

Minutes of the
Fourth Regular Meeting of the Thirty-Third Senate
Indiana University-Purdue University Fort Wayne
December 9, 2013
12:00 P.M., Kettler G46

Agenda

1. Call to order
2. Approval of the minutes of November 11, 2013
3. Acceptance of the agenda – B. Valliere
4. Reports of the Speakers of the Faculties
 - a. Indiana University – M. Nusbaumer
 - b. Purdue University – P. Dragnev
5. Report of the Presiding Officer – A. Downs
6. Special business of the day –Parliamentary Procedure – J. Malanson
7. Committee reports requiring action
 - a. Indiana University Committee on Institutional Affairs (Senate Reference No. 13-12) – M. Nusbaumer
 - b. Educational Policy Committee (Senate Document SD 13-8) – Y. Zubovic
 - c. Executive Committee (Senate Document SD 13-9) – B. Valliere
 - d. Executive Committee (Senate Document SD 13-10) – B. Valliere
 - e. Executive Committee (Senate Document SD 13-11) – B. Valliere
8. Question Time
 - a. (Senate Reference No. 13-14) – J. Malanson
 - b. (Senate Reference No. 13-15) – J. Malanson
 - c. (Senate Reference No. 13-16) – J. Badia
9. New Business
 - a. Educational Policy Committee (Senate Document SD 13-12) – Y. Zubovic
10. Committee reports “for information only”
 - a. Graduate Subcommittee (Senate Reference No. 13-17) – C. Sternberger
11. The general good and welfare of the University
12. Adjournment*

*The meeting will adjourn or recess by 1:15 p.m.

Presiding Officer: A. Downs
Parliamentarian: J. Malanson
Sergeant-at-Arms: G. Steffen
Secretary: S. Mettert

Attachment:

- “Results of the Election of the Indiana University Faculty Board of Review” (SR No. 13-13)
- “Code for grade not submitted” (SD 13-8)
- “Approval of replacement member of the University Resource Policy Committee” (SD 13-9)
- “Approval of replacement member of the Executive Committee” (SD 13-10)
- “House Joint Resolution 6” (SD 13-11)
- “Proposed amendment to the IPFW Academic Regulations and Procedures” (SD 13-12)

Senate Members Present:

T. Adkins, J. Badia, S. Batagiannis, E. Blakemore, V. Carwein, J. Casazza, S. Davis, M. Dixon, C. Drummond, C. Erickson, A. Eroglu, T. Grove, C. Gurgur, G. Hickey, R. Hile, P. Iadicola, L. Johnson, M. Jordan, D. Kaiser, G. Karaatli, M. Lipman, D. Liu, A. Livschiz, M. Max, G. McClellan, D. Momoh, J. Niser, M. Nusbaumer, H. Odden, K. Pollock, R. Rayburn, S. Savage, A. Schwab, H. Sun, H. Tescarollo, B. Valliere, L. Vartanian, M. Wolf, M. Yen, Y. Zubovic

Senate Members Absent:

M. Alhassan, J. Anderson, S. Ashur, C. Chauhan, C. Crosby, B. Dattilo, P. Dragnev, C. Duncan, C. Ganz, B. Kingsbury, J. Neumann, R. Pablo, H. Samavati, S. Stevenson, R. Sutter, N. Virtue

Faculty Members Present:

J. Burg, M. Coussement, S. Hanke, J. Leatherman, S. Sarratore, C. Sternberger, K. Zepeda

Visitors Present:

R. Kostrubanic

Acta

1. Call to order: A. Downs called the meeting to order at 12:00 p.m.
2. Approval of the minutes of November 11, 2013: The minutes were approved as distributed.
3. Acceptance of the agenda:

B. Valliere moved to approve the agenda as distributed.

The agenda was approved as distributed.
4. Reports of the Speakers of the Faculties:

a. Indiana University:

M. Nusbaumer: First, I would like to wish everyone joyous and peaceful holidays. Also, just a note most of you are aware that both the Chief and Financial Officer, and Promo of Purdue University will be leaving. The two people that will be replacing them will be to President Daniels first major selection. Those who are selected will have a significant impact on this campus. At this point, I am concerned as to what level of representation we may have as a campus.

b. Purdue University:

P. Dragnev: Our Purdue Speaker is in Europe discussing Math. He did want me to wish everyone a nice time over your break, and good luck with the holidays. More importantly, he wanted to point out the Intercampus Faculty Council is one of the body's in the Purdue system that gives us a little more voice at West Lafayette. They are looking at a new download, and changing a way of communicating. This should result in more information in moving backwards and forwards, which we think is a good thing.

