

Minutes of the
Seventh Regular Meeting of the Twenty-Seventh Senate
Indiana University-Purdue University Fort Wayne
March 17, 2008
12:00 P.M., Kettler G46

Agenda

1. Call to order
2. Approval of the minutes of February 11, 2008
3. Acceptance of the agenda – B. Abbott
4. Reports of the Speakers of the Faculties
 - a. Purdue University – N. Younis
 - b. Indiana University – M. Nusbaumer
5. Report of the Presiding Officer – S. Davis
6. Special business of the day – Memorial Resolution (Senate Reference No. 07-14) – L. Meyer
7. Committee reports requiring action
 - a. Faculty Affairs Committee (Senate Document SD 07-8) – C. Hill
 - b. Faculty Affairs Committee (Senate Document SD 07-9, withdrawn) – C. Hill
 - c. Faculty Affairs Committee (Senate Document SD 07-10) – C. Hill
 - d. Educational Policy Committee (Senate Document SD 07-11) – J. Tankel
 - e. Educational Policy Committee (Senate Document SD 07-12) – J. Tankel
 - f. Educational Policy Committee (Senate Document SD 07-13) – J. Tankel
8. New business
9. Committee reports “for information only”
 - Executive Committee (Senate Reference No. 07-15)
10. The general good and welfare of the University
 - Emergency Preparedness – W. Branson
11. Adjournment*

*The meeting will adjourn or recess by 1:15 p.m.

Presiding Officer: S. Davis
Parliamentarian: A. Downs
Sergeant-at-Arms: G. Steffen
Secretary: J. Petersen

Attachments:

- [“Replacement of SD 99-5 \(Promotion and Tenure Procedures for the Division of Public and Environmental Affairs\)” \(SD 07-8\)](#)
- [“Senate Salary Increment Recommendations” \(SD 07-10\)](#)
- [“Proposed Revisions to SD 85-18 \(Academic Regulations – Placement Process\)” \(SD 07-11\)](#)
- [“Academic Regulations” \(SD 85-18, pages 4 and 5\)](#)
- [“Report on Minor in Military Science \(as requested by Senate\)” \(SD 07-12\)](#)
- [“Establishing an IPFW Graduate Faculty” \(SD 07-13\)](#)

Senate Members Present:

B. Abbott, N. Adilov, A. Argast, W. Branson, J. Burg, C. Champion, S. Ding, P. Dragnev, B. Dupen, C. Erickson, R. Friedman, J. Garrison, J. Grant, T. Grove, I. Hack, S. Hannah, J. Hersberger, C. Hill, J. Jackson, D. Lindquist, M. Lipman, D. Liu, G. McClellan, K. McDonald, L. Meyer, G. Mourad, K. Moustafa, D. Mueller, A. Mustafa, M. Nusbaumer, H. Odden, E. Ohlander, T. Parker, K. Pollock, L. Roberts, J. Summers, R. Sutter, J. Tankel, C. Thompson, J. Toole, A. Ushenko, G. Volland, M. Walsh, N. Younis, J. Zhao

Senate Members Absent:

S. Blythe (sabbatical), S. Choi, P. Iadicola, R. Nelipovich, M. Ridgeway, H. Samavati, R. Saunders, M. Wartell

Faculty Members Present: S. Amidon, L. Finke, B. Kanpol, J. Khamalah, S. Sarratore

Visitors Present: J. Dahl, L. DenHartog, E. Frew, J. Harris, R. Kostrubanic, P. McLaughlin, K. Soderland (*Journal Gazette*)

Acta

1. Call to order: S. Davis called the meeting to order at 12:00.
2. Approval of the minutes of February 11, 2008: The minutes were approved as distributed.
3. Acceptance of the agenda:

B. Abbott moved to approve the agenda as distributed.

The agenda was approved as distributed.

4. Reports of the Speakers of the Faculties:
 - a. Purdue University:

N. Younis: Good afternoon, Colleagues!

1) I would like to thank the faculty for attending the open forum with the candidates for the Vice Chancellor for Academic Affairs.

2) The Diversity Showcase will be on Wednesday, March 19 from 10:00 a.m. – 1:30 p.m. in Walb Student Union. The goals of the event are to inform the IPFW community of the diversity initiatives on campus, identify practices, and plan for the future. I hope that you will attend this important event. Thank you.

b. Indiana University:

M. Nusbaumer: If you look at our agenda, shortly the Senate will be deciding on recommendations to make to the administration regarding salary increments for the next two years. I appreciate the opportunity for faculty participation and input. Unfortunately, the biggest problem for me with salaries, however, lies not at this campus but at the main campuses. At least, for the last four years, approximately 2/3 of the faculty have received increments which were not only below increases in the cost of living, but we have also continued to lose ground with our CUPA peers on our average salary increments. We are further behind now than when we first attempted to address equity issues. At a time when it appears to be increasingly difficult to recruit senior faculty for various service positions and activity on campus, the covariance of those two factors is striking.

5. Report of the Presiding Officer:

We have four people with speaking privileges today: Stevens Amidon, Steve Sarratore, Jay Harris, and Chief Lauren DenHartog.

6. Special business of the day – Memorial Resolution (Senate Reference No. 07-14) – L. Meyer:

L. Meyer read the memorial resolution for Linda Graham. A moment of silence was observed.

7. Committee reports requiring action:

a. Faculty Affairs Committee (SD 07-8) – C. Hill:

C. Hill moved to approve Senate Document SD 07-8 (Replacement of SD 99-5 [Promotion and Tenure Procedures for the Division of Public and Environmental Affairs]).

