only”
 - a. Curriculum Review Subcommittee (Senate Reference No. 11-5) – A. Livschiz
 - b. Curriculum Review Subcommittee (Senate Reference No. 11-6) – A. Livschiz
 - c. Curriculum Review Subcommittee (Senate Reference No. 11-7) – A. Livschiz
 - d. Faculty Affairs Committee (Senate Reference No. 11-8) – M. Masters
10. The general good and welfare of the University
11. Adjournment*

*The meeting will adjourn or recess by 1:15 p.m.

Presiding Officer: R. Barrett
Parliamentarian: A. Downs
Sergeant-at-Arms: G. Steffen
Secretary: J. Petersen

Attachments:

“Change to the Spring 2012 Advising and Registration Period” (SD 11-4)
“Grief Absence Policy for Student (GAPS)” (SD 11-5)
“2012 Benefits Update” (Attachment A)

Senate Members Present:

A. Argast, J. Badia, S. Batagiannis, A. Benito, S. Berry, C. Bradley, J. Casazza, C. Chauhan, M. Codispoti, C. Crisler, S. Davis, S. Ding, M. Dixon, P. Dragnev, C. Drummond, A. Eroglu, C. Gurgur, L. Hite, D. Huffman, Z. Isik-Ercan, R. Jensen, D. Kaiser, M. Kim, D. Lindquist, M. Lipman, A. Livschiz, H. Luo, M. Masters, G. McClellan, W. McKinney, A. Merz, A. Montenegro, G. Mourad, P. Ng, C. Nicholson, J. Niser, H. Odden, K. Otani, M. Qasim, L. Roberts, A. Schwab, R. Sutter, Z. Todorovic, J. Toole, B. Valliere, M. Wartell, M. Yen, Y. Zubovic

Senate Members Absent:

M. Alhassan, W. Branson, C. Crosby, D. Liu (sabbatical), D. Miller (sabbatical), K. Pollock, J. Taylor, A. Ushenko, R. Weiner, (1 HS Senator vacancy)

Faculty Members Present: J. Khamalah, M. Nusbaumer

Visitors Present: R. Costello, J. Dahl, T. Grady, D. Haynie (*Journal Gazette*), P. McLaughlin

Acta

1. Call to order: R. Barrett called the meeting to order at 12:03 p.m.
2. Approval of the minutes of September 12 and 26, 2011: The minutes were approved as distributed.
3. Acceptance of the agenda:

S. Davis moved to approve the agenda as distributed.

The agenda was approved as distributed.

4. Reports of the Speakers of the Faculties:

a. Indiana University:

S. Davis: There is not much to talk about with regards to Indiana University. The Blueprint Committee is going to set up teams to implement the Blueprint for Student Attainment. I know we have a couple of people on the committee: Mark Franke and me. We start meeting next week.

b. Purdue University:

P. Dragnev: During the last Senate meeting I was in West Lafayette, on duty. I would like to thank all of my colleagues for their trust in me, and I will try to do my best.

I was at the special advisory committee meeting which is an advisory committee to the presidential search chair, Trustee Mike Berghoff. As envisioned by Mike Berghoff, there will be three stages: 1) data gathering, which is going on right now. There is a public survey, and I want to remind you to fill it out. It is asking for qualities that are needed in a president of Purdue and the different challenges that we foresee. This survey expires October 21. Please, if you have not had a chance to turn it in, go back to your e-mail from

Morris Levy, who is the chair of the University Senate. That is the first stage, which is September-October.

2) The second stage is to collect and consider nominations, approximately 75-125, and then reduce those to 10. I assume there will be an interview process to reduce the nominees to 4.

3) The third stage is where those 4 names will be submitted to the Board of Trustees. Those 4 will be reduced to 1, who hopefully will accept the job by April or May. The process should end by April or May.

