

MEMORANDUM

TO: Cigdem Gurgur, Chair
Senate Executive Committee

FROM: Elva Resendez, Chair
Ad Hoc Academic Regulations Task Force

DATE: 12/6/2024

SUBJ: Ad-Hoc Academic Regulations Task Force 2023-2024 Report

Ad-Hoc Academic Regulations Task Force 2023-2024 Report

Description of the Task Force

Preamble:

In Spring 2022, the PFW Faculty Senate approved the creation of an Ad-Hoc Academic Regulations Task Force to review the existing PFW Academic Regulations. The main goals of this Task Force are to ensure there are no remnants of Indiana University Academic Regulations and to suggest situations in which PFW should consider updating Academic Regulations to mirror PWL.

The Educational Policy Committee (EPC) requested a Task Force be created because this task was “found the workload to beyond that which can be expected of a standing committee within the academic year” (SD 21-37)

The Ad-Hoc Academic Regulations Task Force was approved for working over the Summer of 2023 with the approval for a \$3,000 stipend for each 9-month Faculty member to work over the summer (by OAA). The Task Force could not find enough participating members.

During the Academic year of 2023-2024, the Ad-Hoc Academic Regulations Task Force was approved to work over the Academic year but without the \$3,000 stipend. The Task Force still could not find enough participating members to work.

Official Task Force Formation:

At the beginning of the 2023-2024 Academic Year, the Ad-Hoc Academic Regulations Task Force found six members: 4 voting faculty members, 1 non-voting representative from the Office of Academic Affairs, and 1 non-voting representative from the Registrar's Office, knowing the stipend would not apply.

Task Force Members:

Elva Resendez (Chair)
Chris Huang (Non-Voting)
Terri Swim (Non-Voting)
Barton Price
Nurgul Aitalieva
Jay Johns

Explanation of Work:

The Ad-Hoc Academic Regulations Task Force met as a group 16 times over the 2023-2024 Academic year. The Task Force reviewed (roughly) 700 Academic Regulations between Purdue University West Lafayette and Purdue University Fort Wayne. These regulations are broken into the following categories:

- **Academic Notice and Separation:** Covers policies on academic probation and dismissal.
- **Academic Programs:** Outlines the available programs and their respective requirements.
- **Academic Year and Calendar:** Details the structure of the academic year, including semester durations and examination schedules.
- **Classes:** Addresses policies related to class attendance and participation.
- **Degree Requirements:** Specifies the criteria for earning various degrees.
- **Financial Obligations and Responsibilities:** Discusses students' financial responsibilities to the university.
- **Grades and Grade Reports:** Explains the grading system and the issuance of grade reports.
- **PFW Academic Regulations Not Found in PWL:** Example - 4.0: Academic Honesty > 4.1: Definitions - Students are expected and required to abide by the laws of the United States, the State of Indiana, and the rules and regulations of PFW. Students are expected to exercise their freedom to learn with responsibility and to respect the general conditions that maintain such freedom. PFW has developed the following general regulations concerning student conduct which safeguard the right of every individual student to exercise fully the freedom to learn without interference. PFW may discipline a student for committing acts of academic or personal misconduct.
- **Registration and Course Assignments:** Provides guidelines on course enrollment and assignment processes.

- **Scheduling of Exams:** Provides information on the timing and administration of exams.
- **Scholastic Recognition:** Details honors and recognitions for academic achievements.
- **Scholastic Records:** Describes the maintenance and access to academic records.

To this point, the Task Force has reviewed every Academic Regulation and has completed the following in regards to PFW:

1. Made changes to the outdated or non-applicable language, such as:
 - a. Ensuring any address is specific to PFW rather than PWL.
 - b. Swapping the term “President” with “Chancellor.”
2. Created editing notes for the creation of the Academic Regulation suggested updates.
3. Identified PFW regulations that should mirror PWL or be specific to PFW.

All of this information is currently in “Taking Notes” form within multiple Excel files and not arranged in a way that would be easy to decipher or aligned with the overall goals of this Task Force.

Next Steps:

2023-2024 Academic Regulations Task Force members, in addition to the new Registrar Tara Lewis, have volunteered to spend time in December 2024 and January 2025 to make this information presentable, even though the Task Force officially disbanded at the end of the 2023-2024 Academic year.

We aim to have the recommendations sent to the EPC by February 2025.