Motion to approve passed on a voice vote.

b. Faculty Affairs Committee (SD 07-9) – C. Hill:

C. Hill withdrew Senate Document SD 07-9 (Pre-Disciplinary Letter Policy) from consideration by the Senate.

c. Faculty Affairs Committee (SD 07-10) – C. Hill:

C. Hill moved to approve Senate Document SD 07-10 (Senate Salary Increment Recommendations).

Motion to approve passed on a voice vote.

d. Educational Policy Committee (SD 07-11) – J. Tankel:

J. Tankel moved to approve Senate Document SD 07-11 (Proposed revisions of SD 85-18 [Academic Regulations – Placement Process]).

Motion to approve passed on a voice vote.

e. Educational Policy Committee (SD 07-12) – J. Tankel:

J. Tankel moved to approve Senate Document SD 07-12 (Report on Minor in Military Science [with reference to SD 07-3]).

R. Friedman moved to amend by adding at the end of the BE IT FURTHER RESOLVED ... **“and therefore not approve the minor in military science.”** Seconded.

Motion to amend SD 07-12 passed on a voice vote.

J. Tankel moved to further amend by removing the BE IT FURTHER RESOLVED so that the document ends at “BE IT RESOLVED, That SD 07-3 be discharged from the Educational Policy Committee.”

Motion failed due to lack of a second.

Motion to approve, as amended, passed on a voice vote.

f. Educational Policy Committee (SD 07-13) – J. Tankel:

J. Tankel moved to approve Senate Document SD 07-13 (Establishing an IPFW Graduate Faculty).

Motion to approve passed on a voice vote.

8. New business: There was no new business.

9. Committee reports “for information only”:

Senate Reference No. 07-15 (Items under consideration in Senate Committees and Subcommittees) was presented for information only.

10. The general good and welfare of the University:

W. Branson presented IPFW’s emergency preparedness plan:

When we think about being prepared for an emergency today on campus, we tend to look at procedures to deal with them. We have to plan for a wide range of emergencies, whether it

is for individuals who try to harm themselves, natural disasters like tornadoes, unnatural disasters like fire or violence.

Since it is such a wide range for planning and such a wide range for responding, what we have looked at is focusing on the fundamentals, and making sure the fundamentals are in place so that we can react when a situation comes up. In that regard all of you, I am sure, are familiar with your emergency procedures handbook. It is really oriented towards the individual, and has a page denoting the different emergencies that can happen. It is something employees should have on their desks and have access to. It is also available on the web site.

We do have a crisis management team. The team knows that, in the event of a crisis, we should meet and talk about the crisis and formulate plans depending on the extent of the crisis. We also have a very good informal process for dealing with issues like students at risk, through the Dean of Students office, or employees at risk, through Human Resources. We have a very good network on this campus to get the word out when someone may have potential problems. In addition to that, one of the responding actions that we can take is to use the Parkview Employee Assistance Program.

We have trained police officers. They are fully accredited, have been through the academy, and have full police powers. Part of their training is to understand how to react to emergency situations. They have, through Chief DenHartog's work, an extensive set of internal police procedures on how to respond to particular situations.

One thing I would note is that, through our campus police, we now have three officers who are trained in crisis intervention team training. It is called CIT. The officers use that training in situations where there is an individual who we think may harm himself/herself or others. They are trained to assess that individual and to take appropriate action. They have the authority to commit that person for a mental evaluation if they determine it is necessary. We have used our officers in more than one instance to check on someone who we think might be disruptive.

We also have a cooperative agreement with the city police. They back us up and we back them up. About 18-24 months ago we had somebody in housing who was threatening to hurt himself/herself. Someone called 911, and we had two different city units, an EMT, and our own officers respond. So, we really have very quick and broad-based response to these kinds of situations. Again if we have a threatening situation, the city will respond also on campus, which we very much appreciate.

One of the major fundamentals on which we have been working, and we have several pieces in place, is communication. We certainly understand that part of dealing with a crisis is communicating, either during it or after. University Relations has its own communication plan to distribute information and to communicate about a crisis or emergency. We also have in place a service that we subscribe to that is an emergency 800 number. If there would be some sort of disaster we can call the company, have that 800 number enabled and then publicize that for parents of students to call and check on them. We also have offsite backup

for our website so that in case something happens and our website is down, the offsite location is used for web communication.

Emergencies like Hurricane Katrina, Virginia Tech, and Northern Illinois have taught us that you cannot communicate too much, and communication during or after a crisis can actually help reduce the impact of that crisis significantly. We have purchased a software package called Reverse 911. It will let us communicate with the staff and students through phones, cell phones, e-mail, and eventually the blue light emergency phones. We can actually broadcast through the speakers. The company is going to add text messaging capability. In addition, we now have the capability to broadcast out through the carillon. We have the electronic signs that can be used. We have the website that we are improving for emergency communications. And of course we have e-mail to broadcast communications. The latest building codes require us to be able to broadcast out through the fire system. In the music and medical education buildings we can actually broadcast messages this way. Finally, one of the things we are looking at is putting televisions in the lobbies that we can use in every building for communication.

I think we are really making a lot of progress towards effective communication. The only other thing I would mention is that we have started the process of updating our crisis management plan. That is an outgrowth of the pandemic plan, which you can see on the website. It is very thorough and a lot of information is in there. I strongly encourage you to look at it. The crisis management plan will take some of that format, but it is going to be a lot more straightforward because, when a crisis happens, you want people to be able to pick up something and quickly understand what they are supposed to do. We feel like we have a lot of the pieces in place today, but this plan will, in many ways, pull things together.

11. The meeting adjourned at 1:15 p.m.

Jacqueline J. Petersen
Secretary of the Faculty