On September 30 I was at the first Board of Trustees meeting where I presented a small report on *IPFW: The Present and the Future*, and it is on the Board of Trustees website for those of you who want to see it. I had lunch with the president, and then met with the Intercampus Faculty Council. We talked about our resolution for proportional representation in the Purdue West Lafayette Senate. It might not pass, but it did awake the body that this is on the books and is supposed to correct all of these oversights of policies that reflect on whatever we do. Together, with John Niser, we are the members of the Intercampus Faculty Council from IPFW. There are two members from each regional campus, and two extra from IUPUI: one from the College of Sciences and one from the College of Engineering. We were there, as well as Bob Barrett, and we were determined to do our job. One of the things that will be discussed today could have been handled by that council, but it was not.

C. Bradley: With regard to the survey, will they release that data after it is gathered?

P. Dragnev: There will be a publicized report. I am still waiting to hear how the data will be collected.

5. Report of the Presiding Officer – R. Barrett:

R. Barrett: We are giving speaking privileges to Tina Grady when we get to the general good and welfare. She is going to take a few minutes and tell us about the new health care plan that comes out on October 23.

Also, speaking privileges are being given to our registrar, Patrick McLaughlin.

The three Senate leaders were invited to go to an Administrative Officer Council meeting. That is the first time that I can remember that happening on this campus. It was fascinating to watch. All of the deans were there, as well as Dr. McKinney and other key administrators. We heard about programs going on, and it was nice to watch that interaction as they all discussed them in that meeting. You can see the planning, the discussions, and the forward thinking. I think that is a nice place for all those discussions. We are well represented in the planning that is coming out of the VCAA Office. I do not want to give away anything, but there will be a brand-new program next summer for incoming, brand-new tenure-track faculty. You will be amazed what we are going to start on our campus. It is just going to be a wonderful thing, and we will all be saying that we wished we could have had that program.

We have been tasked to nominate people for the chancellor search committee, and we want to announce our first go-around on this. We have three from Indiana University, three from Purdue University, and we can nominate the co-chair for the committee.

S. Davis: The three from Indiana University (and we have tried to split them up by departments) are Brian Fife from Public Policy, Haig David-West from VPA, and Michael Nusbaumer from Sociology.

R. Barrett: We do have two senator seats on that search committee, and the obvious two were our two speakers since they are our elected people.

P. Dragnev: The Purdue faculty on the committee are Marcia Dixson, Max Yen, and Lowell Beineke.

R. Barrett: The co-chair had to be an administrator but not a vice chancellor. The co-chair could be an associate vice chancellor, so we nominated Carol Sternberger to serve as the co-chair on the committee. She served on the healthcare committee and she also served on one of the SNS committees, so she is familiar with them, and they are with her.

6. Committee reports requiring action: There were no committee reports requiring action.
7. a. Question Time (Senate Reference No. 11-3):

Q. The Registrar had ILCS perform a Waitlist Project during the Summer and Fall 2011 registration period. Would he please take a few minutes to speak to how successful the Project was and what will be available to faculty during the next registration period? In addition, there may be further questions from attending faculty. Has a notice been sent to all faculty beyond what was sent to chairs and department secretaries? (Policy attached).

Stan Davis
IU Speaker

S. Davis: Attached to the question is a letter from Patrick and also the policy.

P. McLaughlin: We are very excited about this functionality, and that we were able to roll it out into the system. There are 172 classes, as of this morning, that have been signed on to participate in the waitlist option. I think that number will increase as classes begin to fill. Today is the first day of spring registration.

S. Davis: You have to actively put it in the system. This is why I found it important to get this out to all faculty and chairs.

P. McLaughlin: Let us know if you would like your class to have the waitlist option. What occurs is, when the class is full, students receive a message that the class is closed; however, they can waitlist, and then they are offered that option. All of this is online. They are notified by e-mail that a spot has opened, and they have 24 hours to respond and sign up for the class. We had a very successful pilot with the ILCS Department. They were very pleased. We chose them because they have been conducting their own waitlist manually for years. I believe they are very pleased.