5. Report of the Presiding Officer – A. Downs:

A. Downs: I want to say good luck with finals, and last minute grading. For those of you not on the Promotion and Tenure Taskforce they have been meeting on a weekly basis, and are making pretty good progress. The candidates for Vice Chancellor for Financial and Administrative Affairs, and Vice Chancellor for Advancement are on campus. The first meeting for Vice Chancellor for Advancement was on Friday December the 6th and also on the 9th, 11th, and 17th all in Neff 101 at 1:00. The meetings for Vice Chancellor for Financial and Administrative Affairs are December 11th and 12th from 11-12 both days. The meeting on the 11th is in LA 159, and the meeting on the 12th is in Neff 101.

6. Special business of the day: Parliamentary Procedure – J. Malanson:

J. Malanson explained the parliamentary procedures and the importance of why we use them to apply order.

7. Committee reports requiring action:

a. Indiana University Committee on Institutional Affairs (Senate Reference No. 13-12) – M. Nusbaumer

The ballots were distributed for the election of the Faculty Board of Review (see Senate Reference No. 13-13 for results).

b. Educational Policy Committee (Senate Document 13-8) – Y. Zubovic:

Y. Zubovic moved to approve Senate Document SD 13-8 (Code for Grade Not Submitted).

Motion to approve passed on a voice vote.

c. Executive Committee (Senate Document 13-9) – B. Valliere:

B. Valliere moved to approve Senate Document SD 13-9 (Approval of replacement member of the University Resource Policy Committee).

Motion to approve passed on a voice vote.

d. Executive Committee (Senate Document 13-10) – B. Valliere:

B. Valliere moved to approve Senate Document SD 13-10 (Approval of replacement member of the Executive Committee).

Motion to approve passed on a voice vote.

e. Executive Committee (Senate Document 13-11) – B. Valliere:

B. Valliere moved to approve Senate Document SD 13-11 (House Joint Resolution 6).

Motion to approve passed on a voice vote.

8. Question Time:

a. (Senate Reference No. 13-14) – J. Malanson:

Q: What institutional research, if any, has been done to determine the specific reasons why so many IPFW students do not take 15 credit hours per semester or graduate in 4-6 years? We have all heard the generic reasons that our students have jobs, families, and “busy lives,” but have we investigated the specific dynamics at work (e.g., number of students with excess credits and attempted hours upon graduation and the causes of those excess credits and attempted hours; average number of hours worked and the impact these hours have on student performance; performance of full-time vs. part-time students, in terms of GPA, graduation rates, time-to-graduation; student-advisor contact vs. semesters to graduation, etc.) in order to help us devise and enact more targeted reforms, assistance programs, or information campaigns?

Jeff Malanson
Department of History

G. McClellan: It really is a strong question. The short answer is that we need to look. We have studied why people stay and why people go, but to my knowledge I do not see studies on why people take as long as they take to do what they do. It is an excellent question, and am happy to say let’s take that up. Jeff and I will discuss putting a group together to explore that question.

b. (Senate Reference No. 13-15) – J. Malanson:

Q: Knowing that effective advising can play a critical role in helping students make informed decisions when choosing classes (helping them to minimize wasted credits and thus graduate in a more timely manner), why

doesn't IPFW require students to meet with their advisors before registering for classes, especially in the first few semesters?

Jeff Malanson
Department of History

G. McClellan: In the end, whether we have mandatory advising program should ultimately be up to the faculty. I believe these are faculty rights, and I support them. Students have seat one when it comes to their success, and I believe students should have a choice about a lot of things. We do have mandatory advising for some students. We now have this category called "conditional admits" and they have mandatory advising. We also have mandatory advising for our athletes. If we decided we wanted to go to mandatory advising for everyone we would have to have a serious conversation about resource allocation. We want to make sure we are not requiring students to waste their time, but requiring students to do something more meaningful.

M. Dixon: I have a comment and a question. My comment is right now departments can do mandatory advising if we want to. We can go in to banner and put holds on, and make students come in and see an advisor. My question is you mention conditional admits have to have mandatory advising. Do we require exploring students to have mandatory advising?

G. McClellan: We do not currently require them to. We do encourage them to, but not require.

M. Nusbaumer: Do you have any numbers or percentages of the departments that require mandatory advising?

G. McClellan: No, I do not have any rigorous look at that. I just worked on this weekend of students that are registered for this term full-time who are not registered for next term. There were about 170-180 of them that had these academic holds. A lot of them were engineering, but other than that I do not have a rigorous look at that.

P. Iadicola: At one time we did have a mandatory signature where students had to meet with your advisor in order to get a signature. We were discouraged when we went electronic in terms of registration of classes. We were never told of what methodology we could use if we wish to have holds.

G. McClellan: I do not want to encourage anyone to get into each individual faculty member making that decision. At a department level that is fine. What drives it is what works best for each student.

