



SUCCESS IN THE HERD

# what it takes

For PFW Students

August 29, 2024

## Add, Drop Deadline is Sunday

Dear PFW Students,

I know the high temps these last few days haven't exactly been what we'd expect from the start of a "fall" semester, but I have thoroughly enjoyed seeing everyone out at our Campus Kickoff programs.

While I hope classes are off to a great start, if you are still needing to make a change to your schedule, please be sure to drop-in to see your academic advisor today or tomorrow between 9 a.m. and 5 p.m. if you need help. They are there to help you!

**Although it's in the middle of our upcoming Labor Day weekend, please remember that the add/drop deadline is this Sunday at 11:59 p.m. if you are wanting to make changes.** Anything done after the deadline means you will not earn a 100% refund; you'll have to withdraw from the course—and earn a "W" on your transcript; and you then must get permission from a professor to add another 16-week class.

Your academic advisor will reach out to you during the week of Sept. 9 to see how classes are going. They'll make sure you are getting established and everything is going smoothly. These proactive efforts will happen again when it's time to register for the following term, but you are always welcome to reach out to them first.

Aren't sure where to find your advisor's email? Log into Navigate and click on the email icon right by their name. Haven't been to Navigate yet? No problem. Log in to your goPFW account and click on the Navigate card.

When should you reach out to your advisor? Some common reasons include times when you are struggling academically in a course; instances when you need to be connected with university resources; whenever you want to check-in with major progress; and to find answers to other general questions. Your academic advisor is here to guide you from your first day until you walk across that stage at graduation.

If you aren't sure where to go for help academically, please email [success@pfw.edu](mailto:success@pfw.edu).

Let's have a great semester!

Sincerely,



*Kristina J Surface*

**Dr. Krissy Surface**

Vice Chancellor for Enrollment Management and the Student Experience

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