A. Benito: We are.

P. McLaughlin: It went very well in summer and fall, so now we are ready to roll it out to everyone. Just let your department secretary know that you would like that function added to your class section. It is a very simple online form that they complete, and then it comes to our office.

b. Question Time (Senate Reference No. 11-4):

Q: Would the administration please speak to the issue of School and Department S&E? As the number of faculty (full and part-time), students and student credit hours grow; the expectations of academic contribution, teaching scholarship and community engagement by faculty increases; and travel, supplies and electronic support costs for these efforts increase; the S&E budgets remain stagnant to a 1 or 2 percent increase per year. How is the university planning to fill this funding/expectation gap?

Stan Davis
IU Speaker

W. McKinney: Enrollment is up. We have been setting record enrollments, particularly with respect to headcount, also with respect to credit hours, although credit hours are a little bit flat this year. The trend has certainly been for those numbers to go up. What is important to remember, however, is that particularly in the last several years, enrollment increases have taken on a decidedly non traditional look. Much of the headcount increase is coming in high school dual credit; and, as Mark Franke is fond of pointing out, fully 20 percent now of our student credit-hour generation does not occur at 2101 E. Coliseum. It is either online or somehow off campus.

Not all credit-hour generation nor all enrollment will have an equal kind of S&E impact. Regardless of that, I am cognizant of the fact that there are S&E pressures; that is just a fact of our budget. Furthermore, and it certainly has been the practice in the past, when there were budget increases, most of that money would go into faculty salaries and not into S&E. If this body wants to look at S&E and make that a budget priority as opposed to faculty salary increases, say the word, and we will obviously listen and take a look at it.

All of that being said, there needs to be an examination of S&E budgets. The offices of Academic Affairs and Financial Affairs have sat down over the course of the last month, and I have asked my colleagues in the Office of Financial Affairs to provide us with a ten-year picture. That is probably the best window through which to look since that can capture much of the enrollment increases as it will give us a good historical look. That would give us a ten-year picture of S&E budgets and expenditures, and map that together with enrollments. There is no doubt in my mind that we have to address S&E. Once we get that ten-year picture from the Office of Financial Affairs, we will handle this like everything else that we handle. It will be open, transparent, we will work with the leadership of this body, and we will work with deans and department chairs. The costs of consumables and travel have gone up. We do have more students, although the distribution is somewhat different and becoming more and more different because of non traditional kinds of enrollment. We will work on it together. When we have those data in our hands, we will begin to address it. This has to be a collaboration, and that is the way we will work it. I am more than happy to address anything else from the Senate.

S. Davis: One of the reasons this came up is because of the taxing of the departments and schools for Blackboard and the cost of maintaining it. I realize this has to be paid for. The deans only have so much money so they are allocating it to departments. It is taking even more out of the S&E budget; and, if we do have Blackboard up and running, what about replacement of computers?

W. McKinney: This is always one of the issues of new technology. There is not only an initial outlay in terms of a one-time expense, but there are also recurring expenses. The new Blackboard is a recurring expense. We have the new Blackboard because, as you all know, we were in a Blackboard Vista contract with the other three Purdue University campuses, and, from the time I arrived here, this was the consistent complaint about instructional technology. Blackboard Vista is an old technology; it is at least seven years old and, because it was a system-wide contract, it was often unresponsive to our needs.

This all came to a head last spring term during finals week when there was an announced shutdown of Blackboard. I believe it was the Thursday before our finals week was to begin. So it was announced, but it was as inconvenient as it could be for our campus. There was just enough uproar that we were able to shrink the window of the shutdown a little bit. Regardless, there was still Blackboard downtime before our finals week. This led to a number of very hastily arranged conversations between the Senate leadership, ACITAS, the Information Technology Policy Committee, Information Technology Services, Financial Affairs, and Academic Affairs. All things considered, the decision was made to move forward with the new Blackboard. Yes, there is a cost. This is Blackboard Learn, the full-blown Blackboard. We have a Blackboard technician who works for us who, at any given time, only oversees three or four universities at once. We have 24/7 on-call tech support. Information Technology Services and the Office of Financial Affairs have absorbed most of the cost of this new Blackboard system. The Office of Academic Affairs has absorbed some of the cost. When it came right down to it, \$40,000 of that has come out of the schools and colleges. Based upon however the individual deans saw fit to take their share of that \$40,000, some of it came out of some of the deans' S&E, departments' S&E, and some of it has come out of other budgetary sources as well. However, that does pose some additional challenges in some cases. This is why, in addition to the other S&E pressures, we have to take a look at the full picture of S&E.