L. Vartanian: In my home department we had a pretty well developed organized systematic approach of mandatory advising for at risk students. We discontinued it because there were many problems with it. I just want that out there as a cautionary advice.

G. McClellan: If the Senate so chose I would guess the Student Affairs Committee could convene that conversation and take a look at that.

J. Casazza: From the same advantage point. We do the same thing and it works very well. It proves very useful for us, because we know where we have one time a semester where we can talk with them about their progression.

G. McClellan: The one thing I do not want us to do is say we have a mandatory advising policy, but do not enforce it.

c. (Senate Reference No. 13-16) – J. Badia:

Q: I understand that 12 tenure-track positions were approved this year. Which departments received these positions? What metrics or criteria were used to rank the entire list of requested positions to arrive at these 12? And, will the same metrics/criteria be used next year as well?

Janet Badia
Department of Women's Studies

V. Carwein: The deans have a list of all the 12 positions in search. You should be able to get those from your deans. In terms of the question relative to criteria I know some of the factors looked at, but do not know all of them. I think first and foremost the criteria is coming from the main priorities from the deans. I know another concern had to do with the vacancies from last year. Another factor that was looked at was some of the colleges have a lot of clinical and there was a desire to try to address that. That is about the best I can tell you at this point. In terms of criteria for next year I expect that to come from the deans.

A. Downs: Would you like a more detailed response added to the minutes, or have him address it more at the next Senate meeting?

J. Badia: I would like it more addressed at the next meeting.

9. New business:

a. Educational Policy Committee (Senate Document SD 13-12) – Y. Zubovic:

M. Nusbaumer moved to approve SD 13-7 (Indiana Commission for Higher Education Statement on Research at Regional Campuses).

Motion to approve postponing till January 2014 passed by a voice vote.

10. Committee reports “for information only”:

a. Graduate Subcommittee (Senate Reference No. 13-17):

Senate Reference No. 13-17 (Proposal for the Doctor of Nursing Practice) was presented for information only.

11. The general good and welfare of the University:

There was no general good and welfare of the University.

V. Carwein: I do not know the historical practice here, but I would be happy to add an employee on the search committee for us if that is something you would desire?

A. Downs: We do not usually vote, but I see a lot of head nods.

V. Carwein: Could I get some names that I would forward on to the President?

A. Downs: We could do that.

M. Dixon: I would nominate Mike Nusbaumer. He would do an excellent job on the committee.

M. Nusbaumer: As much as I appreciate that we should probably submit a few members.

G. McClellan: I am not sure what the sense of urgency is, and if you want to open this up to your faculty membership at-large.

A. Downs: I was going to suggest that the Executive Committee would take this up and figure something out for you.

A. Livschiz: I forgot to ask you this before the meeting. I was just wondering if the issue of people working on Christmas Eve?

S. Davis: The problem is they do not want to lose the hours, and some have arranged baby-sitting already. There is an attempt to work this out and shift the hours so they can get out earlier.

M. Nusbaumer: What I found most troubling is rather than pulling them to ask they have been told they are working. I think that is part of the problem.

S. Davis: Physical Plant is trying to work this out with them and shift the hours.

M. Dixon: Faculty Affairs Committee would like to encourage you all to support out LTL's. We do now have the system set back up to do the Associate Faculty award. It is a faculty award that is supported by faculty. If you have an opportunity you can go to ipfw.edu and put in give it will take you to the givenow page. Then you can go to non-department awards, and there it will allow you to make a contribution. Last year we did not have enough money to make that award, and Faculty Affairs would like to give this award this year.

S. Davis: First, let me emphasize the importance of doing the online training. We still have a good number of people that have not looked at these. We could run into more liability by having these available and not forcing them. I really encourage the viewing of the online training. On a positive note, starting Summer Session I the reimbursement will be 11.1 percent up from the 10 percent of previous years.

L. Vartanian: Is the increase accompanied by an increase of the number of students that is necessary to carry the course?

S. Davis: They are not tied together. This is a Purdue system ruling.

M. Nusbaumer: In that case, will it apply to IU benefitted faculty?

S. Davis: No.

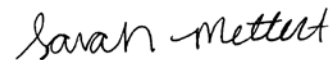
A. Livschiz: I am not an IU benefitted employee, but that does seem a little unfair.

S. Davis: That is because they have different benefits than Purdue benefitted. They are totally different salary compensations.

A. Downs: Justin Bush has asked us all to renew our IPFW licenses plate. I would like to thank the three IPSGA students for attending on a regular basis, and being part of our IPFW Senate.

S. Davis: I want to point out the work that Carol Sternberger has done on this DNP. She really deserves credit for all the work she has done.