What most of you know, whenever an issue has arisen such as a department needing resources, we find you the resources. The current situation does not make planning any easier. We are going to take a look at this bigger picture. We will work together on it, and as soon as I have those numbers from the Office of Financial Affairs, I will make sure the leadership and deans are aware of it, and we will get busy.

P. Dragnev: In my role as interim chair of the math department, I would like you to take a look at our phone costs. Of our \$40,000 S&E, \$10,000 goes towards landlines. Can the university look at somehow reducing that cost? Can we get away from every single office having a landline phone?

W. McKinney: It does bring an interesting concept.

P. Dragnev: If you pull that cost out, that may solve the problem.

W. McKinney: Part of the responsibility of having instructional technology is that you have recurring expenses and one-time expenses. These are important one-time expenses that we need to address for a number of reasons. We have Blackboard Learn coming online in January, and we have Windows 7 that will render some office machines at least very slow if not obsolete. This is an issue that will be coming forth, that I will be bringing to ITPC and, it is one at which Bob Kostrubanic, Walt Branson, and I are taking a look. We need to consider that outlay at the same time as we look at other non-recurring expenses; for instance, the wireless network on campus. It needs work and routine maintenance, but rest assured that desktop machines are a part of the conversation.

8. New business:

a. Educational Policy Committee (Senate Document SD 11-4) – J. Toole:

J. Toole moved to approve SD 11-4 (Change to the Spring 2012 Advising and Registration Period). Seconded.

Motion to approve passed on a voice vote.

b. Executive Committee (Senate Document SD 11-5) – S. Davis:

S. Davis moved to approve SD 11-5 (Grief Absence Policy for Student [GAPS]). Seconded.

M. Lipman moved to change the address of the document to University Senate as opposed to Purdue Educational Policy Committee. Seconded.

J. Toole made a friendly amendment to change the wording within the body of the memo as well.

Motion to amend the address of the document as well as the same wording in the body of the document passed on a voice vote.

S. Davis moved to add another WHEREAS statement citing academic autonomy and accepting Jack Dahl and Marcia Dixson's wording of that statement. Seconded.

Motion to add another WHEREAS statement passed on a voice vote.

Motion to approve SD 11-5, as approved, passed on a voice vote.

9. Committee reports "for information only":

a. Curriculum Review Subcommittee (Senate Reference No. 11-5) – A. Livschiz:

A. Livschiz presented SR No. 11-5 (Proposal for Minor in Medieval Studies) for information only.

b. Curriculum Review Subcommittee (Senate Reference No. 11-6) – A. Livschiz:

A. Livschiz presented SR No. 11-6 (Proposal for Minor in Professional and Applied Ethics) for information only.

c. Curriculum Review Subcommittee (Senate Reference No. 11-7) – A. Livschiz:

A. Livschiz presented SR No. 11-7 (Proposal for Certificate in Information Systems Application) for information only.

d. Faculty Affairs Committee (Senate Reference No. 11-8) – M. Masters:

M. Masters presented SR No. 11-8 (Upward Feedback: Review of Associate Vice Chancellors) for information only.

10. The general good and welfare of the University:

M. Wartell: I just returned from Korea, where we signed two more Memoranda of Understanding with Anyang University and Namseoul University. I was fortunate to visit with three of our students who are over at Anyang for this semester. The effect on those students is just incredible. Convincing our students to take advantage of these out-of-country opportunities ought to be a major part of what we focus on. Even after 1 ½ months there, these students' lives have changed significantly. Their experiences have opened up a whole different world. One of them had not been out of the state before. It is not just for history, language or political science majors; one of them is a computer engineering major, one is in philosophy, and the other is in OLS. Some of these experiences are mostly paid for by the host university. Anyang University gave them \$800 toward their air fare. They do not pay tuition there, they pay it to us. They get free room and \$150 subsistence every month. That is a deal you can hardly refuse.

Namseoul University is going to be doing the same thing, and I think we are going to see the same with Taiwanese universities very soon. I encourage you to contact Bryan Mylrea and find out about these opportunities for your students. There also will be more opportunities for faculty. In fact, from the other side of the coin, we are going to have four faculty members from Hangzhou University here, starting in the spring, for an entire year learning how to teach classes in English. They are going to have four of our faculty mentors that they work with, and then they are going to be teaching on their own for the second half of their stay. That, too, will be a great experience for us and obviously for them. We are going to be doing more and more of that.

With respect to the S&E budgets, there was not quite as much detail there as could have been. The Budgetary Affairs Subcommittee has, time after time, recommended that faculty salaries be our priority. When we have expanded budgets, which we have just about every year, all of it has been taken up with faculty salaries and unavoidable, things like utilities, medical insurance, etc. For every one percent of salary increase on the entire campus, that is \$600,000-\$700,000 out of our budget. When you are looking at two percent raises and the entire budget only goes up a couple million dollars, \$600,000-\$700,000 per one percent eats up an incredible amount of money. You know from your own experience that utilities go up. All of that takes a toll on our budget. We could rebalance if we look carefully at the S&E

budgets and redo them, but somebody is going to lose when others gain. That is a possibility.

We will not see a change for next year. For example, if our latest budgetary model indicates a 3 percent raise, we would be about \$600,000 in the negative out of balance with respect to the entire budget. We can cover \$600,000 out of balance, but not very many times. Redoing the budget would be a major challenge.

Please encourage your students about international experiences. We are getting more and more international students. We had about 190 last year and 220 this year. Please continue to encourage those people. We get very few international students who are not excellent students, and they are really interesting to have in classes. The ones with whom I have interacted are all here wanting to experience American culture and education. They are very serious students, and it is a joy to have them here.

Z. Isik-Ercan: It is hard to access all of the information online about the international opportunities. I would like to see more information available.

G. McClellan: If you would like the international website enhanced for the purposes of better international recruiting, I will be happy to carry that suggestion forward.

M. Wartell: It will happen.

T. Grady presented the new Benefit Plans for IU and Purdue (see attachment).

S. Davis: What is the deductible for medical?

T. Grady: It is still \$1,300. Everything is still under CIGNA as far as health plan administration. FSA is the only piece moving to Payflex. Medco will handle the pharmacy end.

M. Yen: As I also have Purdue benefits, do I need to sign the tobacco statement?

T. Grady: Yes. I would because it also affects any life insurance rates. I brought some flyers. You will be getting a lot of these as they discuss the different plans.

P. Dragnev: Is there any way that we can get a better dental plan?

T. Grady: I would love to be able to have the time to look at even offering Signature Care's dental here, but with some of the quirky stuff that has been going on with benefits lately, I have not had the time to pursue that. I know they are looking at dental, but not enough.

S. Davis: As Rose Costello is here, I would like to congratulate you and the entire staff on the way you are helpful when there are problems. You are always there and get back to us, and I would like to thank you.

T. Grady: I know how frustrating it is to get caught up in the flexible spending program or a claim that you do not think was done appropriately. We can help you navigate through these problems.

D. Lindquist: When was the latest information received about the Indiana University smoking cessation program?

T. Grady: The latest information was sent out early in the summer. They were saying it had to be done by August, because that is when I started getting some calls where people were saying their rates went up all of a sudden. They were actually doing rate adjustments throughout this year, which was a surprise.

D. Lindquist: I have a family member on staff at Bloomington, and apparently it has become a real hot issue there in the last couple of weeks. It may or may not still be there.