12. The meeting adjourned at 1:15 p.m.



Sarah Mettert
Secretary of the Faculty

MEMORANDUM

TO: Indiana University Faculty

FROM: Michael Nusbaumer, Chair
Indiana University Committee on Institutional Affairs

DATE: 13 December 2013

SUBJ: Results of the Faculty Board of Review Election

The following faculty members were elected to serve on the Indiana University Faculty Board of Review by Indiana University Senators. Their terms are from 1 February 2014 to 31 January 2015.

Brian Fife
M. Gail Hickey
Joseph Khamalah
Ann Livschiz (Chair)
Karla Zepeda

Alternates:

Sheena Choi (1st alternate)
Linda Wright-Bower (2nd alternate)
Lidan Lin (3rd alternate)

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TO: IPFW Senate

FROM: Educational Policy Committee
Yvonne Zubovic, chair

DATE: November 15, 2013

RE: Code for Grade Not Submitted

WHEREAS, under the current system if a grade has not been submitted by the grade entry deadline the course enrollment does not appear on the student record; and

WHEREAS, courses for which grades are not received until the end of a term such as in the school based program are not listed in the student record until the grade is received and processed; and

WHEREAS, this omission leads to confusion for students and advisors who do not know the grade was not submitted; and

WHEREAS, this confusion could be reduced if it were communicated to a student that a final grade has not been received or processed;

BE IT RESOLVED, that the Registrar will enter a placeholder code of NS, for Grade Not Submitted, to all enrollments when the grade entry deadline is missed or to reflect the status of a grade which will be received after the end of the term (for example, school based program grades). Any course with the NS placeholder is omitted from GPA computation. The NS is replaced by a submitted grade. This change will be effective beginning Spring 2014.

MEMORANDUM

TO: Fort Wayne Senate

FROM: Executive Committee
Brenda Valliere, Chair

DATE: November 19, 2013

SUBJ: Approval of replacement member of the University Resources Policy Committee

DISPOSITION: To the Presiding Officer for implementation

WHEREAS, The Bylaws of the Senate provide (5.1.2.) that "... Senate Committees ... shall have the power to fill Committee vacancies for the remainder of an academic year, subject to Senate approval at its next regular meeting"; and

WHEREAS, There is one vacancy on the University Resources Policy Committee; and

WHEREAS, Bruce Kingsbury has already been elected to serve a term on the University Resources Policy Committee from 2012 – 2015; and

WHEREAS, The University Resources Policy Committee has appointed Bruce Kingsbury for the remainder of the 2013-14 academic year;

BE IT RESOLVED, That the Senate approve this appointment.

MEMORANDUM

TO: Fort Wayne Senate

FROM: Executive Committee
Brenda Valliere, Chair

DATE: November 19, 2013

SUBJ: Approval of replacement member of the Executive Committee

DISPOSITION: To the Presiding Officer for implementation

WHEREAS, The Bylaws of the Senate provide (5.1.2.) that "... Senate Committees ... shall have the power to fill Committee vacancies for the remainder of an academic year, subject to Senate approval at its next regular meeting"; and

WHEREAS, There is one vacancy on the Executive Committee; and

WHEREAS, The Executive Committee has appointed Ada Di as the replacement member for the remainder of the 2013-14 academic year; and

BE IT RESOLVED, That the Senate approve this appointment.

TO: The Fort Wayne Senate
FROM: Executive Committee
Brenda Valliere, Chair
RE: House Joint Resolution 6
DATE: November 25, 2013

WHEREAS, House Joint Resolution 6 reads as follows: “Section 38. Only a marriage between one (1) man and one (1) woman shall be valid or recognized as marriage in Indiana. A legal status identical or substantially similar to that of marriage for unmarried individuals shall not be valid or recognized.”, and

WHEREAS, the Purdue University Senate has registered its opposition to House Joint Resolution 6, and

WHEREAS, the Indiana University Faculty Council has registered its opposition to House Joint Resolution 6

BE IT RESOLVED, the IPFW Senate stands in opposition to House Joint Resolution 6.

TO: IPFW Senate

FROM: Educational Policy Committee
Yvonne Zubovic, chair

DATE: November 26, 2013

RE: Proposed Amendment to the IPFW Academic Regulations and Procedures

WHEREAS, course grades are to be delivered to the Registrar's Office no later than 5:00 p.m. on the Monday following the last scheduled examination according to Section 5.5 of the Academic Regulations;

WHEREAS, the Registrar's Office needs sufficient time after the grade deadline to process grades;

WHEREAS, a grade submission deadline of 5:00 p.m. on Monday does not provide sufficient time;

BE IT RESOLVED, that Section 5.5 of the Academic Regulations be amended to read: Grade reports. Course grades are to be submitted to the Registrar's Office as completed but not later than 12:00 p.m. on the Monday following the last scheduled examination.