T. Grady: I checked the data this morning, and it was still there. They have implemented the surcharge there throughout the year, and they sent out an affidavit to everyone through e-mail. If you did not return it, your rates increased. It was quite a surprise. They are a little disjointed right now with their wellness plans.

11. The meeting adjourned at 1:03 p.m.

A handwritten signature in black ink that reads "Jacqueline J. Petersen". The signature is written in a cursive, flowing style.

Jacqueline J. Petersen
Secretary of the Faculty

TO: Fort Wayne Senate
FROM: James Toole
DATE: October 17, 2011
SUBJ: Change to the Spring 2012 Advising and Registration Period
DISPOSITION: To the presiding officer for implementation

Whereas, The printed *Spring 2012 Schedule of Classes* currently in distribution shows the final advising and registration period as being January 2-5, 2012; and

Whereas, IPFW will be closed on Monday January 2, 2012 in observance of the New Year's Day holiday;

Be It Resolved, That the Spring 2012 final advising and registration period at IPFW be changed to January 3-5, 2012.

To: University Senate

From: IPFW Faculty Senate

Re: Grief Absence Policy for Student (GAPS)

Date: October 21, 2011

WHEREAS, The IPFW Faculty Senate would like to respectfully remind the University Senate that while the Management Agreement states that "Purdue shall be responsible for all policies related to student matters," it also states that "IPFW student rights, responsibilities, and standards of conduct will be established by campus administrators in consultation with the student and faculty government organizations . . ." and that "The IPFW Faculty senate will be delegated the usual responsibilities of faculty governance, including . . . other appropriate faculty and student matters."; and

WHEREAS, We interpret that to mean that while IPFW policies affecting student and/or faculty need to be "consistent with the principles established by Purdue and Indiana Universities," the IPFW campus has the responsibility, obligation, and right to establish its own policies regarding student attendance, discipline, etc.; and

WHEREAS, The Trustees of Purdue University granted academic autonomy to the Fort Wayne campus on November 14, 1974; and

WHEREAS, this action included approval of separate academic regulations, including a separate class attendance policy, for the Fort Wayne campus;

BE IT RESOLVED, That the recent Grief Absence Policy for Student (GAPS) created as a "Purdue System" policy impinges on our rights and responsibilities. We would respectfully request that, at the very least, that impingement be recognized and IPFW not be expected to follow the policy, or at the most, the policy have the word "System" stricken from the text.

Thank you for consideration of our concerns.

2012 BENEFITS UPDATE

(Attachment A)

IU Open Enrollment

November 7 – 18

If an employee does not make any enrollment changes the following remain unchanged:

- Medical, Dental and Personal Accident Insurance
- HDHP PPO plan, University HSA contributions will increase, employee contribution will remain the same under 2011 IRS maximums.

Must enroll in Tax Saver Benefit Plan

Tobacco Surcharge

IU Changes

- Medco - Prescription Benefit Manager
- IU contributions to HSA will increase:
 - Employee - \$1,200
 - Family - \$2,400
- IRS HSA Maximums will increase:
 - Employee - \$3,100
 - Family - \$6,250
- Other fundamental adjustments
- Medical rates base on annual salary, <\$30,000 up =>\$250,000 (7 tiers)

Purdue Open Enrollment

October 24 – November 23

www.ebenefits.com/purdue

Purdue Changes

- \$250 per tobacco user surcharge
 - Default will be “tobacco user”
 - Indiana State Law/Legal Response
- Choice Fund with HSA
 - Medco - Prescription Benefit Manager
- All plans
 - **Choice Plan** – 10% premium increase
 - **Incentive Plan** – 15% premium increase
 - **Copay Plan** – 30% premium increase
 - Lab Benefits
 - 100% at Preferred lab
 - Lab Corp.
 - Quest
 - 70% at In-network lab
 - **PayFlex** - Flexible Spending Administrator
 - 2011 FSA claims must be faxed to CIGNA
 - Other fundamental adjustments